

Summary

Paul D West Middle School: School Governance Council

Date: February 19, 2020

Time: 4:59-5:48

Location: Media Center

SGC Members:

Dr. Stephenson, Principal
 Dr. Thomas, Assistant Principal
 Ms. Lewis, Chair SY 2019-2020
 Ms. Ragland Vice Chair SY 2019-20

Ms. Lazenby, parliamentarian
 Ms. Best, Parent
 Ms. C Anderson, Parent
 Ms. Ponder, Community Partner

Mr. Strozier, Community Partner
 Ms. Cruz, Parent

Meeting Norms:

Start and End on Time

Be Respectful of Others' Opinions

Work for the Good of All Students

Members Present:

Dr. Stephenson
 Dr. Thomas
 Ms. Lewis
 Ms. Ragland
 Mrs. Lazenby
 Ms. Cruz, Parent
 Ms. Hickman - Translator

Time	Item	Owner
4:45pm	Action Item: Call to Order Ms. Ragland made the motion that we call the meeting to order and Ms. Lewis seconded the motion	Ms. Lewis
4:47pm	Action Item: Approve Agenda Ms. Cruz requested that her name be changed from Gayosso to Curz Lewis motioned that the agenda be approved as amended. Ms. Lazenby seconded the motion.	Ms. Lewis
4:50pm	Action Item: Approve January Meeting Minutes Ms. Lazenby read the January Meeting Minutes. Ms. Lewis motioned that they be accepted and Ms. Cruz seconded the motion.	Ms. Lewis
4:55pm	Discussion Item: Review Meeting Norms Ms. Lewis asked if we would consider changing our meeting times to 5 to 6 pm to give all of our members time to arrive to the meetings on time. Ms. Lewis made the motion that we change our meeting time from 4:45 to 4:45 to 5 to 6 p.m. and Ms. Ragland seconded.	All Members
	Public Comment	

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No public comments and no public present.

Discussion Item: Uniform Survey/Health Fair

Ms. Lewis

Did not have the parent night last night, but there is a form that has been created with a QR code, bit.ly link, and a printed version. Ms. Lewis will send the flyer and survey to Ms. Hickman for translation. Ms. Lewis created a flyer and contacted feeder schools SGC. No feedback yet. She will provide copies of the flyer to post at feeder schools.

Ms. Lewis is looking at uniforms and prices. Ms. Lewis will upload the link in MS Teams for the SGC members to look at.

Ms. Lewis will create in MS Teams a working document for members to update with vendors we have gotten for the Health Fair. Mr. Strozier gave Ms. Lewis information on a massage therapist. Ms. Lewis is planning to have a phone conversation to talk about what the massage therapist could do for the health fair.

We plan to have a bigger vendor so need to push to our feeder schools and post flyers at local business to get attendees. Ms. Lewis will reach out to Kroger for support. Ms. Hickman suggested we reach out to apartment complexes in our school's zone to share information with tenants.

Vendor price will be \$20. No charge for information booths.

Ms. Lewis will set a date to meet outside of the council meeting for Health Fair planning.

Discussion Item: Election Up Date

Ms. Lewis

Election window closes on the 2/27. So far, we have two teachers Ms. Bryant and Ms. Lewis who have declared they are running. Ms. Lewis has reached out to a parent Ms. Rutledge and asked her to set in on a meeting to see if she will be interested. Gave out information at the last game and spoke with a couple of parents. Ms. Lewis will circle back with them before the 2/27.

Discussion Item: Strategic Plan and Strategic Plan Monitoring Tool

Dr. Thomas

Revisions have been made to the District's Strategic Plan, so we need to make changes to ours. We must take out references on teacher retention and use staff engagement and parent engagement. Dr. Thomas has the original. Dr. Thomas will bring a revised version to the next meeting for review and adoption by the council

Discussion Item: 2020-2021 Budget

Dr. Stephens

Dr. Stephens presented his proposed budget. Ms. Lewis made a motion and Ms. Ragland seconded that we adopt the budget as proposed. The budget we received from the District may change in the late Spring and again in August if the projections for number of students changes.

Informational Item: Principal's Update

Dr. Stephens

Dr. Thomas

Student(s) were making threats on Instagram to blow up or shoot up the school. The person has been found.

Discussion Item: Set Next Meeting Agenda

Ms. Lewis

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Next meeting scheduled for March 18, 2020

Uniform Survey/Parents' Meeting

Health Fair

Election update

Strategic Plan and Strategic Plan Monitoring Tool

March Madness

End-of-year Testing – doing something for the students

Teacher Appreciation

5:48pm

Action Item: Meeting Adjournment

Ms. Lewis

Ms. Lazenby made a motion that the meeting adjourn and Ms. Lewis seconded.

Notes from the Governance and Flexibility Team

* Election Declaration window closes February 26th

*** The Governance & Flexibility Team Twitter account is a great place to see the exciting things that are going on with school governance around Fulton! Give us and follow and tag us when your team is engaged in your work for the year!

