



MEETING MINUTES

Sweet Apple Elementary School Governance Council

Date | time January 28, 2021 | 2:50pm Location Virtual Teams Meeting

SGC Member Attendance

Andy Allison, Principal	X	Shannon Coyne, Parent	X
Laura Butler, Appointed School Employee	X	Caroline Degala, Parent	
Allie Kimbrell, Teacher		Jocelyn McKinnon, Parent	X
Catherine Liebrock, Teacher	X	Krystian Morales, Community Member	X
Karin Alhadeff, Appointed School Employee	x	Terri Eisenberg, Community Member	X

Guest Attendance: Hannah Zey, FCS SGC Facilitator and Angela Parham, FCS Zone 5 Area Superintendent

Agenda Items

Time	Item	Owner
2:50pm	Action Item: Call to Order	Laura Butler
2:51pm	Action Item: Approve Agenda	Laura Butler
2:52pm	Action Item: Approve December Minutes	Laura Butler
2:53pm	Discussion: Review Meeting Norms	Laura Butler
2:24pm	Action Item: Approve Remaining Balance of Charter Dollars for \$244.98	Laura Butler and Andy Allison
2:56pm	Discussion: Vacant Position Election and Upcoming positions that are ending	Laura Butler
3:04pm	Discussion: Parent University	Jocelyn MacKinnon
3:20pm	Budget and Finance Committee Training Deadline to upload Budget Certificate 2/26	Laura Butler
3:22pm	Principal's Update	Andy Allison
3:35pm	Discussion: Next Meeting Agenda	Laura Butler
3:50pm	Meeting Adjourn	Laura Butler

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Call to Order	2:50	Teri Eisenberg	Krystian Morales	Y
Approve Agenda	2:52	Krystian Morales	Catherine Liebrock	Y
Approve December minutes	2:53	Catherine Liebrock	Teri Eisenberg	Y

Approve use of Charter Dollars	3:00	Karin Alhadeff	Shannon Coyne	Y
Motion to Adjourn	3:29	Shannon Coyne	Karin Alhadeff	Y

Action Item: Charter dollars to be used for disposable masks and Clorox wipes to give to the staff. Total is \$244; passed unanimously.

Discussion items:

- Open positions include parent, teacher, school employee and community member.
- Looking to fill Caroline Degala’s (parent) position immediately; that person will then have to run in 2021 election to maintain position.
- Community member is appointed. We need two teachers and two parents at a minimum to run.

Parent University:

- 2 20-25 minutes sessions
- Try to pair a staff member with a parent (one person presenting, one person to moderate the chat)
- Record one session to post on website.
- Sessions will be:
 - PTO How to get involved-Natash Cary/Tali Benjamin (Jocelyn will contact)
 - Child Wellness: Stress/Anxiety-Counselors/Summitt (this will be 2 separate sessions) (Jocelyn will contact)
 - 2nd -3rd grade transition-3rd grade teachers/3rd grade parent (Laura will contact teachers, Jocelyn parent)
 - Technology/Cyber Security-(Andy will contact)
 - 5th-Middle Transition-Elkins staff/parent (Andy will contact Elkins, Jocelyn parent)
- Either March 9th or 10th from 6:00-7:00

Budget:

- Budget approval coming up in February.
- Budget committee includes Catherine Liebrock, Allie, Terri, Karin, but all members are encouraged to attend budget meeting so that the February 25th meeting runs smoothly.
- Laura to send invite for committee meeting for 7:15 am, Feb 23 where Andy will discuss the proposed budget with members; PTO will be invited as well.
- Andy will present to SGC on Feb 25th for approval.

Principal update:

- Andy stressed the importance of adhering to the COVID guidelines and not sending kids to school when they are not feeling well.
- Angela Parham, Zone Superintendent joined the meeting.

Next meeting agenda:

- Budget presentation
- Parent University update
- Elections process check-in

Next Meeting

February 25, 2021, 2:50pm | Teams Meeting

Motion to adjourn was made at 3:45pm and was passed unanimously.