



Paul D. West Middle School

Where improvement is a process, not a destination

22-23 School Governance Council

Date: 8-16-2023 Time: 5:00 p.m. – 6:00 p.m. Location: TEAMS/G-104 PDWMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Iris Benetiz 6/30/24*	Gerald Shepherd 6/30/25	Maria Stephens 6/30/25	Norman West 6/30/24*	KaKenya William-Strange 6/30/2025	Joan Gage 6/30/24*	Joseph Geib 6/30/25	Azzizah Rahim 6/30/24*	Jennifer Person 6/30/25	Dr. Darrell Stephens
Board Position	Member	Member	Member	Vice Chair	Chair	Parliamentarian	Member	Member	Member	Member
Attendance			X	X	X	X			X	X

MINUTES

Call to Order- 8/16/2023 5:00 pm.

Welcome New Members: Member Introductions & Confirm Council Roster: Dr. West introduced new board members.

*Gerald Shepherd (Parent), *Maria Stephens (Parent), *KaKenya Williams-Strange (Teacher), *Joseph Geib (School Employee),

*Jennifer Person (Community Member) (Future Foundations)

Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian) Dr. West explained the positions to the board and asked for nominations.

Ms. Gage made a motion to *nominate Ms. William Strange for chair of our SGC*

2nd by Maria Stephens

Yeah, All

Nay, none

Motion passed.

Ms. Gage made a motion to *nominate Dr. West for vice-chair of our SGC*

2nd by Maria Stephens

Yeah, All

Nay, none

Motion passed.

Dr. West made a motion to *nominate Ms. Gage for parliamentarian of our SGC*

2nd by Maria Stephens

Yeah, All

Nay, none

Motion passed.



Paul D. West Middle School

Where improvement is a process, not a destination

22-23 School Governance Council

Date: 8-16-2023 Time: 5:00 p.m. – 6:00 p.m. Location: TEAMS/G-104 PDWMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Iris Benetiz 6/30/24*	Gerald Shepherd 6/30/25	Maria Stephens 6/30/25	Norman West 6/30/24*	KaKenya William-Strange 6/30/2025	Joan Gage 6/30/24*	Joseph Geib 6/30/25	Azzizah Rahim 6/30/24*	Jennifer Person 6/30/25	Dr. Darrell Stephens
Board Position	Member	Member	Member	Vice Chair	Chair	Parliamentarian	Member	Member	Member	Member
Attendance			X	X	X	X			X	X

MINUTES

Chair: Ms. Williams; Vice Chair: Dr. West; Parliamentarian: Ms. Gage

Discussion Item: Nominate Representative for Superintendent's Parent/Community Advisory Council:

Mr. Shepherd has been nominated for Superintendent Parent Council

Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection*)

Budget and Finance committee: Ch: Dr. West, Ms. Person, Ms. Gage, Tracee Ragland

Outreach and Communication: Ch: Dr. West, Ms. Person, Ms. Stephens, Ms. Hickman

Principal Selection: Ch: Ms. Williams-Strange, Ms. Stephens, Ms. Gage

Approve May Minutes

Ms. Person made a motion to **accept the May minutes**,

2nd by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.

Ms. Stephens made a **motion to Approve the Agenda**

2nd by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.

Discussion Item: Determine Meeting Schedule for SY23-24 Ms. Gage gave update of the meeting schedule



Paul D. West Middle School

Where improvement is a process, not a destination

22-23 School Governance Council

Date: 8-16-2023 Time: 5:00 p.m. – 6:00 p.m. Location: TEAMS/G-104 PDWMS

Meeting Norms: Start and End on Time, Be Respectful of Others' Opinions, Work for the Good of All Students

Membership	Parent	Parent	Parent	Teacher	Teacher	Principal Appointed	Principal Appointed	Community	Community	Non-Voting Member
Name	Iris Benetiz 6/30/24*	Gerald Shepherd 6/30/25	Maria Stephens 6/30/25	Norman West 6/30/24*	KaKenya William-Strange 6/30/2025	Joan Gage 6/30/24*	Joseph Geib 6/30/25	Azzizah Rahim 6/30/24*	Jennifer Person 6/30/25	Dr. Darrell Stephens
Board Position	Member	Member	Member	Vice Chair	Chair	Parliamentarian	Member	Member	Member	Member
Attendance			X	X	X	X			X	X

MINUTES

Public Comment no member of the public in attendance

Informational Item: Principal's Update- Dr. Stephen's gave a Power Point Presentation about the start of the 23-24 school year. This year our focus has been how to academically write. As we look at our Milestone data we see that over 80% of the student population has not achieved mastery level of this skill.

We currently have around 815 students, this is below our expected level. There was a community on Cleveland Ave that has been disbanded. This has impacted our population here. We currently have 3 vacancies. We may lose these positions based on the number of kids we have. Right now, we are under, and this increases the possibility we will lose these positions. Last year we had challenges around absences. This severe absenteeism. As we fell below the expected level we qualified for assistance in this area. To support our writing initiative, we have Red Clay Writing Project. They will support us build our capacity and supporting kids in their area of deficits. This will be good for PDWMS. This should move us up in student achievement.

Dr. Stephens answered a question about vacancies. There are multiple schools below or at expected levels and our numbers are starting to creep up.

Agenda: Next Meeting Agenda discussed by Ms. Gage

Action Item: Meeting Adjournment

Ms. Stephens made a **motion to Meeting Adjournment,**

2nd by Ms. William-Strange

Yeah, All

Nay, none

Motion passed.