

AFFIDAVIT OF RESIDENCE 24-25 SCHOOL YEAR

DEFINITION OF USE:

A residency affidavit is used when a parent/legal guardian and student are living on a full-time basis in a residency they do not own, rent or lease. Consequently, the parent/legal guardian is not able to provide documents normally used to establish residency in the school attendance area. Please review the list below of acceptable residency documents to determine if an affidavit is necessary.

INSTRUCTIONS:

SECTION 1-RESIDENCY INFORMATION (completed by parent/guardian)

Please enter the name of the parent(s)/guardian(s), the current address of residence and telephone number.

SECTION 2-CHILD/CHILDREN INFORMATION (completed by the parent/guardian)

Please enter the name, birth date and grade level of all the school age students residing in the home.

SECTION 3-HOMEOWNER OR TENANT VERIFICATION (completed by the homeowner/lease holder)

This section is to be completed by the homeowner or tenant of the residence. Please enter the full name of the homeowner or tenant, the current address and name of the parent (s)/guardian(s). The homeowner or tenant signs and dated this section. Please note, some lease/rental situations may require homeowner approval.

SECTION 4- SIGNATURE AND NOTARY

Please read the entire statement before signing. The parent(s)/guardian(s) sign and date this section.

REQUIRED DOCUMENTS:

OWNER OR LEASE HOLDER MUST PROVIDE THE FOLLOWING 3 PIECES OF INFORMATION

1. Property tax bill, mortgage statement of homeowner or lease/rental agreement showing current tenant and property owner or manager.
2. A current (within 30 days) PG&E, AMP, EBMUD or ACI bill that shows the service and mailing address.

WE WILL NOT ACCEPT ANY BILLS BUT THOSE LISTED ABOVE

3. A current CA Drivers License or state issued ID. (See CA Vehicle Code section 14600)

PARENT OR LEGAL GUARDIAN PROVIDE THE FOLLOWING 2 PIECES OF INFORMATION

1. A current Driver's License or state ID. (See CA Vehicle Code section 14600)
2. One of the following with the parent/guardian name and current address printed on it:

**W-2/Pay stub – Tax document FROM federal or state – Current court document (s) –
County/State Assistance Document (s) – Current vehicle registration renewed within the last 90 days**

{a} Whenever any person after applying for or receiving a driver's license moves to a new residence, or acquires a new mailing address different than the address shown in the application of the license as issued, he or she shall within 10 DAYS thereafter notify the department of both the old and new address. The department may issue a document to accompany the driver's license reflecting the new address of the holder of the license. {b} When, pursuant to subdivision (b) of the section 12951, a driver present his or her license to a peace officer, he or she shall, if applicable, also present the document issued pursuant to subdivision {a} if the driver's license does not reflect the current residence or mailing address. *You can go online to the DVM at <http://www.dmv.ca.gov/online/coa/welcome.htm> to update your driver's license ID card immediately. Please print the confirmation page and submit this with your date stamped DL 43 from the DMV.*

SUBMITTING YOUR AFFIDAVIT:

If this is a new enrollment please upload your affidavit and required documents to your online enrollment. If this is a renewal, email the completed affidavit and required documents to Jstockwell@alamedaunified.org. The paperwork will be reviewed for acceptance.

ALL AFFIDAVIT MUST BE RENEWED YEARLY

AFFIDAVIT OF RESIDENCE 24-25 SCHOOL YEAR

THIS FORM MUST BE NOTARIZED

SECTION 1: RESIDENCY INFORMATION

I/We _____ hereby attest that I/we currently reside at the following address:

Name of parent/guardian

Phone #: _____

SECTION 2: CHILD/CHILDREN INFORMATION

I/We hereby attest that the child/children currently reside at the address listed above.

NAME OF SCHOOL AGED CHILD/CHILDREN	DATE OF BIRTH	CURRENT GRADE LEVEL	RELATIONSHIP TO CHILD

SECTION 3: HOMEOWNER OR TENANT VERIFICATION

I _____ hereby attest that I am the legal owner or lessee of the property located at

Property owner or lessee of the residence

_____. I further swear that

Full address

_____ and the above mentioned child/children is/are living on a permanent basis at the address above.

Name of parent/guardian

Homeowner or Tenant Signature

Date

SECTION 4: SIGNATURE AND NOTARY (Please read entire statement before signing)

I assume responsibility for notifying the Alameda Unified School District should the above-described circumstance change. I understand the statements made herein are subject to provisions of the California Criminal Code regarding perjury, unsworn falsifications to authorities and any applicable offenses. I am aware that the facts as stated are subject to investigation, and should it be determined that the above statements are not true, either now or in the future, my child(ren) will be immediately dis-enrolled from the Alameda Unified School District and a referral to the school where the student actually resides in accordance with CA Education Codes and the Alameda Unified School District policies on student attendance. The school district does verify residency using a variety of methods including but not limited to: Public records check, visits to the residence and interviews with neighbors. *Persons who provide false information under penalty of perjury are subject to criminal prosecution for perjury, which is punishable by a fine and/or prison terms of up to four years in state prison. (Family Code 6552; Penal code 118 & 125)*

I have read the conditions of this affidavit and verify that the statements made herein are true and correct based upon my personal knowledge.

Parent/Guardian Signature

Date

NOTARY ONLY: Please attach Jurat with Affiant Statement