



# MEETING MINUTES

Northwood Governance  
Council

*Date | time* 8/16/2023 | 7:00am | *Location* Northwood

## SGC Member Attendance

Heather Rucker, Principal	✓	Nicki Hubbard, Parent (elected)	✓
Nicole Sickle, Appointed Staff	✓	Regan Russo, Parent	✓
Suzanne Wiley, Teacher (elected)	✓	Melissa Lentz, Parent	✓
Sue Friedrichs, Teacher (elected)	✓	William Brooks, Community Member (appointed)	✓
Michelle Levine, Appointed Staff	✓	Susan Hardee, Community Member	✓

**Guest Attendance:** Katie Kinsey

## Meeting Minutes Summary

### Action Items:

Motion	Time	By Whom	Second by	Voting Results
Meeting called to order	7:00	Nicki Hubbard		
Motion to approve May minutes	7:05	Susan Hardee	William Brooks	Unanimous
Motion to approve Agenda	7:06	Nicki Hubbard	Melissa Lentz	Unanimous
Nominate and Approve Officers	7:20	Nicole Sickle	William Brooks	Unanimous
Approve Committees	7:23	Melissa Lentz	Regan Russo	Unanimous
Meeting adjourned	8:08	Nicki Hubbard		

**Attendees:** Heather Rucker, Susan Hardee, Melissa Lentz, Sue Friedrichs, William Brooks, Suzanne Wiley, Nicki Hubbard, Regan Russo, Michelle Levine, Nicole Sickle, Katie Kinsey (visitor)

### Summary of Actions:

**Call to Order:** 7:00AM by Heather Rucker

**Adjourn:** 8:08AM

SGC Meeting 8.16.23 7AM

**Approval of May Minutes:**

Motion: Susan Hardee; William Brooks– First; Second – Melissa Lentz

**Approval of Agenda:**

Motion: Second:

Introductions around the room for existing and new SGC Members

Discussed SGC officers and elections

- Chair leads the meetings and works with Principal to establish the agenda for each meeting
- Vice Chair – takes lead if the Chair is unavailable
- Parliamentarian – Follows Roberts Rules of Order and takes notes of meetings and establishes order

**Election of Officers;**

- Nicki Nominated for Rep for Superintendent Council and Chair
- Nominating Susan Hardee for Vice Chair
- Nominating Melissa Lentz for Parliamentarian

Nicole Sickle motioned; William Brooks approved.

All approved

Three Committees: People come together to work in these specific areas before meeting with entire SGC Board. Typically in elementary school, the work is all done together.

- Budget and Finance – Chair and 3 others with Principal
  - Sue Friedrichs, Nicole Sickle, William Brooks, Melissa Lentz, and Heather Rucker
  - William Brooks to Chair
- Outreach and Communication – Chair, Principal, and 3 others
  - Regan Russo, Suzanne Wiley, Susan Hardee, Michelle Levine
  - Chair is Suzanne Wiley
- Principal Selection: Chair and 3 others
  - Nicole Sickle, Wiley, Brooks
  - Chair – Nicki Hubbard

Motion: Melissa Lentz

Second – Regan Russo

**Upcoming Dates:**

8/16, 9/20, 11/1, 2/7, 3/27, and 5/15

**Semester Action Plan:**

Strategic plan and priorities for the school with measurable outcomes of success

3 Big Rocks, Relationships and Routines, Tier 1, and Interventions

- Attendance and Behavior is area of Focus for Relationships and Routines
  - Increase from 92% to 93%; looking at chronic and severe chronic absences
  - Question: Do excused absences count? Everything is counted but if you are given work and are remote, those days do not necessarily count.
  - Schoolwide PBIS Practices implemented
- Tier 1- Focus on Literacy and Math
  - Measured via iReady and GA Milestones testing
  - Percentages are lower based on grade level performance for the prior years
- Interventions:
  - Special Education – focus on reading level improvement leveraging iready diagnostics moving from 25% to 40%

Question Asked by Regan Russo : What does this look like?

- Leverage SDI, Small Groups, Reading Instructions based on milestone scores

**CALL TO ACTION: Sue Friedrichs Motion, William Brooks Approved**

**Principal Update:**

- Enrollment numbers are low
- Pushed with Popsicles in the Park, Communications, and Bootcamp
- Staffing changes are highly likely after a 10 day count
- Question Asked : how does kindergarten impact other grades?
  - Opened with 4 K teachers and with 6 3<sup>rd</sup> grade teachers; if something changes, we may have to lose a classroom and look at who is last hired and anyone willing to volunteer

**Kinsey Input on Funds:**

- Charter Dollars will be the same as last year
- Process will be similar as last year for approval
- Melissa Lentz to reach to Paul Hildreth to help understand plans for safety and other funds
- Risk Assessment – green in every area except the fencing that backs up to Roswell. Gate is Fulton and is broken so work order added to repair that gate