

MINUTES

Paul D West Middle School: School Governance Council

Date: April 22, 2020

Time: 5:00-6:00 Location: A171

SGC Members Present:

Dr. Stephenson, Principal
 Dr. Thomas, Assistant Principal
 Ms. Lewis, Chair SY 2019-2020
 Ms. Ragland Vice Chair SY 2019-20

Ms. Lazenby, parliamentarian
 Mr. Strozier, Community Partner
 Ms. Gayosso, Parent

Ms. Hickman, Translator
 Ms. Hannah Zey,
 Ms. Jan Jackson

Meeting Norms:

Start and End on Time

Be Respectful of Others' Opinions

Work for the Good of All Students

Action Item: Call to Order

Ms. Lewis called the meeting to order at 5:11.

Action Item: Approve Agenda

The agenda was approved

Action Item: Approve February Meeting Minutes

February Meeting Minutes were approved

Action Item: Review Meeting Norms – reviewed by Lewis

Public Comments – No public comments

Discussion Item: Health Fair Update/Uniform Survey

Survey did not go out to 6th grade parents due to Covid closures. Discussion of restarting the survey at the beginning of the 20-21 school year or to table the matter to a later date. Not enough time to get survey and info out to elementary parents, so uniform is not happening this fall for 6th grade.

In the December meeting we will start talking about this in our meeting. Then in January, we will send survey out to parents for the next school year. Teachers have already voted on this, so it is not necessary for teachers to vote again.

Discussion Item: *Council Survey

All 7 active members completed the survey, and three members do not actively participate. Technically this gives us 100% participation.

Due to Covid, we are not being graded this year, but we can look at the rubric so we can do a self-assessment and see what areas we can improve for next year.

Discussion Item: New Member Transition **New Member training

We will have one new member this next year, 7th grader CeCe's grandmother. Also we will need a replacement for a parent position; Ms. Best will not be on the council next year as her student is being moved. We will contact the other parent that ran for the position and see if she still wants to participate in the council.

We need to make sure all new members get the new member training for when we do get graded on our SGC. Ms. Cruise did not get the training this year but should be eligible for the training next year. We are trying to schedule the new member

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training for July, so we need all members FCS email addresses by June 1. We will send out registration information in the email in mid-June.

Question : We have another parent not continuing with us, should we put her name up to vote before July, or can we wait until August?

Recommendation to contact the parent and make sure she is still interested, then decide whether to do the vote at the next special meeting to be called by Dr. Stephens, or to wait until the August meeting.

Informational Item: Principal Update

Graduation coach is moving to Marietta as Assistant Principal. Recommend Mr. Astin to become new graduation coach.

5 teaching vacancies at this time, needing 2 SEC teachers and 1 Science teacher.

Planning another Panther Academy for incoming 6th graders. Planning a 6th grade dance for the Panther Academy. Planning to use Panther Academy to highlight programs other than just the regular academics.

Dr. Stephens thanked the parents and Ms Hickman for helping the committee this year.

Dr. Thomas will discuss the new monitoring tool at the next meeting.

Discussion Item: Set Next Meeting Agenda

We will have a special meeting on Wednesday, May 13 at 5:00 pm. The agenda items will be Back to School Health Fair and the new monitoring tool update.

Action Item: Meeting Adjournment

The meeting was adjourned at 5:53 pm.

Notes from the Governance and Flexibility Team

* Both the Council Self-Assessment and the Principal Feedback Survey will be sent to SGC members' FCS e-mail addresses. These surveys should be completed by all members by April 30th. If you encounter difficulties accessing your FCS e-mail address, please contact the IT Helpdesk at (470)254-4357.

** All newly elected governance council members must attend training. Please stay tuned to information about how new members can sign-up for governance training.

*** Strategic Plan Monitoring tools should be updated at least once more before the end of the semester. Visit your monitoring tool at each of your remaining council meetings and continue to work with your council on making progress with your initiatives towards your strategic outcomes. Feel free to contact your facilitators for support.