

Paul D West Middle School: School Governance Council

Date: August 18, 2020

Time: 4:30-5:45 Location: Teams

SGC Members:

Dr. Stephenson, Principal
 Dr. Thomas, Assistant Principal
 Ms. Lewis, Chair SY 2019-2020

Ms. Ragland Vice Chair SY 2019-20
 Ms. Lazenby, parliamentarian

Ms. Gayosso-Cruz, Parent
 Mr. Strozier, Community Partner

Members Present:

Dr. Stephenson, Principal
 Dr. Thomas, Assistant Principal
 Ms. Lewis, Chair
 Ms. Ragland, Vice Chair
 Ms. Lazenby, Parliamentarian
 Ms. Gayosso-Cruz, Parent
 Ms. Archer, Parent
 Ms. Walker, Parent
 Mr. Strozier, Community Partner
 Ms. Hickman, Translator
 Ms. Lackey, Guest

Meeting Norms:

Start and End on Time Be Respectful of Others' Opinions Work for the Good of All Students

Time	Item	Owner
4:30pm	Action Item: Call to Order Ms. Lewis motioned and Dr. Stephens seconded to call the meeting to order.	Ms. Lewis
4:32pm	Action Item: Approve Agenda Ms. Lewis motioned and Ms. Ragland seconded to approve the agenda.	Ms. Lewis
4:35pm	Action Item: Approve May Meeting Minutes Ms. Lewis motioned and Dr. Stephens seconded to approve the May meeting minutes.	Ms. Lewis
4:45pm	Discussion Item: Review Meeting Norms Reviewed by Lewis	All Members
4:47pm	Public Comment No public comments	
4:49pm	*Informational Item: Appoint any vacancies Ms. Rutland was our elected parent, but has not responded to any correspondence and we need to replace Ms. Best. Stephens have nominated Ms. Archer to replace Ms. Best, 2nd Ragland. Stephens have nominated Ms. Walker to replace Ms. Rutland, 2nd Ragland.	Ms. Lewis

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Ms. Lackey is a new parent that will serve on a subcommittee. Mr. Strozier will stay on community partner. Ebony Kelly, Future Foundations, Inc.

Ms. Rutland has not responded (elected parent). Need to vote Archer in for Best position, Ms. Walker will replace Rutland.

Lewis nominated Ms. Ebony Kelly, Future Foundations to be our new community member 2nd Stephens

Ms. Gage is the appointed staff member.

4:54pm Action Item: Elect New Officers (Chair, Vice Chair, Parliamentarian) Ms. Lewis

Ms. Lewis nominated as Chair, 2nd Ragland

Ms. Lewis nominated Ms. Ragland, Dr. Stephens nominated Dr. Alexander as Vice Chair, Dr. Thomas is our new Vice Chair.

Ms. Walker volunteered, Dr. Thomas nominated Ragland, Ms. Lewis nominated Lazenby

Ms. Walker is our new parliamentarian.

5:04pm **Action Item: Staff committees (Community Outreach, Budget, Principal Selection) Ms. Lewis

Ms. Lewis mentioned that Ms. Drummer is the school grant chair and Ms. Welborn is the outreach chair. Ms. Lewis asked should we reach out to them to be on the committees. They do not have to be on SGC. Ms. Ragland commented that it was a good idea. Ms. Lewis will reach out to them tomorrow

Committee Outreach

Lewis, Ragland, Lackey, Jones (Welborn)

Budget

Ragland (Chair), Strozier, Lazenby (Drummer)

Principal Selection

Dr. Thomas (chair), Ms. Parks, Ms. Lewis

5:12pm Discussion Item: 2020-2021 SGC Calendar Ms. Lewis

3rd Wednesday of each month 4:30 to 5:30 meeting in teams.

5:18pm Discussion Item: Empathy Protocol Ms. Lewis

Lewis asked everyone to reflect on what we have experienced and it made us feel during Covid19 and then we discussed.

5:28 Informational Item: Principal's Update Dr. Stephens
Dr. Thomas

We have 30,000 as our charter funds.

Surveyed teachers to see what technology they needed to better serve the students. Teachers asked for monitors and 360 cameras add-on for laptops.

Dr. Stephens would like to spend the \$30,000 to purchase these devices. It will be about \$26,000 for the monitors. The rest would be used for the 360 cameras.

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Ms. Ragland motioned and Ms. Lewis seconded to purchase these devices for the teachers. Motion passed.

Ms. Lazenby will also send out information to new teachers about the Swivl cameras that we have available.

We have approximately 815 students enrolled at this time. We are 100% staffed. We don't have any vacancies.

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| 5:40 | <p>Discussion Item: Set Next Meeting Agenda
 Wednesday, September 16, 2020
 Follow-up on devices for teachers.
 Follow-up with Empathy
 Food bank and homeless
 Uniforms
 K-8 School</p> | Ms. Lewis |
| 5:45pm | <p>Action Item: Meeting Adjournment
 Ms. Lewis motioned to adjourn the meeting at 5:38 and Dr. Stephens seconded.</p> | Ms. Lewis |

Notes from the Governance and Flexibility Team

* **Governance Training for New Members:** All members are required to complete the onboarding process. For anyone not trained, please direct them our on-line training. Thank You. <https://share.nearpod.com/vsph/5tui1Wd0Mu>

** **Staffing your committees:** Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.