



NOTICE AND AGENDA
REGULAR MEETING OF THE GOVERNING COUNCIL OF
ALBUQUERQUE AVIATION ACADEMY
(Formerly SAMS)
March 15, 2024
2:00 p.m.
AAA Board Room
6441 Ventana Rd NW, Albuquerque, NM
and Internet/Call-in
(See Special Procedures Below)

AAA MISSION

Albuquerque Aviation Academy cultivates opportunities for 6th-12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

- I. Call to Order
 - A. Roll Call
 - B. Adoption of the Agenda*
 - C. Review/Approval of Minutes from February 16, 2024 Regular Meeting*
- II. Closed Session *
 - A. Limited personnel matters, head administrator complaint, pursuant to NMSA 1978, Section 10-15-1(H)(2).
- III. Open Session *
 - A. Action on items discussed in closed session.
- IV. Public Comment (comments will be limited to two minutes) – see attached Special Procedures for more information.
- V. Ongoing Business Matters
 - A. Aviation Program Update
 - B. Facility Update
 - C. Charter Contract Negotiations
- VI. Administrative Update
 - A. Student Achievement Update
 - B. Panorama Student Survey Results



- VII. New Business Matters
 - A. 2024 Open Meetings Resolution (discussion/action) *
 - B. Election of Officers: President, Vice President, and Secretary (discussion/action) *
 - C. 2024-2025 NMPSIA Part-Time Employee Resolution (discussion/action)*
 - D. Charter Contract (discussion/action)*
 - E. CSP Grant
 - F. Kitchen Grant
 - G. Capital Outlay Update

- VIII. Governing Council Development
 - A. Discussion with Kelly Callahan
 - B. Strategic Planning Discussion

- IX. Finance Report
 - A. Business Office Operations Update
 - B. Voucher Approvals (discussion/action) *
 - C. Bank Reconciliation (discussion/action) *
 - D. Budget Adjustment Requests (discussion/action) *
 - BAR 2324-24101-0010-I
 - BAR 2324-11000-0011-I
 - BAR 2324-23000-0012-I
 - BAR 2324-31600-0014-I
 - BAR 2324-31701-0015-I
 - BAR 2324-31703-0016-I
 - BAR 2324-11000-0017-I

- X. Announcements
 - A. Date for next Regular AAA Governing Council Meeting

- XI. Adjournment*

Note: * Indicates Action Item

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Amanda Catanzaro at acatanzaro@samsacademy.com least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Ms. Catanzaro at the email address above if a summary or other type of accessible format is needed.



Special Procedures for March 15, 2024 AAA Governing Council Regular Meeting

The AAA Governing Council Regular Meeting on March 15, 2024 at 2:00 pm will be held at Albuquerque Aviation Academy board room and will provide for those not wishing to attend in person access to view and/or participate via Zoom. This will be available to the public, Governing Council members and AAA staff.

The procedures for accessing the meeting are as follows:

From a computer, tablet or smartphone, enter the following URL:

<https://us04web.zoom.us/j/5383341131?pwd=UWpFVWNQejFoRDRYMct3OXlEdkxhUT09>

OR

Call one of the following numbers:

1-669-900-6833

1-301-715-8592

1-253-215-8782

(Because of the increase of Zoom for meeting use, the phone numbers may appear to be busy at first. Keep trying until you get through.)

Meeting ID: 538 334 1131

Access Code: 4100

You will also be asked to enter your (optional) participant ID. Just follow the spoken directions (press #) to skip this step, as it is not needed for this meeting.

Public comment will be allowed during the meeting either via Zoom or in person. To speak during public comment, please email your request to speak with your name to acatanzaro@samsacademy.com up to twenty-four hours prior to the meeting. Requests to speak made after twenty-four hours prior to the meeting will not be honored. Speakers will be un-muted to address the Governing Council. Public comments will be limited to two minutes. The public may email comments to Amanda Catanzaro acatanzaro@samsacademy.com. Email comments will be kept with the records of the meeting.

Audio and video recording of the open meeting will be available upon request.

Should anyone wishing to join the meeting via the internet have issues accessing the meeting you may contact Amanda Catanzaro at 505-715-3420.

These procedures are subject to revision given changing circumstances. Please check the AAA website for any updates to these procedures.