

February 12, 2024
Conewago Valley Board Meeting

The regular meeting of the Board of Directors of the Conewago Valley School District was called to order at 7:30 p.m. Mr. Jeff Kindschuh called the meeting to order. The following members were present: Mr. Eric Flickinger, Mrs. Melanie Sauter, Mr. David Meckley, Ms. Lindsay Krug, Mrs. April Swope, Mrs. Meredith Miller, Mr. William Getz and Mr. Michael Buckley. Also present were Superintendent Dr. Sharon Perry, Principals Mr. Christopher Cobb, Mrs. Christine McLaughlin, Mr. Drew Little, Mr. Josh Schaffer, Mrs. Autumn Zaminski and Dr. Christopher Bowman. Also present were Mr. Doug Wherley, Mr. Matthew Muller, Dr. Charles Trovato, Mrs. Lorrie Hrycek and solicitor Ms. Brooke Say.

An executive session was called to discuss personnel matters prior to the start of the meeting.

Mrs. Swope made a motion, seconded by Mrs. Sauter to approve the committee of the whole minutes of January 8, 2024 meeting and the January 15, 2024 regular meeting minutes of the Board of Directors. By voice vote, the motion was carried.

Mr. Flickinger congratulated the students and other District personnel whose name appear on the monthly congratulations list.

Mr. Buckley made a motion, seconded by Mrs. Sauter to file the Treasurer's report for audit.

The Treasurer's report showed:

PA School District Liquid Asset Fund

Previous Balance	\$6,414,017.64	
Deposits	3,296,296.07	
Withdrawals	<u>7,574,520.77</u>	
Balance 2/1/24		\$2,135,792.94

PSDLAF Flex CD

Previous Balance	\$22,970,348.25	
Deposits	119,076.93	
Withdrawals	<u>2,034,005.49</u>	
Balance 2/1/24		\$21,055,419.69

PSDLAF Bond 2019

Previous Balance	\$178,741.63	
Deposit	729.44	
Withdrawals	<u>31,000.00</u>	
Balance 2/1/24		\$148,471.07

PSDLAF Bond 2023

Previous Balance	\$13,045,448.41	
Deposit	7,698.55	
Withdrawals	<u>195,070.17</u>	
Balance 2/1/24		\$12,858,076.79

PSDLAF Capital Reserves

Previous Balance	\$1,582,208.95	
Deposits	7,029.08	
Withdrawals	<u>0.00</u>	
Balance 2/1/24		\$1,589,238.03

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mr. Buckley-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Swope made a motion to table (Finance, Item #5) Replacement of K-12 student iPad's lease.

Roll call vote: Mr. Meckley-nay; Mrs. Sauter-nay; Ms. Krug-aye; Mr. Flickinger-nay; Mrs. Swope-aye; Mr. Buckley-nay; Mrs. Miller-nay; Mr. Getz-nay and Mr. Kindschuh-nay. Motion did not carry.

Mr. Buckley made a motion, seconded by Mrs. Sauter to:

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

Recommend paying the General Fund invoices as listed to include Checks #10009593 to #10009699. Pay Wires #8000000503 to #8000000517. ACH Debits #9000039455 to #9000040485. The total amount of General Funds items paid is \$7,476,024.23. Capital Reserve no invoices were paid. Food Service invoices to include Checks #50001337 to #50001358. Total Food Service fund payments in the amount of \$86,124.29 were paid. Construction Bond 2019 invoice was paid to include Check #45000534 in the amount of \$31,000. Construction Bond 2023 invoice was paid to include Check #45000604 in the amount of \$195,070.17.

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of the General Operating Budget for the Lincoln Intermediate Unit #12 for the 2024-2025 school year.

LIU General Operating Budget - 24-25

4. **(Finance)** Recommend approval of the Adams County Technical Institute Authority (ACTIA) - Articles of Incorporation.

ACTIA - Articles of Incorporation with Resolution

5. **(Finance)** Recommend approval of the replacement of K-12 Student iPad's through a 4 year lease. Yearly lease payments of \$497,671.00 beginning in the 2024-2025 school year.
6. **(Finance)** Recommend approval of the security camera upgrades/additions for Conewago Valley Intermediate School, New Oxford Middle School, New Oxford High School, Maintenance, Grounds, District Stadium, and New Oxford High School Greenhouse. Paid for with Capital funds not to exceed \$142,000.
7. **(Finance)** Recommend approval of the York Adams Academy 2024-2025 General Fund Budget.

