



Birmingham Falls Elementary School Governance Council
Friday, 9/15/2023 | 7:00am – Conference Room

Meeting Norms

Be Respectful of Other’s Opinions | Work for the Good of All Students |
 Transparency of Communication to all Stake Holders

TIME	ITEM	OWNER
7:05am	Call to Order: Motion: Josh Masters Second: Brooks Johnson	Tracy Drye
7:06am	Action: Approve Meeting Minutes Motion: Melissa Morris Second: Josh Masters	Tracy Drye
7:07am	Public Comment: N/A	All
7:08am	PTO Update: <ul style="list-style-type: none"> • Bobcat Bash – scheduled for Friday, September 22. Cost is \$10 per head. • Mother/Son Kickball Tournament – scheduled for October 13 • PTO providing staff lunch today (9/15) 	Mr. Webb
7:15am	Informational Item: August Update <ul style="list-style-type: none"> • August update was that we reviewed the data from the input on the staff survey from last year. • Discuss how do we get information/intel from students and parents at BFES to help shape the strategic plan <ul style="list-style-type: none"> ○ Discussed focus groups ○ Discussed email request with link to survey for parents 	Tracy Drye
7:30am	Informational Item: Survey for Parents	Tracy Drye

	<ul style="list-style-type: none"> • Discussed how we communicate survey link and request to parents <ul style="list-style-type: none"> ○ Via Newsletter ○ Via Poster with QR code at Bobcat Bash ○ Via Social Media • Discussed questions to ask on Parent survey – alignment with prior year staff survey so that we can have likeminded results that can be compared and contrasted. • Discussed creation of survey and management of gathering data and report out <ul style="list-style-type: none"> ○ Melissa Morris and Tracy Drye to work on creation of survey through Survey Monkey and then send to Mr. Webb for approval ○ Ms. Evangelista to assist with creation of poster 	
7:48am	<p>Informational Item: Community Update from School Board meeting</p> <ul style="list-style-type: none"> • Results for 2025-2026 School Calendar (including potential changes for Fulton County) ... looking to implement a ‘Balanced Calendar’ similar to other counties (i.e.; Cobb and Forsyth) which would include a true Fall and Winter break • Action Item: Mr. Webb to send Fulton County Scorecard 	Mr. Webb Tracy Drye
8:00am	<p>Action Item: Next Meeting Date</p> <p>Scheduled for Friday, November 3 at 7:15am</p> <p>Motion: Melissa Morris Second: Jenny Hillman</p>	Tracy Drye

SGC Members

Mr. Don Webb, Principal | Mrs. Tracy Drye, Parent Representative | Mrs. Emily Evangelista, Staff Representative | Mr. Brooks Johnson, Staff Representative | Mrs. Melissa Morris, Community Member | Mr. Josh Masters, Parent Appointee | Mrs. Becky O’Meara, Parent Representative |

Mrs. Dorothy (Jenny) Hillman, Faculty Appointee | Mrs. Natasha Sanford, Faculty Appointee |
Lyndsey Weaver, Parent Representative

Officers and Committees

Chair – Tracy Drye

Vice Chair – Melissa Morris

Parliamentarian – Natasha Sanford

Budget / Finance	Outreach / Communication	Principal Selection Committee
Josh Masters (chair) Emily Evangelista Natasha Sanford Dorothy (Jenny) Hillman Tracy Drye	Melissa Morris (chair) Lindsey Weaver Josh Masters Brooks Johnson Tracy Drye Becky O’Meara	Tracy Drye (chair) Melissa Morris Josh Masters Becky O’Meara Brooks Johnson Dorothy (Jenny) Hillman