



**Woodland Elementary School  
School Governance Council  
SUMMARY OF ACTION**

April 28, 2020  
8:00 AM  
Via Microsoft Teams

**SGC Attendees:** Tara McGee, Principal; Jill Osmerg, Assistant Principal; Mary Magas, Teacher; Jessica Penn, Teacher; Lauren Girard, Teacher; Jerry Ethridge, Parent; Lara Griffin, Parent; Andrea Sharper, Parent; Holly Loveland, Community Representative; Jan Jackson, Fulton County SGC Representative

Time	Agenda Item	Person in Charge
8:10	Call to order	Mrs. McGee
8:12	<b>Action Item: Approve February Minutes</b> 1 <sup>st</sup> Griffin; 2 <sup>nd</sup> Loveland All approved	Ms. Magas
8:14	<b>Action Item: Approve Agenda</b> 1 <sup>st</sup> Osmerg, 2 <sup>nd</sup> Penn All approved	Ms. Magas
8:14	<b>Discussion Item: Quick Check In</b> All members discussed how things are going during Digital Learning	Mrs. McGee/All
8:23	<b>Informational Item: Principal's Update</b> Week 6 of Tele School; getting a little more effective/efficient as weeks have gone on; flexibility is key (some digital, some pen & pencil); providing help, supplies, food, etc.; councilors checking on students; teacher/staff have a flowchart of how to help students in special situations; Design Thinking survey was well received. Rest of the Year Schedule: <ul style="list-style-type: none"> <li>• Now - May 8: new instruction to continue</li> <li>• May 11-15: remediation/completing incomplete work; teachers still available but not teaching new material</li> <li>• May 18-22: week of celebration!</li> </ul> STEM day is still happening virtually; drop off/pick up process for end of year being planned; working on 5 <sup>th</sup> grade virtual celebration  \$7,000 left in our seed fund – moving forward, may or may not get money we've gotten in the past (different world, employment rates,	Mrs. McGee

	<p>etc.); strongly advised to not use money to purchase people as we have in the past; example of items to purchase to support strategic plan:</p> <ul style="list-style-type: none"> <li>• Sapp, Caulkins spoke about reading and writing units: new Up the Ladder units very beneficial and easy to use virtually, Sapp proposes to buy a fiction bundle, nonfiction bundle and assessing grades 3-6 writing for upper grades for \$855; will help with remediation next school year;</li> <li>• poster maker &amp; poster maker paper - \$5-6k: teachers always making anchor charts, PBIS makes for programs, etc.; maintenance costs – will ask PTO and/or include in yearly school costs</li> </ul> <p>Jan: nothing has been finalized as far as when we can spend the money; anything we approve in this meeting, Mrs. McGee will go through the proper channels to get it all approved; motion to approve purchase both: Magas 1st; Sharper 2<sup>nd</sup>; all in favor; motion is passed</p>	
<b>8:40</b>	<p><b>Discussion Item: Council Surveys*</b></p> <p>A. <a href="#">Council Self-Assessment</a>: Who Takes? Everyone on Council April 30<sup>th</sup> is last day to take; EVERYONE takes; must have 100% participation</p> <p>B. <a href="#">Principal Feedback Survey</a>: Who Takes? Everyone but the Principal April 30<sup>th</sup> is last day to take; EVERYONE (expect McGee) takes it; must have 100% participation</p>	Mrs. McGee
<b>8:55</b>	<p><b>Discussion Item: New Member Transition</b></p> <p>A. Update on Elections Results: New Members We have two new members (Laila Cantleberry as teacher; LaTonya Tilton as parent); McGee to invite them to the May meeting; Magas working on her replacement; Laurent to work on her replacement Mary, Lauren &amp; Lara rolling off</p> <p>B. New Member Training New emails will be sent out by end of May; mid-June info will be sent for new member training (Layla will not need to be retrained)</p>	
<b>8:59</b>	<p><b>Discussion Item: Set Next Meeting Agenda</b> May 20<sup>th</sup>, 8am</p>	Mr. Ethridge
<b>9:02</b>	<p><b>Action Item: Meeting Adjournment</b> 1<sup>st</sup> Magas; 2<sup>nd</sup> Loveland: all approved</p>	Mr. Ethridge

*Next Meeting: May 20<sup>th</sup> at 8am via Microsoft Teams*