



2024-25 FEES & FINANCIAL REGULATIONS

Comprehensive & Inclusive Fees

YIS tuition fees include school-issued computers/tablets, IBDP, ISA, and PSAT exams (excluding resits), plus most expeditions and field trips. Parents/guardians pay separately for school bus service, PE uniforms, cafeteria service, extra IBDP courses, and long-distance extracurricular activity-related travel.

Fees for the 2024-25 School Year

All fees are per student and payable in Japanese Yen (¥) only.

Annual Fees:	First Payment (Due July 31, 2024)	Second Payment (Due December 9, 2024)	Per Year
Tuition			
Early Learning Center - Half Day	¥972,500	¥972,500	¥1,945,000
Early Learning Center - Full Day	¥1,205,000	¥1,205,000	¥2,410,000
Kindergarten - Grade 5	¥1,465,000	¥1,465,000	¥2,930,000
Grades 6 - 11	¥1,522,500	¥1,522,500	¥3,045,000
Grade 12	¥1,567,500	¥1,567,500	¥3,135,000
Campus Development Fee			¥365,000

One-Time* Fees:	
Application Fee	¥35,000
Registration Fee	¥1,260,000

*One-time fees are non-refundable.

Financial Regulations

- Application process begins upon receipt of a non-refundable ¥35,000 per student Application Fee, payable online by credit card at the time of application.
- To confirm admission and reserve a space, parents/guardians of accepted students must pay a non-refundable Registration Fee of ¥1,260,000 per student and complete an online enrollment agreement. The fee is invoiced via email and is due within 14 days or two business days before the student's first day, whichever comes first. If enrollment between August to December is deferred to January, a place may be reserved if capacity allows and the fee is paid within 14 days of the original invoice date. The fee is non-refundable and reapplication is required for enrollment more than one school year after the originally requested date.
- Tuition fees are invoiced in two equal installments. The first payment, due by July 31, 2024, covers August through December 2024. The second payment, due by December 9, 2024, covers January through June 2025. All fees, including any outstanding charges, must be settled before classes begin. For mid-year enrollees, tuition fees are due within 14 days of receiving the invoice or two business days before classes start. Tuition and Campus Development fees are non-refundable if the student attends school for more than five days from the start of the school year in August or five days from the start of the semester in January. This policy applies regardless of on-campus or online instruction during temporary closures due to public health or other emergencies.
- Invoices are typically emailed to parents/guardians. Parents/guardians are responsible for timely payments, even if an employer covers the costs. Duplicate invoices can be sent to employers upon request.
- For students enrolling after the Autumn or Spring Breaks, tuition is calculated by quarters. Any attendance during a quarter requires payment for the entire quarter.
- The ¥365,000 Campus Development Fee is billed in full with the first tuition invoice of the year and is not prorated for mid-year entry. It is non-refundable if a student withdraws after attending more than five days of school.
- All school fees, except the Application Fee, must be paid via bank transfer to one of the designated school accounts indicated on the invoice. Any transfer charges are the payer's responsibility. Payments must include the student's full name for accurate processing and proper crediting to the student's account. Retaining the transfer receipt is advised for reference.
- Outstanding fees overdue by 30 days incur a 2.5% monthly late charge. Accounts overdue by 30 days may have their activity privileges restricted, and those overdue by 60 days risk enrollment revocation without guarantee of subsequent enrollment. Exceptions of financial hardship due to sudden family emergencies are considered by the Head of School. Re-enrollment requires settling all outstanding fees by April 15; failure may result in loss of guaranteed space. Official transcripts, grade reports, transfer documentation, and other school records are released upon full payment, including late penalties.

9. In mid-March, parents/guardians receive a ¥300,000 per student re-enrollment deposit invoice, due by April 15 to secure a place for the following school year. The deposit is credited toward the first tuition payment. An online re-enrollment agreement must be completed prior payment of the deposit. All outstanding charges, including late fees, must be cleared before the re-enrollment deposit is acknowledged. Withdrawals before the new school year incur a refund of the deposit minus an administrative fee, determined by the Withdrawal Notice date as follows:

Re-enrollment Deposit (¥300,000 per student)	Date Withdrawal Notice Received by School Office	Administrative Fee (per deposit)	Amount Refunded (per deposit)
	April 16 - April 30	¥50,000	¥250,000
	May 1 - May 31	¥150,000	¥150,000
	June 1 - June 30	¥250,000	¥50,000
	July 1 or later	¥300,000	¥0

If re-enrollment deposit and online process are not completed by April 15, requests for re-enrollment will be considered based on space availability. Reinstatement requires an administrative fee of ¥100,000 per child.

10. Parents/guardians must formally submit a Withdrawal Notice Form to the Admissions Office to withdraw their child(ren) from YIS during the school year. As per Regulation 3, payment calculation is based on the withdrawal notice date and days attended in the semester.

11. Full disclosure of learning, social/emotional, physical, or behavioral needs is required in the admission application. Professional assessment reports and details of current support must accompany the application. Failure to disclose accurately may lead to admission revocation or withdrawal from the school without refund of School Fees. The school reserves the right to assess continued enrollment if significant issues arise post-enrollment. If the School is unable to accommodate needs or if external assessments requested by the School are declined, enrollment may cease. Per Regulation 3, fees are non-refundable after attending more than five days from the start of the school year or January classes following Winter Break, regardless of withdrawal reason.

12. The school does not allow leaves of absence. Voluntarily withdrawn students may reapply, subject to standard admissions procedures, including payment of the Application Fee. Admission is contingent upon meeting regular screening requirements and available space. Re-admitted students within two years of withdrawal have the Registration Fee waived. Extended leaves within the academic year are considered only for medical or exceptional circumstances, reviewed by the Head of School. Requests that are considered to hinder the student's learning or imposing strain on school services may be denied. Per Regulation 3, fees are non-refundable after attending more than five days from the start of the school year or January classes following Winter Break, regardless of leave approval.

Returning students completing re-enrollment but unable to start within 21 days from the school year's start must request special leave as per prior paragraph. Request deadline is 14 days before school starts to maintain enrollment. The leave request is granted only in exceptional circumstances at Head of School's discretion. If denied, enrollment is canceled, and tuition is refunded, except for re-enrollment deposit administrative fee as per Regulation 9. If granted, tuition is prorated quarterly based on return date, with full Campus Development Fee due for the year.

YIS is a not-for-profit educational institution that relies primarily on school fees to cover operational costs, facing both local expenses and global competition. Parents should anticipate modest annual fee increases. Scholarships are offered to students whose parents participate in our Corporate Contribution Program (CCP). Additionally, a needs-based scholarship program may be available. Contact the Business Office for CCP eligibility details and information on the needs-based scholarship program.