York Adams Academy 24-25 General Fund Budget

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-(items 1-4 & 6-7)aye (item 5)nay; Mr. Flickinger-aye; Mrs. Swope-(items 1-4 & 6-7)aye (item 5)nay; Mr. Buckley-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

Mrs. Sauter made a motion, seconded by Mrs. Miller to:

1. **(Ways & Means/Curriculum)** Recommend approval for Melanie Sauter as the representative on the Comprehensive Planning Committee from the Conewago Valley School District Board of Directors.
2. **(Ways & Means/Curriculum)** Recommend approval of the Conewago Valley School District Comprehensive Planning Steering Committee Members for 2025-2028.

CVSD Comprehensive Planning Steering Committee 25-28

3. **(Ways & Means/Curriculum)** Recommend approval of the Conewago Valley School District Career and Technology Center Admissions Policy.

CCTC Admissions Policy

4. **(Ways & Means/Curriculum)** Recommend approval of the list of additional professional development and conferences below for the 2023-2024 school year.

CVSD 2023-2024 Professional Development Requests

Building	Last Name	First Name	Date	Title	Place	Cost to District
DO	Tucker	Carol	April 8-10, 2024	Pennsylvania Association of Educational Office Professionals (PAEOP) Spring Conference	Penn Harris Hotel - Camp Hill	\$365.00
NOHS	Olewiler	Kara	March 12-13, 2024	Spring Pennsylvania Science Education Leaders (PennSEL) Network Meeting	LIU12	\$302.50
NOHS	Martin	Travis	February 29, 2024	35th Annual Driver Education Instructor Workshop	Center for Traffic Safety York	\$151.25

5. *(Ways & Means/Curriculum)* Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Buildin g	Last Name	First Name	Grade	Date	Title	Place	Cost to District
CVIS	Wildasin	Becky	6th Grade	5/16/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
CVIS	Wildasin	Becky	6th Grade	5/17/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
CVIS	Wildasin	Becky	6th Grade	5/20/2024	Jr. Achievement Biztown	Jr. Achievement York	\$2,450.16
NOHS	Little	Drew	10th Grade	3/13/2024	10th Grade Career Fair	Gettysburg College	\$1,352.96

NOHS	Hoffman	Jacie	9-12 Grade	3/23/2024	Science Olympiad Competition	Millersville University	\$0.00
NOHS	McLaughlin	Erica	Applied Tech Students	March - May 2024	Photo walk	around New Oxford	\$0.00
NOHS	Olewiler	Kara	9-12 Science National Honor Society Students	3/19/2024	3rd Grade STEM Fair	NOE	\$75.62
NOHS	Olewiler	Kara	9-12 Science National Honor Society Students	3/20/2024	3rd Grade STEM Fair	CTE	\$75.62
NOHS	Mueller	Stephanie	World religion students	4/12/2024	Global Religion Studies	Harrisburg Sai Seva Samithi Hindu Temple - Dillsburg, PA	\$151.25

6. ***(Ways & Means/Curriculum)*** Recommend approval of the following Board Policies in the 000 Section below:

Updated: Board Policy 000 - Board Policy/Procedure/Administrative Regulations

Updated: Board Policy 001 - Name and Classification

Reviewed: Board Policy 002 - Authority and Powers

Updated: Board Policy 003 - Functions

Updated: Board Policy 004 - Membership

Updated: Board Policy 005 - Organization

Updated: Board Policy 006 - Meetings

Updated: Board Policy 006.1 - Attendance at Meetings Via Electronic Communications

Reviewed: Board Policy 007 - Policy Manual Access

Updated: Board Policy 011 - Principles for Governance and Leadership

7. ***(Ways & Means/Curriculum)*** Recommend approval of the following of Board Operating Guidelines associated with the Board Policies in the 000 Section:

