



AGENDA

Conley Hills Elementary School Governance Council

Date 3/25/2024 | *Time* 2:45 pm | *Location* Conley Hills Media Center

SGC Members

Dr. Shante Bates, Principal | Mrs. Tiffany Nelson, Teacher (Chair) | Ms. Erica Tossie, Teacher (Vice Chair) | Ms. Erin Johnson, Teacher (Parliamentarian) | Ms. Shamaine Cherry, Parent | Mr. David Lord, Appointed Staff | Ms. Tanzania Hardison, Community Member | Ms. Cheryl Swanson, Community Member | Ms. Shaneka Owens, Community Member | Mrs. Gina Foster, FCS School Governance & Flexibility

Time	Item	Owner
2:45pm	Call to Order	Nelson (Chair)
2:47pm	Action Item: Approve Agenda	Nelson (Chair)
2:50pm	Action Item: Approve January Meeting(s) Minutes	Nelson (Chair)
2:55pm	Discussion Item: Fall Spring Cross Council Meetings*	Nelson (Member)
3:00pm	Discussion Item: SY23-24 Council Initiatives**	Nelson (Chair)
3:05pm	Discussion Item: Planning for Parent/Teacher SGC Elections***	Outreach & Communications Committee Chair
3:15pm	Discussion Item: Planning for Annual Budget Approval****	Budget & Finance Committee Chair
3:20pm	Discussion/Action Item: Charter Dollar Expenditures*****	Budget & Finance Committee Chair
3:30pm	Informational Item: Principal's Update A. Upcoming School Events B. Georgia CSI Designation Update	Bates (Principal)
3:40pm	Discussion Item: Website Audit*****	Nelson (Chair)
3:50pm	Discussion Item: Draft April Meeting Agenda	All Members
4:00pm	Action Item: Meeting Adjournment	Nelson (Chair)

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Be Present | Work for the Good of All Students

* Spring Cross Council Meetings: On **February 28th** (8:30am – 10:30am @ South Learning Center) and **March 1st** (8:30am – 10:30am @ North Learning Center) the Governance Team will host its Spring Cross Councils. We are working to finalize the agendas for these meetings and will send out specifics and registration information soon. Please begin discussions with your councils about who will represent your school. We look forward to seeing you later this semester!

** **SY23-24 Council Initiatives:** Begin discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support for the remainder of the year.

*** The declaration period for parents and teachers interested in serving on their local SGCs will run from **February 5th to March 29th**. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

**** FY25 Budget development begins on February 5th and will **conclude on February 23rd (Elementary Schools), March 1st (Middle Schools), and March 8th (High Schools)**. SGCs should schedule their February and March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY25 fiscal allocations.

***** All councils must spend the entirety of their Charter Dollars prior to the end of the school year (Charter Dollar expenditures should align with all FCS Contracting requirements and purchase deadlines). See the [Charter Dollar Matrix](#) for expenditure suggestions from each FCS district department.

***** **Website Audits:** Councils are encouraged to review their SGC website during their January meeting. The Governance & Flexibility Team completed website audits for all schools during the month of October. For a list of SGC website requirements, please review the [SGC Website Audit Form](#).