



MEETING MINUTES

Sweet Apple Elementary School Governance Council

Date | time February 25, 2021 | 2:50pm *Location* Virtual Teams Meeting

SGC Member Attendance

Andy Allison, Principal	X	Shannon Coyne, Parent	
Laura Butler, Appointed School Employee	X	Vacant, Parent	
Allie Kimbrell, Teacher	X	Jocelyn MacKinnon, Parent	X
Catherine Liebrock, Teacher	X	Krystian Morales, Community Member	X
Karin Alhadeff, Appointed School Employee	x	Terri Eisenberg, Community Member	X

Guest Attendance: None

Agenda Items

Time	Item	Owner
2:50pm	Action Item: Call to Order	Laura Butler
2:51pm	Action Item: Approve Agenda	Laura Butler
2:52pm	Action Item: Approve January Minutes	Laura Butler
2:53pm	Discussion: Review Meeting Norms	Laura Butler
2:54pm	Election Check In- Vacant- 2 Parent and 1 Teacher	Laura Butler
2:55pm	Discussion: Check in with SAE's Strategic Plan for alignment	Laura Butler
3:00pm	Discussion: Parent University	Jocelyn MacKinnon
3:05pm	Principal's Update	Andy Allison
3:15pm	Budget Presentation for 2021-2022 School Year	Andy Allison
3:40pm	Action Item: Approve Budget for 2021-2022 School Year	Laura Butler
3:45pm	Discussion: Agenda items for next meeting	Laura Butler
3:50pm	Meeting Adjourn	Laura Butler

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Call to Order	2:50	Teri Eisenberg	Jocelyn MacKinnon	Y
Approve Agenda	2:52	Krystian Morales	Karin Alhadeff	Y
Approve January minutes	2:53	Jocelyn MacKinnon	Teri Eisenberg	Y
Approve 21-22 Budget	3:45	Allie Kimbrell	Teri Eisenberg	Y

Motion to Adjourn	3:50	Catherine Liebrock	Laura Butler	Y
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- Call to Order- Motion Terri, Second Jocelyn
- Approve Agenda- Motion Krystian, Second Karin
- Approve Jan Minutes- Motion Jocelyn, Second Terri
- Election Check In- We still need people to run. 2 parents and 0 teachers.
- SAE's Strategic Plan- Parent University and Budget falls under several pillars.
- Parent University- set to go 3/10 from 6pm-7pm. All presenters have accepted. All details have been sent to presenters. Flyer will be made to advertise to be sent home and placed on the website. Everyone gets to participate from their home. If anyone wants to help moderate a chat, let Laura Butler know.
- Principals Update – Georgia Milestones is happening across the state of Georgia. Department of Education will not accept any waivers this year. What are we doing to try to make up for academic loss during this period? That was a big discussion point at Ad Staff in today's meeting. The big push is how we are capitalizing on our dollars each year.
- Budget Presentation 2021-2022- Prime- how schools receive school budgets. Teacher allocation positions for 2021. We had 3 EIP this year. We did lose one but bought it back. A .5 counselor position was bought back as well as 1 CST. We are losing one building custodian. We are confident that 4 custodians can do the work. We will not have a computer lab paraprofessional next school year. Instead, the 1.5 counselors will be in the computer lab to teach their guidance lessons once a month as well as work with student remediation on schoolwork and 1:1 meetings. In the process of surplus, we anticipate to only lose the one custodian.
- Budget Questions: what happens with virtual students next year? K-2 will be learning bundles. As it stands today it seems as though all 3-12 will be at the virtual school if they chose that option. We only have 4 students apply to the virtual school. Almost all the budget is spent on personnel. 45,000 still remains for all other supplies throughout the school year. From a data standpoint our 3rd grade next year needs the most support from EIP students. We will place a 6th teacher at 3rd grade to help support and reduce class sizes. We try to reduce class numbers across the board. Terry Allen is a .5 EIP teacher. He is ELL .5 of the day. He is so good working with kids and collaborating with our teachers. He is a tremendous asset to our staff. Note: Our PTO is fantastic and all the money they raise go directly back to students. We are very lucky to have such a helpful group helping us make up for our budget given by the county. Is everything up to code for COVID Cleaning? Apparently, there is a new filtration system that will be used in all government buildings. There is work being done this summer. Class sizes are not changing.
- Approve Budget: Motion to Approve- Allie, Second: Terri. All in favor.
- Agenda items for next meeting: March meeting will be after our Parent University, so we will be getting feedback from how that went and talk about testing etc.
- Motion to Adjourn- Catherine, Second- Laura

March 25, 2021, 2:50pm | Teams Meeting

Motion to adjourn was made at 3:29pm and was passed unanimously.