

**TRUSTEES**

Jonathan Merriam, President  
Kathy Main, Clerk  
Ryan Reece  
Elizabeth Thompson  
Cassandra Shepherd

**ADMINISTRATION:**

Trish Anderson , Superintendent  
Terrie Purto, Business Official



**Hickman Community Charter District  
Meeting of the Board of Trustees**

**MINUTES**

**February 5, 2024**

**Meeting Begins with a Closed Session at 5:00 P.M.**

**Regular Session resumes at 5:30PM**

**PUBLIC MEETING**

**Stem Room#1, 13306 Fourth Street, Hickman, CA 95323**

**1. Call to Order at: 5:06 p.m.**

**Members Present:**

Jonathan Merriam, President  
Kathy Main, Clerk  
Ryan Reece  
Elizabeth Thompson  
Cassandra Shepherd

**Members Absent:** Kathy Main

**Late Arrivals:** Elizabeth Thompson

**Others Present:**

Motion by: Ryan Reece  
Seconded by: Cassandra Shepherd  
Ayes: 3 Nays: 0 Abstain: 0

**2. Approval of Agenda**

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece  
Ayes: 3 Nays: 0 Abstain: 0

### 3. Closed Session

**Called to Order at: 5:07 p.m.**

Motion by: Cassandra Shepherd  
Seconded by: Ryan Reece  
Ayes: 3 Nays: 0 Abstain: 0

**3.1 Employee Matters:** *(Government Code Section 54957)*  
**Public Employee appointment, employment, performance evaluation, discipline/dismissal/release**

**3.2 Student Matters:** *(Government Code Section 54950)*

**3.3 Labor Negotiations:** *(Government Code Section 54957.6)*

**Exited Closed Session at: 5:35 p.m.**

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

**Report out of Closed Session Actions - None**

Action:  
Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

### 4. Welcome

4.1 Pledge of Allegiance  
4.2 Welcome

### 5.0 Public Comment-

- **Charles Golding** presented each board member with Education codes that supported his request to change the current “no hat rule” and allow Hickman Community Charter School Students to make the choice to wear hats to protect themselves from the damaging effects of the sun. All the board members commented on how well prepared Mr. Golding was delivering his request.
- **Brent Bynum** shared with the board that he has been with Hickman Community Charter District for 43 years. He has not been involved in the Football Field project, but he feels lead to try and help raise funding for the football field upon hearing from Mrs. Anderson that there is still over \$900,000 needed. This field is needed. It will bring the community in, changing the dynamics of both the community and the school. Mr. Bynum has asked permission to write letters to prospective supporters to help fund the field. Mrs. Anderson granted Mr. Bynum's request. The following response from the board was made:
  - Jonathan Merriam replied that the following factors have slowed the progress on the field. COVID impacted the cost and the labor forces needed, this has caused the Board to increase the original amount that was dedicated to the field project.
  - Mr. Walls replied that it took a year to get an appointment to begin the well that was needed to supply the field with water.
  - Mrs. Thompson wanted to make clear that they will make the field happenThe question was asked if the field would be open to the community after school hours. The response was that these details would need to be worked out with our insurance providers assistance.

## 6.0 Consent Items

### 6.1 [Approval of Minutes from January 8, 2024](#)

### 6.2 Approval of Warrants

Date	Amount
<a href="#">January 5, 2024</a>	<a href="#">75,609.86</a>
<a href="#">January 12, 2024</a>	<a href="#">144,556.94</a>
<a href="#">January 19, 2024</a>	<a href="#">12,244.22</a>
<a href="#">January 26, 2024</a>	<a href="#">40,239.02</a>
Total	\$272,650.04

### 6.3 Approval of Field trip and Fundraisers

- GATE field trip to California Academy of Sciences May 1, 2024
- HES -TK- Modesto Children's Museum February 20, 2024
- [HMS 7th grade Salmon Release Trip February 29, 2024](#) (correct from 6th grade to 7th grade made)
- HES 5th grade field trip in March to Chabot Science Center in Oakland

Motion by: Cassandra Shepherd

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

## 7.0 Announcements and correspondence

### 7.1 [Form 700](#)

### 7.2 [CSBA Board Policy Revision Guide Sheet for 2024 Law Changes](#)

## 8.0 Administrative Items (Information, discussion, and possible action Items)

### 8.1 Approve [Approve Board 3316 Policy](#)

*Explanatory Statement:*

Motion by: Ryan Reece

Seconded by: Elizabeth Thompson

Ayes: 4 Nays: 0 Abstain: 0

### 8.2 Approve the revised exhibit E3350 regarding reimbursements

- [Exhibit 3350](#)

