



MINUTES

Esther Jackson Elementary School Governance Council

August 1, 2023 2:00pm | Esther Jackson Elementary School

SGC Website: [EJ SGC Website](#)

SGC Members

Ms. Nikol Boyd, Principal | Ms. Jill Vitagliano, Staff | Ms. Lisa MacMillan, Teacher | Mrs. Katelyn Bivins, Teacher | Ms. Christine Thompson, Teacher | Laura Kirby, Parent | Lisette Hoscheck, Parent | Nohemi Rojas-Sanchez, Parent | Zach Vaughan, Community Member | James Holle, Community Member |

Time	Item	Owner
2:00 pm	Call to Order	Ms. Vitagliano

Ms. Vitagliano called the meeting to order at 2:00. Zach Vaughn and Lisa MacMillan were absent.

2:02 pm	Action Item: Approve Agenda	Ms. Vitagliano
---------	-----------------------------	----------------

Laura Kirby motioned to approve the agenda as is. Christine Thompson seconded. All members voted to approve the agenda as is.

2:05 pm	Action Item: Approve April's Meeting Minutes	Ms. Vitagliano
---------	--	----------------

Laura Kirby motioned to approve the minutes from April as is. Christine Thompson seconded. All members voted to approve the minute from April as is.

2:08 pm	Discussion Item: Member Introductions & Confirm Council Roster	All members
---------	--	-------------

All members introduced themselves. If they were a teacher they told what they taught and for how long. If they were a parent or community member they told the council who their children were and what grades they were in.

2:15 pm	Determine Norms for this year	All members
---------	-------------------------------	-------------

As a council we decided that we would keep the norms we already have in place. The norms are Be respectful of time; Be respectful of each other's perspectives; Use individual strengths to maximize our collective work; Assume good will; Let thoughts be completed before commenting, please do not interrupt others; Maintain confidentiality

2:20 pm	Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian)	Ms. Vitagliano
---------	---	----------------

Ms. Vitagliano went over officer positions and their duties. Christine Thompson made a motion for Jill Vitagliano to be the chair. Katelyn Bivins seconded it. All member voted in favor. Jill Vitagliano made a motion for Laura Kirby to be the vice chair, Christine Thompson seconded it. All members

Time	Item	Owner
	<p>voted in favor. James Holle made a motion for Lisa Macmillan to be the Parliamentarian, Laura Kirby seconded it. All members voted in favor.</p>	
2:25 pm	<p>A. Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection*)</p> <p>We decided on our committees for the year. Budget and Finance – Jill Vitagliano (Chair), Zach Vaughn, Lisa MacMillan, Nikol Boyd</p> <p>Outreach and Communication – Katelyn Bivins (Chair), Christine Thompson, Laura Kirby, Lisette Hoscheck, James Holle, Nohemi Rojas-Sanchez</p> <p>Principal Selection – Jill Vitagliano, James Holle, Katelyn Bivins, Lisa MacMillan</p>	All members
2:30 pm	<p>A. Discussion Item: Nominate Representative for Superintendent’s Parent/Community Advisory Council</p> <p>Lisette Hoscheck will be our representative for the Superintendent’s Parent/Community Advisory Council</p>	All members
2:40 pm	<p>Discussion Item: Determine Meeting Schedule for SY23-24</p> <p>For the SY23-24 we decided we will meet on the 3rd Thursday of the month at 3:45 in the Esther Jackson Conference Room.</p>	All Members
2:45 pm	<p>Informational Item: Principal’s Update</p> <p>A. Potential School Staffing Changes</p> <p>B. Shifts in District Policy or School Practices</p> <p>C. Calendar of Upcoming School Events</p> <p>Nikol Boyd gave her principal’s update. She updated the council on current staffing changes since May. She also went over how the district is really focusing on attendance and discipline this year. She explained how she is going to have the council work with the school to come up with ideas to help the school improve with the attendance piece.</p>	Ms. Boyd
3:10 pm	<p>Discussion Item: Draft Next Meeting Agenda</p> <p>Our next meeting will be Thursday, September 21st at 3:45.</p>	Ms. Vitagliano

Time	Item	Owner
3:15 pm	Action Item: Meeting Adjournment	Ms. Vitagliano

At 2:59 Laura Kirby made a motion to end the meeting. James Holle seconded it. All members voted in favor.

Meeting Norms

Be respectful of time | Be respectful of each other's perspectives | Use individual strengths to maximize our collective work | Assume good will |
Let thoughts be completed before commenting, please do not interrupt others | Maintain confidentiality