

**Inter-Lakes School District
Joint Loss Management Committee Meeting
December 13, 2023 @ 3:15 p.m. via Google Meet Video Conference**

Minutes

■ Call to order:

■ Attendance

- *Members in Attendance:*
 - *Kim Bannon, ILES teacher*
 - *Elaine Campbell, ILES para*
 - *Lucy Cunningham, SCS admin assistant*
 - *Brian Swanker, Facilities Director*
 - *Lisa Holiday, Director of Student Services, District*
 - *Ashley Dolloff, Business Administrator*

- *Members Absent:*
 - *Jodi Pendexter, Roy Arceno*

■ Review & Acceptance of Minutes from October 25, 2023

■ Review & Discussion of Primex Log October 21, 2023 to December 4, 2023

- *The log from October 21, 2023 to December 4, 2023 was reviewed and discussed.*

■ Student Violence Prevention and Management Plan

- *Mrs. Dolloff noted that the draft Student Violence Prevention and Management Plan was sent out last week in the Friday Focus, and has since been edited based on feedback from the Inter-Lakes Education Association.*

- *The School Board has voted to give the Joint Loss Management Committee authority to make changes to the plan without requiring Board approval.*

- *The committee agreed to reconvene, either in person or via email, once the plan is finalized, in order to approve and implement the plan as soon as possible.*

■ Building Inspections

- *Mr. Swanker reviewed any findings from the building inspections performed.*
 - *Found only a couple minor areas that needed to be fixed.*

■ Human Bite Protocol

- *Mrs. Pendexter was not on the call to review the Human Bite Protocol. Will have her present next meeting.*

■ **Next Meetings**

- *March 13, 2024*
- *June 5, 2024*

■ **Meeting adjourned at 3:52 p.m.**