- Reviewed: 003-BOG-0. DEVELOPMENT OF BOARD PROCEDURES/POLICY
- Reviewed: 003-BOG-1. BOARD PROCEDURE/POLICY DEVELOPMENT PROCESS
- Reviewed: 003-BOG-2. POLICY DELIBERATION QUESTIONS
- Reviewed: 003-BOG-3. EXCEPTION TO BOARD POLICY/ADMINISTRATIVE REGULATION
- 003-BOG-4. REQUEST FOR EXCEPTION TO BOARD POLICY
- 004-BOG-0. STATEMENT OF FINANCIAL INTEREST
- 004-BOG-1. FILLING A BOARD VACANCY
- 004-BOG-2. BOARD OF SCHOOL DIRECTORS VACANCY APPLICATION FORM
- 004-BOG-3. REIMBURSEMENT FOR EXPENSES
- 004-BOG-4. EXPENSE REPORT
- 004-BOG-5. STUDENT REPRESENTATIVE TO SCHOOL BOARD
- 004-BOG-7-OATH OF OFFICE CERTIFICATE
- 005-BOG-0. DUTIES OF BOARD OFFICERS
- 005-BOG-1. BOARD STANDING COMMITTEES
- 005-BOG-2. FUNCTIONS OF STANDING COMMITTEES
- 005-BOG-5. QUESTIONNAIRE FOR PROSPECTIVE DISTRICT SOLICITORS
- 005-BOG-6. EMPLOYMENT OF CONSULTANTS
- 005-BOG-7. QUESTIONNAIRE FOR PROSPECTIVE CONSULTANTS
- Reviewed: 006-BOG-0. PUBLISH, POST AND NOTIFY - BOARD MEETINGS/ AGENDAS
- 006-BOG-1. OFFICIAL BOARD MINUTES
- 006-BOG-2. ABSTENTION FOR CONFLICT OF INTEREST MEMORANDUM

8. ***(Ways & Means/Curriculum)*** Recommend approval of the list of additional field trips below for the 2023-2024 school year.

CVSD 2023-2024 Field Trip Requests							
Buildin g	Last Name	First Name	Grade	Date	Title	Place	Cost to District
NOHS	Little	Drew	Educator Apprenticeship (11 & 12)	3/1/2024	Aspiring Teacher Summit	Shippensburg University	\$0.00

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mr. Buckley-aye; Mrs. Miller-aye; Mr. Getz-(items 1-4 & 6-8)aye (item 5)nay; Mr. Kindschuh-aye. Motion was carried.

Mrs. Miller made a motion, seconded by Mrs. Sauter to:

1. **(Personnel)** Recommend acceptance for the resignation of Nancy Hatch, instructional aide (PCA) at Conewago Township Elementary School, effective at the end of the day on January 15, 2024.
2. **(Personnel)** Recommend acceptance for the resignation of Kristyn Cales, agriculture teacher at New Oxford High School, effective June 6, 2024.
3. **(Personnel)** Recommend acceptance for the resignation of Brett Cales, social studies teacher at New Oxford Middle School, effective June 6, 2024.
4. **(Personnel)** Recommend acceptance for the resignation of Tonya Lardarello, field hockey head coach at New Oxford High School, effective January 22, 2024.
5. **(Personnel)** Recommend acceptance for the resignation of Kathy Boldosser, food service worker (cashier) at New Oxford High School, effective at the end of the day on February 9, 2024.
6. **(Personnel)** Recommend approval of the following transfers for the 2023-2024 school year:
 - Angelica Nava from ESL instructional aide (Range 3b) to ESL instructional aide (Range 3a) at New Oxford Elementary School, retroactive to January 15, 2024. Change from 6 hours to 7 hours per day, no change in rate of pay.
7. **(Personnel)** Recommend approval of an unpaid leave of absence for Jody Bolden, food service worker at New Oxford Elementary School, such leave to begin March 12, 2024 and extend through approximately May 7, 2024, providing the employee signs the specified agreement to meet the requirements stated in the “Uncompensated Leave Policy” adopted by the Board on August 13, 2018.
8. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and any required PIAA training and certifications, and subject to contractual terms relative to school or activity closures.

<u>NAME</u>	<u>SPRING POSITION</u>	<u>STIPEND</u>
Scott Anderson	Baseball Head Coach	\$7,816.81
Joel Brosius	Baseball Asst. Coach	\$3,609.18
Matthew Baker	Baseball Asst. Coach	\$2,630.00
Jason Miller	Softball Head Coach	\$4,104.38
Jamie Hull	Softball Asst. Coach	\$3,715.98
Roger Miller	Softball Asst. Coach	\$2,736.25
James Carver	Boys Lacrosse Head Coach	\$4,104.38

