



SUMMARY OF ACTIONS

Birmingham Falls Governance Council

Date 9-15-23 | Time 7:00 AM | | Location Conference Room

SGC Member Attendance:

Don Webb, Principal	X	Natasha Sanford, Staff (Parliamentarian)	
Joshua Masters	X	Emily Evangelista, Staff	X
Tracy Drye, Parent (Chair)	X	Jenny Hillman, Staff	X
Melissa Morris, Parent	X	Brooks Johnson, Staff	X
Lindsey Weaver, Parent	X		
Rebecca O'Meara, Parent	X		

Guest Attendance: N/A

Action Items:

Motion	Time	By Whom	Second By	Voting Results
Meeting called to order	7:05 AM	Joshua Masters	Brooks Johnson	Unanimous
Motion to approve August meeting minutes	7:06 AM	Melissa Morris	Joshua Masters	Unanimous
Motion to approve September agenda	7:07 AM	Melissa Morris	Joshua Masters	Unanimous
Motion to approve Next Meeting Date: November 3, 2023 Meeting adjourned at 8:00 AM	8:00 AM	Melissa Morris	Jenny Hillman	Unanimous

Informational and Discussion Items:

1. Informational Item: PTO Update

Bobcat Bash – scheduled for Friday, September 22. Cost is \$10 per head.

Mother/Son Kickball Tournament – scheduled for October 13

PTO providing staff lunch today (9/15)

2. Informational Item: August Update:

August update was that we reviewed the data from the input on the staff survey from last year.

Discuss how do we get information/intel from students and parents at BFES to help shape the strategic plan

- Discussed focus groups

Discussed email request with link to survey for parents

3. Informational Item: Survey for Parents

Discussed how we communicate survey link and request to parents

- Via Newsletter
- Via Poster with QR code at Bobcat Bash
- Via Social Media

Discussed questions to ask on Parent survey – alignment with prior year staff survey so that we can have likeminded results that can be compared and contrasted.

Discussed creation of survey and management of gathering data and report out

- Melissa Morris and Tracy Drye to work on creation of survey through Survey Monkey and then send to Mr. Webb for approval
- Ms. Evangelista to assist with creation of poster

4. Informational Item: Community Update from School Board meeting

Results for 2025-2026 School Calendar (including potential changes for Fulton County) ... looking to implement a 'Balanced Calendar' similar to other counties (i.e.; Cobb and Forsyth) which would include a true Fall and Winter break

Action Item: Mr. Webb to send Fulton County Scorecard

5. Discussion Item: Create September Meeting Agenda

- Next meeting November 3, 7:15 AM