



Student Name: \_\_\_\_\_

Counselor: \_\_\_\_\_

## INFORMATION FOR BSD STUDENTS PARTICIPATING IN RUNNING START

Following are some critical details about Running Start that students and parents/guardians must understand prior to enrollment:

- ✓ In order to take English and Math courses through Running Start, students must place into college level courses (Level 100 or above). *See #2*
- ✓ Students in Running Start must be fully enrolled. *See #3*
- ✓ Students must earn a cumulative and quarterly Grade Point Average (GPA) of 2.0 or higher to remain in good academic standing and off of academic probation. *High school counselors or other staff are not copied on any correspondence sent out pertaining to academic standing of students. See #4*
- ✓ Books, class fees, lab fees, parking charges, transportation, etc., are the responsibility of individual students. Bellevue School District pays tuition for up to 15 credits only (level 100 and above). *See #8*
- ✓ Students who drop Running Start courses mid-term are required to notify their counselor of the drop and to re-enter Bellevue School District class(es) at the time the Running Start classes are dropped. *See #14*

1. To qualify for Running Start, a student must be in the 11<sup>th</sup> or 12<sup>th</sup> grade by the first quarter of their attendance in Running Start classes. Private school students who choose to register for Running Start may only do so at BSD high schools if they are residents of the Bellevue School District.
2. Entrance into Running Start varies for each community college. Bellevue College is a primary partner for BSD students. There is no placement test to participate in Running Start and is open to all students in the 11<sup>th</sup> and 12<sup>th</sup> grade. Math and English courses use a variety of methods to determine placement (transcript, scores on exams, BC placement exam, etc.). Since these courses may be needed for high school graduation, students should know **courses numbered 099 or below are not considered part of Running Start and will not be funded nor counted as college credit.**
3. Students **must be enrolled in 15 college credits to be considered fully enrolled as a full-time Running Start student.** If a student places in courses numbered 099 or below in Math and/or English, they must take these subjects at their home high school or complete the credits through outside learning. Students taking courses at their home school may be considered part-time Running Start students until and unless they qualify to take college level courses in Math and/or English (numbered 100 and above) Students can take a combination of high school-based courses and Running Start classes to be fully enrolled. Your school counselor can provide information about which combinations are needed to meet the full-time enrollment.
4. Running Start students attending Bellevue College will be held to **the same policies and process as all Bellevue College Students.** The BC Running Start office does not monitor Running Start student's academic standing. High school counselors or other staff are not copied on any correspondence sent out pertaining to academic standing of students. Students must earn a cumulative and quarterly Grade Point Average (GPA) of 2.0 or higher to remain in good academic standing and off of academic probation. The college applies progressive consequences for students who do not achieve a good academic standing at the end of each quarter. Read the full academic standing policy here <https://www.bellevuecollege.edu/policies/id-3200p/>.
5. There is no guarantee that students will be able to register for the classes desired at the community college. Watch for dates and deadlines. Register early for the best chance to get your desired courses.
6. Counselors and information will be available at the high school, **but it is the student and parent/guardian's responsibility to ensure that high school graduation requirements are being met and that junior or senior year timelines, college application, and scholarship procedures are followed.** Students must see their high school counselor for the required Running Start signature each quarter they wish to enroll in Running Start classes. Students taking Running Start classes, especially those at the college full time, should plan to check in regularly at the high school to stay informed of ongoing high school events and activities. This includes checking their BSD e-mail and school websites for information regularly, as well as scheduling and attending Junior Blitz, Senior Blitz and other appointments with their counselor.

7. The Bellevue School District is on a semester (18 week) schedule and the community colleges are on a quarter (11 week) schedule. Starting, ending, and vacation dates will be different. Missing school at one school because the other is not in session will not be accepted as an excused absence. It is sometimes difficult to coordinate daily schedules when attending each school part time. This is particularly challenging during exam periods. Bellevue School District high school class schedules **will not be changed to accommodate conflict with Running Start classes** after the semester has started.
8. Books, class fees, lab fees, parking charges, transportation, etc., are the responsibility of individual students. Some fee waivers are available for Running Start students through Bellevue College. However, **Running Start students always pay for student fees, class fees and tuition for courses in excess of 15 credits and for courses below 100 level.** Bellevue School District pays tuition for up to 15 credits only. **Students will be billed for any additional credits by the college.**
9. Students will be competing for grades with adults in the Running Start classes. College academic courses frequently require a higher level of self-discipline, ability, and outside study time than high school classes. Furthermore, the college will not send progress reports or warnings, so students are responsible for monitoring their own progress. Students must take all Running Start courses for a letter grade and all grades are posted to the high school transcript as well as the college transcript. A 100 level or above class that is 5 credit (hours) at the college earns 1.0 (two semesters) credit on a transcript.
10. Some post-secondary schools, especially those out of state, may not accept Running Start courses for college credit. Those that do may have special rules about specific courses and whether students with Running Start courses on their transcript will be considered entering freshmen or transfer students. Information is available from the individual colleges or universities. It is the student's responsibility to make sure they understand these requirements from the school of their choice.
11. A Running Start student is only funded for up to 15 credits of college credits per college quarter. Students may take Running Start fall, winter, and spring quarters; there is no summer Running Start program. Students who choose to attend the college in the summer need to complete a *Learning Experiences Outside of the Bellevue School District* form, Procedure 2410, Exhibit A, for prior approval and need to remember that the District does not pay tuition for summer college courses. Summer quarter classes completed by Running Start students at the college will be added to their transcript with credit and grade.
12. Bellevue School District determines how the college classes translate into graduation requirements. Running Start students are subject to the same state and Bellevue School District high school graduation requirements as all other BSD students.
13. The college will treat the Running Start student as a college student and will not communicate attendance or academic problems to the students' parents or guardians. **Students work directly with the college Running Start Office regarding any college course concerns.**
14. **Students who drop Running Start courses mid-term are required to notify their counselor of the drop and to re-enter Bellevue School District class(es) at the time the Running Start classes are dropped.** Depending on the date of re-entry, catching up on coursework may be difficult. This may adversely affect graduation. All Running Start students are required to maintain a full schedule throughout their junior and senior year. Full time Running Start is defined as 15 credit hours.
15. **Students are responsible for officially dropping any Bellevue School District classes or Running Start College classes before the drop deadlines.** If a student decides to drop a college class after the deadline, they will receive an "F" grade for that term. This grade would then appear on the college transcript as well as on the high school transcript.
16. Students must maintain a 2.0 GPA in their college courses to be eligible for federal financial aid should they chose to continue on in college after high school and need financial assistance.
17. Running Start students are eligible to participate in high school athletics and activities.

***We have read the information provided for BSD students participating in Running Start.***

I am working toward meeting BSD graduation requirements to earn a high school diploma:

Yes: \_\_\_\_\_ (Initial) or No: \_\_\_\_\_ (Initial).

Print Student Name: \_\_\_\_\_

Student Signature and Date: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Parent/Guardian Signature and Date: \_\_\_\_\_