



## Southeast Dubois County School Corporation

### Volunteer Guidelines and Expectations

- Each volunteer is required to complete and pass a background check prior to volunteering in any school capacity.
- Each volunteer is expected to maintain confidentiality regarding each student and family.
- Volunteers understand that they are to not take pictures of students or staff for personal use.
- Volunteers are to conduct themselves in a manner that will not be distracting from the educational environment.
- Volunteers must pre-arrange dates/times with the administrator, teacher, or coach.
- Volunteers understand that student discipline is the responsibility of the school personnel. Volunteers will consult with the school personnel regarding discipline problems.
- Volunteers will not bring their children with them during school hours.
- Volunteers understand that their service activity as a volunteer is determined by the administrator, teacher, or coach and may be discontinued at any time.
- Volunteers are not considered to be employees of the Corporation and are not entitled to benefits provided to employees.
- Volunteers release the Board from any and all liability for damages, whatever their nature, which may result as a consequence of volunteer services.

Activity/Position (Please mark all that apply.)

Coach/Sporting Event

Please specify the event(s): \_\_\_\_\_

Classroom/Office

Field Trip

Special Event/Fundraiser

Cafeteria

I have read and understand the information about and agree to follow all volunteer guidelines established by the school corporation. I also verify that I have successfully completed a background check, as required by Southeast Dubois County School Corporation.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_