



# Paul D. West Middle School

*Where improvement is a process, not a destination*

## 22-23 School Governance Council

**Date: 8-16-2023 Time: 5:00 p.m. – 6:00 p.m. Location: TEAMS/G-104 PDWMS**

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Iris Benetiz 6/30/24*	Gerald Shepherd 6/30/25	Maria Stephens 6/30/25	Norman West 6/30/24*	KaKenya William-Strange 6/30/2025	Joan Gage 6/30/24*	Joseph Geib 6/30/25	Azzizah Rahim 6/30/24*	Jennifer Person 6/30/25	Dr. Darrell Stephens
Board Position	Member	Member	Member	Vice Chair	Chair	Parliamentarian	Member	Member	Member	Member
Attendance			X	X	X	X			X	X

## SUMMARY

Call to Order- 8/16/2023 5:00 pm.

**Welcome New Members: Member Introductions & Confirm Council Roster: Dr. West introduced new board members.**

\*Gerald Shepherd (Parent)

\*Maria Stephens (Parent)

\*KaKenya Williams-Strange (Teacher)

\*Joseph Geib (School Employee)

\*Jennifer Person (Community Member) (Future Foundations)

**Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian) Dr. West explained the positions to the board and asked for nominations.**

Ms. Gage made a motion to nominate Ms. William Strange for chair of our SGC,

2<sup>nd</sup> by Maria Stephens

Yeah, All

Nay, none

Motion passed.

Ms. Gage made a motion to nominate Dr. West for vice-chair of our SGC

2<sup>nd</sup> by Maria Stephens

Yeah, All

Nay, none

Motion passed.

Dr. West made a motion to nominate Ms. Gage for parliamentarian of our SGC

2<sup>nd</sup> by Maria Stephens

Yeah, All

Nay, none

Motion passed.

Chair: Ms. Williams; Vice Chair: Dr. West; Parliamentarian: Ms. Gage

**Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council:**

Mr. Shepherd has been nominated for Superintendent Parent Council



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Attendance			X	X	X	X			X	X

## SUMMARY

**Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection\*)**

Budget and Finance committee: Ch: Dr. West, Ms. Person, Ms. Gage, Tracee Ragland

Outreach and Communication: Ch: Dr. West, Ms. Person, Ms. Stephens, Ms. Hickman

Principal Selection: Ch: Ms. Williams-Strange, Ms. Stephens, Ms. Gage

### Approve May Minutes

Ms. Person made a motion to accept the May minutes,

2<sup>nd</sup> by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.

### Approve the Agenda

Ms. Stephens made a motion to Approve the Agenda

2<sup>nd</sup> by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.

### Discussion Item: Determine Meeting Schedule for SY23-24

Ms. Gage gave update of the meeting schedule

**Public Comment** -No member of the public in attendance

**Informational Item: Principal's Update-** Dr. Stephen's gave a Power Point Presentation concerning the start of the 23-24 school year. This year the focus of our school will be how to academically write. Decision for selecting this focus was developed as we look at our Milestone data. Our school saw that over 80% of the student population has not achieved mastery level in writing.

The population of our school currently stands at about 815 students. This is below the expected level. There was a community apartment on Cleveland Ave that has been disbanded. This is felt to have impacted our population.



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Attendance			X	X	X	X			X	X

## SUMMARY

We currently still have 3 vacancies. However, we may lose these positions based on the number of kids we currently have. Right now, we are under our expected level, and this increases the possibility we will lose these positions.

Last year we had challenges around absenteeism. This severe and chronic absenteeism. As we fell below the expected level in this area, we qualified for assistance.

To support our writing initiative, we have Red Clay Writing Project. They will support us build our capacity and supporting kids in their individual area of deficits. This will be good for our school. This should move us up in student achievement.

Dr. Stephens answered a question about vacancies. There are multiple schools below or at expected levels of enrollment. Everyday our numbers are moving upward.

**Agenda:** Next Meeting Agenda discussed by Ms. Gage

**Action Item:** Meeting Adjournment

Ms. Stephens made a motion to Meeting Adjournment,  
2<sup>nd</sup> by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.