



**Woodland Elementary School
School Governance Council
Budget Committee Meeting
Minutes**

January 14, 2020
8:30 AM

Front Office Conference Room

Attendees: Jill Osmerg, Assistant Principal; Mary Magas, Teacher; Jessica Penn, Teacher; Lauren Girard, Teacher; Lara Griffin, Parent; Carl Francois, Community Representative

Time	Agenda Item	Person in Charge
8:05	Call to Order	Mrs. Sharper
8:06	Action Item: Approve Agenda	Mrs. Sharper
8:08	Discussion Item: Review 2019 – 2020 Budget / Three year Analysis	Mrs. Sharper
8:08	<p>Discussion Item: Review 2019-2020 budget/3 year analysis</p> <p>Cost Center</p> <ul style="list-style-type: none"> • 94%/95% of budget is spent on personnel • remainder is used mainly on supplies and materials, technology, registration, professional development, etc. • amount allotted has to do with projection of numbers, based on number of students • after seat count, amount could change – projection vs. count (you are given more, or some is taken away) • non-personnel money budgeted into different sections (postage, professional days, instructional supplies, student-centered materials, registrations, library orders, etc. • document shared what will be carried over from FY20. Can carry over up to 5% • new budget will be called FY21 and will come out soon – closes on 2/28 and must be voted on and approved by SGC <p>Examples of budget spending:</p> <ul style="list-style-type: none"> • teachers allotted 150 but asked to only spend about half until further notice (TW be approved to spend rest of money. update about that coming to teachers soon) 	Mrs. Sharper

- teachers have been asking for books- mentor texts and leveled nonfiction texts have been ordered, i-Ready toolkit was purchased
- refresh of technology, laptops coming soon
- professional development (Critical Friends, Reading/Writing, Number Talks, etc.)

Local School Funds

Fundraisers, field trips, donations, school pictures, etc.

Needs/ Requests

- Requested items by teachers – post-its, flexible seating, document cameras, anchor charts, classroom supplies
- Laptops given to grades 3-5, iPads went to k, 1, 2, ESOL department – headphones with microphones
- Other Ideas – flexible seating, refreshing technology, books, special needs population wants to refresh playground to add sensory items for students
- Funding for STEM training/supplies/materials/technology, etc. – recertification coming next year (Support from PTO/foundation for STEM as well)
- Possible training on SEL to help teachers who support our students, especially those who have experienced trauma

8:30

Meeting Adjournment

Mrs. Sharper