



Paul D. West Middle School

Where improvement is a process, not a destination

21-22 School Governance Council

Date: August 18, 2021, Time: 5:00 p.m. – 6:00 p.m. Location: TEAMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Council Members

+ indicates term ending.

X indicates present

| Membership | Parent | Parent | Parent | Teacher | Teacher | Principal Appointed | Principal Appointed | Community | Community | Non-Voting Member | Non-Voting Member |
|-----------------------------------|------------------------|---------------------|---|--|----------------------|---------------------|---------------------|-----------------------|-----------------------|-------------------|----------------------|
| Name | Whitney Walker (21-22) | Alexis Blue (21-22) | Carlis Toledo (20-21) + Cruz Vacated position 20-21 | Jaya Davillier vacated position fill (20-21) + | Mytee Garcia (21-22) | Joan Gage (20-21) + | Tevin Smith (21-22) | Ebony Kelly (20-21) + | Lynn Archer (20-21) + | Dr. April Thomas | Dr. Darrell Stephens |
| Board Position | Member | Member | Member | Chair | Member | Parliamentarian | Vice Chair | Member | Member | Member | Member |
| August 18, 2021 Virtual MTG TEAMS | X | X | X | X | X | X | X | X | X | X | X |

SUMMARY

| Time | Item | Owner |
|---------|---|-----------------|
| 5:00 pm | Call to Order | Chair/Principal |
| | The meeting was called to order at approximately 5:02pm by Jaya Davillier. | |
| 5:02 pm | Action Item: Approve Agenda | Chair/Principal |
| | Motion: Jaya Davillier | |
| | Seconded: Joan Gage | |
| | All approved | |
| 5:05 pm | Action Item: Approve May or June Meeting Minutes | Chair/Principal |
| | Tabled action item | |
| 5:10 pm | Discussion Item: Welcome Back, Introduce New Members | Principal |
| | Dr. Stephens discussed: Dr. D. Stephens provided a quick introduction into the Welcoming of New and Former Members. | |
| 5:20 pm | Informational Item: Appoint any Vacancies ** | Principal |
| | SGC Committee appointments | |
| | The individuals are Ms. Toledo- Community Member, Ms. Garcia-Appointed | |



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|--------------------------|--|--------------------------|------------------|---------------------|-----------|---------------|---------------|------------|-----------|------------|----------|------------|-----------|--------------|------------|----------|--|
| | Staff, and Mr. T. Smith-Appointed Staff | | | | | | | | | | | | | | | | |
| 5:25 pm | Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian) | Chair/Principal | | | | | | | | | | | | | | | |
| | A Motion was made to accept this Action Item as is by Joan Gage. It was properly seconded by J. Davillier. The motion carried. Chair – J. Davillier, Vice Chair- T. Smith, and Parliamentarian - Joan Gage | | | | | | | | | | | | | | | | |
| 5:40 pm | Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection [chair + 3 members]) *** | Chair/Principal | | | | | | | | | | | | | | | |
| | Each committee consists of four (4) members and may have an additional three (3) members who are non-SGC members. | | | | | | | | | | | | | | | | |
| | Those who volunteered were selected and properly elected to the following committees: | | | | | | | | | | | | | | | | |
| | <table border="1"> <thead> <tr> <th>Outreach & Communication</th> <th>Budget & Finance</th> <th>Principal Selection</th> </tr> </thead> <tbody> <tr> <td>Ms. Kelly</td> <td>Ms. Davillier</td> <td>Ms. Davillier</td> </tr> <tr> <td>Dr. Thomas</td> <td>Ms. Kelly</td> <td>Ms. Alexis</td> </tr> <tr> <td>Ms. Gage</td> <td>Ms. Alexis</td> <td>Ms. Kelly</td> </tr> <tr> <td>Mr. T. Smith</td> <td>Ms. Toledo</td> <td>Ms. Gage</td> </tr> </tbody> </table> | Outreach & Communication | Budget & Finance | Principal Selection | Ms. Kelly | Ms. Davillier | Ms. Davillier | Dr. Thomas | Ms. Kelly | Ms. Alexis | Ms. Gage | Ms. Alexis | Ms. Kelly | Mr. T. Smith | Ms. Toledo | Ms. Gage | |
| Outreach & Communication | Budget & Finance | Principal Selection | | | | | | | | | | | | | | | |
| Ms. Kelly | Ms. Davillier | Ms. Davillier | | | | | | | | | | | | | | | |
| Dr. Thomas | Ms. Kelly | Ms. Alexis | | | | | | | | | | | | | | | |
| Ms. Gage | Ms. Alexis | Ms. Kelly | | | | | | | | | | | | | | | |
| Mr. T. Smith | Ms. Toledo | Ms. Gage | | | | | | | | | | | | | | | |
| 5:45 pm | Discussion Item: Select Parent/Community Superintendent Council Representative | Chair/Principal | | | | | | | | | | | | | | | |
| | Ms. Whitney Walker nominated for this position from a previous conversation had with Dr. Stephens. | | | | | | | | | | | | | | | | |
| 5:55 pm | Discussion Item: Determine Meeting Schedule for SY 2021 – 2022 | Chair/Principal | | | | | | | | | | | | | | | |
| | Dr. Stephens discussed: SGC Committee meeting times- every third Wednesday, virtually, at 5:00pm. It was highly recommended by Ms. Jackson that both the dates of these meetings and a meeting link be placed on the | | | | | | | | | | | | | | | | |



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| Time | Item | Owner |
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| | official school website for parental and educational stakeholder access. | |
| | Review SY 2020 – 2021 Council Self-Assessment Results | Chair/Principal |
| | The assessment was placed in the meeting Chat Area for all participants to view. It was discussed that the assessment fared very well with no low scores. | |
| 6:10 pm | Establish SY 2021 – 2022 Council Norms | Chair/Principal |
| | It was established that there would be three (3) Council Norms: | |
| | <ol style="list-style-type: none">1. Start on time, end on time2. Be Respectful of Others' Opinions3. Work for the Good of All Students | |
| | Informational Item: Principal's Update | Principal |
| | Dr. Stephens gave an update on the Covid cases, vaccinations, and other school level and district level concerns. | |
| | The Title I Meetings will meet on August 31, 2021, where we will discuss money as well as meet and support the needs of our parents and additional stakeholders. | |
| 6:25 pm | Discussion Item: Set Next Meeting Agenda | Elected Chair |
| | Instructional Framework for Math & ELA. Update to K-8 Model for PDW. Uniforms. | |
| 6:30 pm | Meeting Adjournment | Elected Chair |
| | Meeting adjourned at 5:44pm | |