



MEETING MINUTES

Sweet Apple Elementary School Governance Council

Date | time July 30, 2020 | 2:00 pm Location Microsoft Teams

SGC Member Attendance

Andy Allison, Principal	X	Jocelyn MacKinnon, Parent	X
Laura Butler, Appointed School Employee	X	Shannon Coyne, Parent	X
Allie Kimbrell, Teacher	X	Caroline Degala, Parent	
Vacant, Appointed School Employee		Krystian Morales, Community Member	X
Catherine Liebrock, Teacher	X	Terri Eisenberg, Community Member	X

Guest Attendance: Hannah Zey, FCS SGC Facilitator

Agenda Items

1. Establish Meeting Norms
2. Vote on 20-21 Community Member
3. Appoint Staff Position
4. Elect Officers
5. Committees
6. Principal's Update
7. Roll over SGC Funds
8. Set 2020-2021 Meeting Schedule

Meeting Minutes

Action Items

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	2:00P	Allie Kimbrell	Terri Eisenberg	Unanimously
Motion to approve May Minutes	2:01P	Allie Kimbrell	Terri Eisenberg	Unanimously
Motion to approve today's agenda	2:02P	Allie Kimbrell	Terri Eisenberg	Unanimously
Vote to approve Community Member Terri Eisenberg	2:06P	Krystian Morales	Laura Butler	Unanimously
Election of 2020-2021 SGC Officers Chair: Laura Butler	2:09P	Catherine Liebrock	Krystian Morales	Unanimously

Vice Chair: Allie Kimbrell Parliamentarian: Shannon Coyne				
Appointed Committee Members for Principal Selection, Public Outreach and Budget/Finance	2:20 P	Allie Kimbrell	Terri Eisenberg	Unanimously

Meeting Norms were established and everyone agreed that last year’s norms were still good for this new year. We needed to vote on Terri Eisenberg for the 2020-2021 school year. She will serve a two year term. It was passed unanimously.

Andy Allison wanted another few weeks to determine the appointed staff member for the 2020-2021 school year. Hannah Zey said we could add it to the next month’s agenda.

We then moved into electing the officers. Laura Butler shared the responsibilities of Chair, Vice Chair, and Parliamentarian from the SGC Handbook for every member to read through. We then moved into nominations for chair. Laura Butler was nominated and accepted. She was passed unanimously. We then moved on to Vice Chair and Allie Kimbrell volunteered. She was passed unanimously. Shannon Coyne then volunteered for parliamentarian. She was passed unanimously.

Next we moved on to the committees. A brief description was shared for each. Every committee needs at least 4 SGC Members. All appointments are listed below:

Outreach and Communication Committee:

- Chair- Jocelyn MacKinnon
- Krystian Morales
- Laura Butler
- Shannon Coyne

Budget and Finance Committee:

- Chair- Catherine Liebrock
- Teri Eisenberg
- Allie Kimbrell

Principal’s Selection Committee:

- Jocelyn MacKinnon
- Allie Kimbrell
- Teri Eisenberg
- Catherine Liebrock

Caroline Degala can choose the committee(s) she would like to participate in during our next meeting.

Principal's Update: Andy Allison shared the plan for Universal Remote Learning that was shared with parents as well. He shared that PreK-2 will be using Seesaw for assignments and Teams for meetings. He also shared that 3-5 would be strictly using Teams for everything. He also discussed the URL schedule that is posted on our School Website as well as delivered in his Friday SLICE articles.

SGC Roll Over Funds: We had \$ 4957.10 left over from the 2019-2020 school year. We decided the best use of this money would be to use it toward the Professional Development of our teachers in the Reading Units of Study implementation for SAE. The SGC committee agreed to spend these funds this way.

Public Comment- none

We then set our meeting schedule for the year. We will meet on the last Thursday of every month. For now, we will plan on meeting each month virtually at 2:15pm. Andy Allison made the point of requesting our meetings at 2:15 each time so that our teachers are not missing instructional time with our students. The committee agreed to aim for this.

Proposed Schedule:

- August 27th
- September 24th
- October 29th
- November- no meeting at this time
- December 3rd
- January 28th
- February 25th
- March 25th
- April- no meeting at this time
- May 6th

Next Meeting

August 27th at 2:15, Virtual on Teams

Motion to adjourn at 3pm and was passed unanimously.