



MINUTES

Esther Jackson Elementary School Governance Council

December 6, 2023 3:45pm | Esther Jackson Elementary School

SGC Website: [EJ SGC Website](#)

SGC Members

Ms. Nikol Boyd, Principal | Ms. Jill Vitagliano, Staff | Ms. Lisa MacMillan, Teacher | Mrs. Katelyn Bivins, Teacher | Ms. Christine Thompson, Teacher | Laura Kirby, Parent | Lisette Hoschek, Parent | | Nohemi Rojas-Sanchez, Parent | Zach Vaughan, Community Member | James Holle, Community Member |

Time	Item	Owner
3:45 pm	<p>Call to Order</p> <p>Ms. Vitagliano called to order at 3:53. Members in attendance included Ms. Boyd, Ms. Vitagliano, Ms. MacMillan, Mrs. Bivins, Ms. Hoschek, Ms. Rojas-Sanchez, Mr. Vaughan (via phone), Mr. Holle and Ms. Kinsey.</p>	Ms. Vitagliano
3:47 pm	<p>Action Item: Approve Agenda</p> <p>Ms. Vitagliano asked for a motion to approve the agenda. Ms. Hoschek motioned to approve the agenda. Ms. MacMillan second the motion. All were in favor.</p>	Ms. Vitagliano
3:50 pm	<p>Action Item: Approve October's Meeting Minutes</p> <p>Ms. Vitagliano asked for a motion to approve October's meeting minutes. Mrs. Bivins motioned to approve the agenda. Ms. Hoschek second the motion. All were in favor.</p>	Ms. Vitagliano
3:52 pm	<p>Review Norms</p> <p>Ms. Vitagliano reviewed the norms.</p>	Ms. Vitagliano
3:55 pm	<p>Informational Item: Principal's Update</p> <ul style="list-style-type: none">A. Semester Action Plan Review Not much to report currently, students are testing now. When we have our next meeting, we will be able to review our Semester Action Plan.B. Budget Update Not able to report currently, we receive this information typically in January/February time frame.C. CCRPI update and discussion State has not release information currently.	Ms. Boyd
4:25 pm	<p>Discussion Item: Carpool Safety</p> <ul style="list-style-type: none">• Any additional feedback? Signage for visitors and staff parking, repainting road lines, additional lighting in parking lot, and flashing yellow lights at school crossing.• Decide on date & time for Parent Meeting	All Members

Time	Item	Owner
	January 26, 2024, at 5:00, before our Bingo Night.	
4:35 pm	Informational Item: Redeliver from Cross Council Meeting Discussed additional ideas for council initiatives including but not limited to substitutes, milestones prep, game rooms, Zen room, parent universities, STEAMtopia, PBIS store, mini grants, wellness room, kid celebrations, field trips on and off campus, attendance incentives.	Ms. Vitagliano
4:40 pm	Discussion Item: SY23-24 Council Initiatives We discussed wanting to let teachers write grants this year for our council initiative.	All Members
5:00 pm	Discussion Item: Charter Dollar Expenditure Proposals A motion was made to spend 46,390.00 on mini grants. Ms. Hoschek motioned to spend 46,390.00 on mini grants. Mrs. Bivins second the motion. All were in favor.	All Members
5:20 pm	Informational Item: Superintendent Advisory Council Updates The following topics were discussed at the Superintendent Advisory Council meeting: Human resource division update, the need for substitutes, and Bridge to Success update.	Ms. Hoschek
5:23 pm	Discussion Item: Schedule Spring Committee Meetings* The outreach committee will need to meet in January about spring elections. Declaration window is in February/March timeframe. Voting is in the timeframe of March/April. Need ideas for advertising, social media, flyers, etc.	Ms. Vitagliano
5:25 pm	Discussion Item: Draft Next Meeting Agenda	All Members
5:30 pm	Action Item: Meeting Adjournment Ms. Vitagliano asked for a motion to end the meeting. Ms. Bivins motioned to end the meeting. Ms. Hoschek second the motion. All were in favor.	Ms. Vitagliano

Meeting Norms

Be respectful of time | Be respectful of each other's perspectives | Use individual strengths to maximize our collective work | Assume good will |

Let thoughts be completed before commenting, please do not interrupt others | Maintain confidentiality

* SY23-24 Council Initiatives: Begin discussions to determine the focus of the council's upcoming work. Lean on your school's Semester Action Plan to ensure the work of the council is aligned with the goals and initiatives being targeted by the school leaders. Task the council with prioritizing 1 – 2 initiatives the SGC could lead or support throughout the year.

* All schools should have received \$46,390 in Charter Dollars. See the [Charter Dollar Spending Matrix](#) for recommended purchases.

* Outreach & Communication Committees should plan to meet in January to start planning for the Spring Parent & Teacher Elections. Budget & Finance Committees should plan to meet in February to prepare for the council's annual budget approval.

