



Woodland Elementary School School Governance Council

SEPTEMBER MINUTES

September 28th, 2023

7:30 AM

Via Microsoft Teams

SGC Members: Shavanda Toomer, Principal; Lisa Loff, Teacher; Ciara Royal, Teacher; YaShonda Hiles Teacher; Samara Fernandez, Parent Representative; Felix Lora, Community Representative, Nancy Lahey, School Employee; Kelly Chartash, Parent Representative; Lacey Moody, Parent Representative; Meredith Voshell, Community Representative

SGC Meeting 9/28/2023

Meeting called to order at 7:30am by the SGC Chair, Lisa Loff.

Ms. Loff asked for a substitute parliamentarian to capture minutes for the meeting, as the SGC parliamentarian was not present. Mrs. Royal served as the substitute parliamentarian.

SGC member and new member introductions were made.

Action Item

Ms. Loff requested members to review the shared agenda.

The SGC team motioned to approve the September agenda.

Motion was approved for the 9/28 meeting.

The SGC team motioned to approve the August meeting minutes. (Approved last meeting)

Motion was approved for the August meeting minutes.

Discussion Item: Charter Dollar Expenditure Proposal

Woodland Elementary will receive \$46,390.00.

Ms. Loff explained to new joining members about Charter Dollars and how proposals can be made.

Examples were given of how the Charter dollars were used last year, such as carpool signage, Little Libraries, and One book, One School.

SGC member and new members were encouraged to share any ideas they would like to be propose.

Mrs. Royal led with the proposal of a Woodland Community House System. She presented a presentation to the team that outlined the purpose and benefits of a Community House system. The House System is connected with and ran through the Sunshine Crew. Purpose of the Sunshine Crew was explained. Examples of ways the Sunshine Crew supports staff morale, school climate and culture were given, examples included school wide events, random acts of kindness, and celebrations of professional and personal milestones. House System was explained, the system will support with building a positive climate and culture for staff and students. The connection to the PBIS rewards system was explained, as the PBIS reward system has ways to set up House Systems. Explained it will be rolled out with staff first

and then will be rolled out with students next school year. The requested amount to fund the House System and other Sunshine initiatives was \$5,000. The itemized list of expenditures was reviewed with its intended use. Questions about the House system from SGC members were addressed and discussed. Ms. Toomer presented the need for staff retention to trend in a downward motion, as a non-voting member can see the benefits of the proposed house system. Ms. Loff motioned to approve the proposal; Motion was approved for \$5,000.

Informational Item: Principal Update

+ One School One Book roll-out, the book is Zoie and Sassafras.

+ Little Libraries will be rolled out and letters will be sent out to apartment complexes.

+October will be rolling back reading logs that will have a digital log and a paper log.

The goal is to increase literacy at home to impact students' achievement.

+STEM Banner: Woodland received a STEM banner, that will last for 5 years.

Special Guest was in the building for the banner ceremony on Tuesday 9/26.

3rd-5th was in the gym and K-2 watched online.

+Staffing & Enrollment: We need 3 SEC paraprofessional.

Our enrollment number has remained steady. Current enrollment: 993 students

+School: October dates of school closed will be indicated in the Newsletter.

First parent academy will start in October on Mental Health awareness. Each academy is separated by grade level it will be conducted and hosted by our Chris 180

+Darcy Johnson will be replaced by Program manager Chole Green. She will be an active part of the council.

Discussion Items:

Parent Advisory Council September meeting update

Parent Literacy Units releases on Sept. 30th Grades K-2 parents can earn a certificate and learn about literacy.

October is Bully prevention and Red Ribbon week; schools will have planned activities for the week.

Improvements to bus transportation and training for drivers.

Board members are voting on and instructional year calendar and aiming to have a more balanced calendar.

Woodland 2022-2023 SGC Self-Assessment Results Reviewed

75% recommend the council.

25% was passive.

+Strategic Vision for the School, Always and regularly was the majority of responses.

+Operate Legally and Ethically Always and other.

+ Collaborative engagement, participation, distribution of the work, roles understood most responses were always.

+ Use of committee to distribute the work of the council, responses sometimes.

SGC Goals:

1. Use of all our committees more and
2. Council will keep our stakeholders well informed.

Discussed our link will be made available to keep our school agendas, meeting is open to the public.

October will be an audit of the school governance website.

Ms. Loff will send new members information about the smaller committees within the council.

Team drafted meeting agenda for October.

Woodland SGC will meet the last Tuesday of each month. October will be the exception due to a school wide event on the last Tuesday.

9:17am am Meeting Adjourned