*Explanatory Statement:*

Motion by: Cassandra Shepherd

Seconded by: Ryan Reece

Ayes: 4 Nays: 0 Abstain: 0

### 8.3 Approve the [January Budget Report](#)

*Explanatory Statement: Monthly budget report, presented by Mrs. Purto.*

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

#### **8.4 Approve the Mid Year LCAP Review**

##### **Mid Year LCAP Expenditures**

*Explanatory Statement: Midyear review of LCAP goals and expenditures*

Motion by: Ryan Reece  
Seconded by: Elizabeth Thompson  
Ayes: 4 Nays: 0 Abstain: 0

#### **8.5 Approve the HAT correspondence opening negotiations for the 2024-2025 school year**

*Explanatory Statement: According to CBA language(Article VI, 6.2) the Association shall present an initial proposal to the governing board at a regularly scheduled school board meeting in the spring of the year in which the present agreement expires.*

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

#### **8.6 Approve the actions being taken by human resources**

- **HR Board Transmittal Form**

*Explanation: The District's Human Resource Report reflects the status of human resources functions such as any new positions, revised job descriptions, new hires, leave requests, resignations and/or terminations.*

Motion by: Elizabeth Thompson  
Seconded by: Ryan Reece  
Ayes: 4 Nays: 0 Abstain: 0

#### **8.7 Approve the Annual review of the Safety Plan**

*Explanatory Statement: The Comprehensive Site Safety Plan was approved 1/24/24 by the safety committee Anything highlighted in yellow are either additions or updates. Thanks to Marie and Ellen for asking clarifying questions about our emergency procedures---this led me to clarify some language in those procedures.*

Motion by: Cassandra Shepherd  
Seconded by: Ryan Reece  
Ayes: 4 Nays: 0 Abstain: 0

The question of how many Narcan doses were available in each area was asked. The following response was given by Nurse Wiggin the day following the board meeting:

Each box of Narcan has 2 doses. Sonora site keeps theirs with the AED. Alameda in the main office. I send 1 box out with the traveling AED / 1st aid bag for volleyball, basketball, football, and track, otherwise it is out in the nurse's office.

If you need more information please let me know. (Expiration date for all 7/2025) These all came from a CDPH program I applied to before the passage of the law - I have no information if this is renewable, and these all required a doctor's order. With passage of the law, is there any information on how the LEA get

their supplies? (just wondering for after 7/2025) Hope this helps, please let me know if you have any questions or need more information.

Narcan allotment:

x1 DSO  
x1 DSO 1st aid  
x1 HMS  
x1 HES  
x2 HES nurse office  
x1 Warrior Academy  
x1 Nurse 1st aid bag  
x1 Cafeteria  
x1 Library  
x1 HCS Sonora Site  
x1 HCS Alameda Site

### **8.8 Approve the Retirement Letter of a District Classified Employee**

*Explanatory Statement:*

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4    Nays: 0    Abstain: 0

### **8.9 Approve the Request & Agreement for Interdistrict Attendance for school years 2023-2024 and 2024-2025, for three students to attend Hughson Unified School District**

*Explanatory Statement:*

Motion by: Elizabeth Thompson  
Seconded by: Ryan Reece  
Ayes: 4    Nays: 0    Abstain: 0

### **8.10 Approve the Official 2024 Delegate Assembly Ballot- Vote 1 Only- TABLED**

#### **• Delegate Information**

*Explanatory Statement:*

Motion by:  
Seconded by:  
Ayes:            Nays:            Abstain:

## **9.0 Reports**

9.1 Business Manager Report

9.2 School Reports

9.2.1 [HES/HMS Report](#) - C. Barnett

9.2.2 [HCS Report](#)-M. Reynosa

9.3 [Facilities Manager Report](#) - G. Walls

9.4 [Superintendent Report](#)-t. Anderson

9.5 Board Comments

- Mrs. Shepherd asked what year Mr. Walls joined Hickman, which was in 2000.
- Mrs. Thompson replied that she was so glad that Mr. Walls choice to pave the driveway

- to make his job easier
- Mrs Thompson wanted to again let Charles Golding know that he will go far with the skills he displayed in addressing the Board

**10.0 Additional Closed Session (if required)- Called to Order at: 6:37 p.m.**

- Mrs. Barnett was asked to remain and join the board during the closed session.

Motion by: Elizabeth Thompson  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

Exited Closed Session at: 6:57 p.m.  
Motion by: Cassandra Shepherd  
Seconded by: Ryan Reece  
Ayes: 4 Nays: 0 Abstain: 0

**11.0 Report of Closed Session Actions - None**

Motion by:  
Seconded by:  
Ayes: Nays: Abstain:

**12.0 Adjournment:**

The meeting was adjourned at: 6:58 p.m.  
Motion by: Ryan Reece  
Seconded by: Cassandra Shepherd  
Ayes: 4 Nays: 0 Abstain: 0

*Board Minutes from February 5, 2024, approved on March 11, 2024*

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*Jonathan Merriam, Board President*

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*Kathy Main- Board Clerk*

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*Elizabeth Thompson-Board Member*

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*Cassandra Shepherd-Board Member*

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*Ryan Reece-Board Member*