



# SUMMARY OF ACTIONS

Parklane Elementary School Governance Council

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*Date | time* 04/23/2020 | 3:00pm |

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SGC Members

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1. **Call to order:** Meeting was called to order at 3:10 p.m.
2. **Agenda Approval:** The agenda was approved at 3:12 p.m.
3. **Minutes Approval:** The minutes were read and approved at 3:15 p.m.
4. **Information Review:** During the previous meeting Mr. Sanders discussed 2021 SY budget. Funds were used to purchase math and literacy coach. A kindergarten position was put in reserve in case Parklane needs to hire after 10-day count. An administrative assistant was purchased. The TAG teacher was moved to fulltime and another custodian was purchased for full time. The budget was approved with all members in favor.
5. **Meeting Discussion:** Members discussed changes to the strategic plan monitoring tool. Superintendent Looney changed graduation rate to 95%. 3<sup>rd</sup> graders reading on grade level by 2022 was changed to reflect ne strategic plan.
6. **Member check-in:** Members briefly discussed how they were doing. Each member shared their experience with teleschool and plans to deal with the COVID-19 effects and the needs of our families.
7. **Principal Update:** Principal Sanders shared that Parklane was moving along fine and adjusting well to the online learning. Grades 3-5 are participating in online learning and grades k-2 are participating in teleschool packets. Teachers are creating videos to support parents and students with online learning. Faculty and staff are 100% retained for the 2021 school year. Some teachers did however, switch grade levels. Admin is working on closeout plan for all teachers.
8. **Meeting Discussion:** Mr. Billingslea reminded all members to complete their council self-assessment and principal surveys. The council was not at 100% completion. Completion date is April 30<sup>th</sup>. Next, new member transition was discussed. Amber Monson was elected as the new teacher representation and Nia Jones was elected as new parent representation. Mr. Billingslea will plan to reach out to new members and invite them to the next meeting.
9. **Set Action items:** New member introduction and training information will be set for the next meeting. Members will discuss and update the monitoring tool.
10. **Meeting Adjournment:** The meeting was adjourned at 3:29 p.m.