



# Meeting Minutes

Summit Hill School Governance Council

Date: 9/27/23

Time: 3:00pm

Location: Principal's Conference Room

## SGC Members Present

Lorrie Bearden, Principal	✓	Caylee Esmonde, Elected Parent	✓
Lisa Tackett, Elected Teacher	✓	Kelly McDonald, Elected Parent	✓
Beverly Vanacore, Elected Teacher		Deborah Shigley, Elected Parent	✓
Stephanie Dibert, Appointed Staff	✓	Juliette Johnson, Community Members	✓
Ashley Patterson, Appointed Staff	✓	Erek Mimms, Community Members	✓

## Agenda Items:

1. Action Item: Approve Agenda
2. Action Item: Approve August Meeting Minutes
3. Action Item: Review Meeting Norms
4. Discussion Item: PTO Update
5. Discussion Item: Principal Update
  - a. Semester Action Plan (School Goals)
  - b. Strategic School Plan Update
  - c. Fieldtrip Update
6. Discussion Item: Supt Parent Advisory Council Update
7. Discussion Item: Community Outreach/Communication
8. Action Item: Set October 25<sup>th</sup> Agenda
9. Meeting Adjournment

## Meeting Minutes:

Action Items				
Motion	Time	By Whom	Second By	Voting Results
Meeting called to order at	3:03	Kelly McDonald	Ashley Patterson	All Approved
Motion to approve agenda	3:03	Erek Mimms	Ashley Patterson	All Approved
Motion to approve August meeting minutes	3:04	Ashley Patterson	Deborah Shigley	All Approved
Motion to set next meeting agenda	3:57	Kelly McDonald	Stephanie Dibert	All Approved
Meeting adjourned at	4:02	Kelly McDonald	Ashley Patterson	All Approved

1. Action Item: Approve Agenda- SGC Members need to be updated.
2. Action Item: Approve August Meeting Minutes

3. Action Item: Review Meeting Norms
4. Discussion Item: PTO Update: 3:05- Dr. Bearden spoke. Debrief on Fall Festival. It was well attended, organized, and fun! Preparing for Trunk or Treat on Sept. 27<sup>th</sup>, and the Thanksgiving Feast November 15-16. PTO events will not be a money maker, but lots of donations were taken for a teacher whose house burned down. Husky fund is over half-way there.
5. Discussion Item: Principal Update: 3:09- Dr. Bearden talked about the fact that the 3<sup>rd</sup> grade students earned the school a Literacy Leader award due to amazing reading Milestones scores. You must have 90% at reading on grade level to earn the award. She is hopeful that this will happen again next year. We were in 4<sup>th</sup> place with 95.3% reading at or above grade level. Mrs. Patterson shared that they have seen a direct correlation between PBIS and Milestones growth. Dr. Bearden shared our semester action goals as a school. We are working towards at least 85% of students score at or above grade level in math and 97% in reading. This is going to be met through interventions. Teachers will be working on differentiating skills through small groups within the classroom.
6. Semester Action Plan (School Goals): 3:20- Dr. Bearden proposed that our Big Rock 1 will work to get more parents to volunteer in things such as High Fiver Fridays, Watch Dog Dads, PTO, Discovery Lab. Kelly McDonald asked about ways for parents to support teachers. She suggested having copy parents. The team talked about ways to promote more parent opportunities to support teachers. Ashley Patterson will create a google form to survey teachers on ways parents can help. Dr. Bearden will present the semester action plan to the area superintendent next week.
7. Strategic School Plan Update: 3:29- Strategic Plan expired in 2022. Dr. Looney and his team decided to put a pause on it, because they wanted to hear from the schools on what the Fulton County core values are. As a school we decided our school values are Collaboration, Honesty/Integrity, and Accountability. The semester action plan is being used in the interim until we can finish the strategic school plan.
8. Fieldtrip Update 3:34- All fieldtrips are scheduled. All are similar to last year except Kindergarten. They will be going to Art Barn instead of going to the Botanical Gardens. PTO rolled field trips into the curriculum budget and are well supported. Mrs. Tackett said the 2<sup>nd</sup> grade field trip to the Chattahoochee Nature Center was so fun and well organized.
9. Discussion Item: Supt Parent Advisory Council Update: 3:36- Mrs. McDonald spoke about the updates. Thought exchange brought out that safety improvements were good, but there were concerns about devices and building updates. The device issue will be addressed. Branded laptop sleeves were discussed. They spoke about the Literacy Leaders ceremony. Parent units (pre-k – 2<sup>nd</sup> grade literacy)- parents will be able to take online classes and earn certificates to learn ways to help their children at home. Themed weeks are coming in October. October 2- Make Friends with someone New: Wear Royal Blue. Red Ribbon week will be October 30 at SHE. The district talked about that there is a long list of things to fix in Fulton County, but they have priorities. Instructional calendars for 25-26 were discussed. Approval will hopefully happen in November. FC has 175 days. Balanced calendars were discussed. A new career enhancement building opening for students to get high school degree and associate degrees while learning trades. Eventually talking about adding another

high school in south county. Mrs. McDonald will email out links. They will be asking for feedback later.

10. Discussion Item: Community Outreach/Communication: 3:55- Dr. Bearden discussed that Oct. 13 is Falcon Friday. SGC members are invited. Red Ribbon Week Theme is make healthy choices.
11. Action Item: Set October 25<sup>th</sup> Agenda: 3:57- Charter funds vote. Did not spend additional money on contract cleaners last year. Results of the semester action plan. Review the results of google form on parent involvement. Parent communications can be discussed. Team discussed that things have been streamlined and conference forms for Grades 2-5. SGC picture will be taken at this meeting. Dr. Bearden asked the team to look at SGC websites to get ideas on how to update ours.
12. Meeting Adjournment: 4:02