



MINUTES

Esther Jackson Elementary School Governance Council

January 18, 2024 3:45pm | Esther Jackson Elementary School

SGC Website: [EJ SGC Website](#)

SGC Members

Ms. Nikol Boyd, Principal | Ms. Jill Vitagliano, Staff | Ms. Lisa MacMillan, Teacher | Mrs. Katelyn Bivins, Teacher | Ms. Christine Thompson, Teacher | Laura Kirby, Parent | Lisette Hoschek, Parent | | Nohemi Rojas-Sanchez, Parent | Zach Vaughan, Community Member | James Holle, Community Member |

Time	Item	Owner
3:45 pm	Call to Order Ms. Vitagliano called the meeting to order. In attendance were Ms. Boyd, Ms. Vitagliano, Ms. MacMillan (4:00), Ms. Bivins, Ms. Thompson, Ms. Kirby, Ms. Hoschek, Mr. Holle, and Mr. Vaughan (5:00).	Ms. Vitagliano
3:47 pm	Action Item: Approve Agenda Ms. Vitagliano called for a motion for the agenda to be approved. Mr. Holle motioned to approve the agenda. Ms. Kirby seconded the motion. All were in favor.	Ms. Vitagliano
3:50 pm	Action Item: Approve December's Meeting Minutes Ms. Vitagliano called for a motion for the minutes to be approved. Ms. Kirby motioned to approve the minutes. Ms. Hoschek seconded the motion. All were in favor.	Ms. Vitagliano
3:52 pm	Review Norms Ms. Vitagliano reviewed the norms.	Ms. Vitagliano
3:55 pm	Informational Item: Principal's Update A. Semester Action Plan Goals/Initiatives Next year projection numbers are still low but, many new students need ESOL services, 38 newcomers since August with a total of 45 in the year of 2023. Overall target remains the same. No changes to Semester Action Plan, to increase by 6%. Our content mastery has improved by 5.3% compared to pre COVID school year. CCRPI score comparisons from 2018 versus 2023 in ELA from 50.71 to 55.81, Math 58.69 to 59.61, Science 38.89 to 39.86, Closing Gap 56.3 to 100, Progress 89.5 to 77.7 (major factor being attendance), Readiness 76.5 to 80.4. Last year, expected 3 rd grade student reading at or above grade level. This year it will include 3 rd and 4 th grade reading at or above grade level. The following year it will include 3 rd , 4 th , and 5 th grade reading at or above grade level. EJ is standing out in Title I schools in North Fulton County. B. Spring Semester School Calendar Bingo Night and Carpool Convo on January 26 th .	Ms. Boyd

Time	Item	Owner
4:15 pm	<p>Discussion Item: Carpool Safety Convo</p> <p>To take place right before Bingo. There will be a parking lot for questions, concerns, and comments. Half-sized sheets of paper will be available for the parking lot. SGC will review these at the next meeting to address. Ms. Williamson is creating a poster size site plan to display. Share pictures from carpool that address safety concerns. The site plan will also be projected on the big screen in cafeteria until Bingo starts. Planning to start new traffic pattern after spring break, but worse case starts in fall of the new school year.</p>	All Members
4:25 pm	<p>Discussion Item: Planning for Parent/Teacher SGC Elections</p> <p>Flyers to parents in carpool on February 7th and 8th. Flyers sent home to parents in take home folders on February 12th. QR code included on flyer. Flyers posted in areas of school for teachers. Declaration window starts February 5th through March 29th. Teachers can send home personal notes to parents to ask to run for positions. Post on social media Facebook: Martin's Landing Community page, EJ PTA, Grade Level Pages, and X (Formally Twitter). Include information on school website, Spots, and marquee.</p>	Ms. Bivins
4:40 pm	<p>Discussion Item: Discuss Grant Proposals for Charter Dollars</p> <p>Approve grants as they come in, first come first served basis. Many were approved at the meeting including: brain break bags, water rocket launchers, consumables/manipulatives, book library to take home, label maker/labels, flexible seating, white board table, attendance celebration, and EJ branding.</p>	All Members
5:05 pm	<p>Discussion Item: Planning for Annual Budget Approval</p> <p>Budget opens on February 5th and closes on February 23rd. The committee needs to meet to approve, moving our meeting to February 22nd. Both the Outreach committee and Budget and Finance committee will meet on February 22nd before the SGC meeting. After the SGC meeting will be Parent University.</p>	Ms. Vitagliano
5:10 pm	<p>Discussion Item: Draft Next Meeting Agenda</p>	All Members
5:15 pm	<p>Action Item: Meeting Adjournment</p> <p>Ms. Vitagliano asked for a motion to end the meeting. Ms. MacMillan motioned to end the meeting. Both Ms. Bivins and Ms. Hoschek seconded the motion. All were in favor.</p>	Ms. Vitagliano

Meeting Norms

* The declaration period for parents and teachers interested in serving on their local SGCs will run from **February 5th to March 29th**. Click [here](#) to check how many council seats your school has open for these positions in this year's election cycle.

** FY25 Budget development begins on February 5th and will **conclude on February 23rd (Elementary Schools), March 1st (Middle Schools), and March 8th (High Schools)**. SGCs should schedule their February and March meetings prior to their budget closure date to ensure the council has time to discuss and approve FY25 fiscal allocations.

*** All councils must spend the entirety of their Charter Dollars prior to the end of the school year (Charter Dollar expenditures should align with all FCS Contracting requirements and purchase deadlines). See the [Charter Dollar Matrix](#) for expenditure suggestions from each FCS district department.