Mark Kelley	Boys Lacrosse Asst. Coach	\$2,875.27
Jessica McIntyre	Girls Lacrosse Head Coach	\$5,119.27
Mike Winpigler	Girls Lacrosse Asst. Coach	\$2,790.98
Travis Martin	Boys Tennis Head Coach	\$3,609.18
Joe Stiles	Boys Tennis Asst. Coach	\$ 803.33
Steve Doland	Boys Track Head Coach	\$3,945.00
Eugene Kraus	Boys Track Asst. Coach	\$2,630.00
Eva Karkuff	Girls Track Head Coach	\$4,270.20
Carson Pennings	Girls Track Asst. Coach	\$2,630.00
Chris Long	Track Asst. Coach (JH)	\$2,630.00
Jason Warner	Track Asst. Coach (JH)	\$3,580.00
John Slagle	Track Asst. Coach (JH)	\$3,094.33
Brandon Dinges	Boys Volleyball Head Coach	\$4,432.56
Cameron Krebs	Boys Volleyball Asst. Coach	\$2,630.00
Allison Evans	Girls Volleyball Asst. Coach (JH)	\$2,682.60
Diane Rife	Girls Volleyball Asst. Coach (JH)	\$2,903.74
Shawn Myers	Boys Soccer Asst. Coach (JH)	\$2,736.25
Nathan Myers	Boys Soccer Asst. Coach (JH)	\$1,040.40
Taylor Wildasin	Girls Soccer Asst. Coach (JH)	\$2,736.25
Yaritxza Figueroa	Girls Soccer Asst. Coach (JH)	\$1,020.00
Emily Clark	Unified Sports Head Coach	\$1,500.00

9. **(Personnel)** Recommend approval of the following day-to-day substitute/guest teachers for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Lori Baxter Patricia Cicala

10. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Baker Jr, Yul	Baumgardner, Larry	Boland, Sandra
Coddington, Thomas	Dubs, Ryan	Fralic, Anne
Hafner, Liam	Hoeflich, Kyle	Kaiser, Jacqueline
Staub, Derek	Steiner, Laura	Trawinski, Chloe

11. **(Personnel)** Recommend acceptance for the resignation of Autumn Zaminski, Principal at Conewago Township Elementary School, effective at the end of the day on March 8, 2024.

12. **(Personnel)** Recommend approval of the following extracurricular assignments for the 2023-2024 school year only, pending having met all Federal, State, local hiring regulations, and subject to contractual terms relative to school or activity closures.

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Jaden Collado	23-24 Musical Pit Band Member	\$ 400.00
Sharon Mack	23-24 Musical Pit Band Member	\$ 400.00
Lyla VanScoyc	23-24 Musical Pit Band Member	\$ 400.00

13. **(Personnel)** Recommend approval of the following day-to-day substitute nurse for the 2023-2024 school term, according to the resolutions and regulations stated in the applications, pending having met all required Federal, State, and local hiring regulations.

Lauren Watson

14. **(Personnel)** Recommend approval of the following volunteers, pending having met all Federal, State, and local regulations.

Belcher, Megan	Donovan, Courtney	Geiser, Kennedy
Haifley, Chet	Heaton, Mary	Zirkle, Melissa

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-(items 1-7 & items 9-14)aye (item 8)nay; Mr. Flickinger-aye; Mrs. Swope-aye; Mr. Buckley-aye; Mrs. Miller-aye; Mr. Getz-(items 1-7, 9-11 & 13-14)aye (items 8 & 12)nay; Mr. Kindschuh-aye. Motion was carried.

Mr. Meckley made a motion, seconded by Mrs. Sauter to:

1. **(Property & Supplies/Use of Facilities)** Recommend approval of the contract between Michael J. Smith and the Conewago Valley School District for lease of property known as the “Garber Tract” for the period from March 1, 2024 through February 28, 2025.

Michael J. Smith Contract

2. **(Property & Supplies/ Use of Facilities)** Recommend approval for Brushtown Bombers with Travis Martin as representative, to use the New Oxford High School Auxiliary Gymnasium from Tuesday, February 13, 2024 through March 5, 2024 on Tuesdays from 6:00 pm to 8:00 pm and from Saturday, February 17, 2024 through March 16, 2024 (excluding March 2nd) on Saturdays from 9:00 am to 10:30 am, for their Bombers Baseball 14U Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. **(Property & Supplies/ Use of Facilities)** Recommend approval for Maryland Hoop Masters with Brandon Horick as representative, to use the New Oxford Middle School Gymnasium from Tuesday, March 19, 2024 through Thursday, June 6, 2024 on Tuesdays and Thursdays from 6:00 pm to 7:30 pm, for their AAU Boys Basketball Team 13U Practice (8 of 10 are CVSD players), with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Bulldog Baseball Club with Rich Finkenbinder as representative, to use the New Oxford High School Baseball Field from Monday, March 18, 2024 through June 7, 2024 on Mondays, Wednesdays, and Fridays from 6:15 pm to 8:15 pm, for their Bulldog Baseball 13U Baseball Practice, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Boys Youth Lacrosse Club with Sarah Clark as representative, to use the New Oxford High School Stadium on Sunday, May 12, 2024 from 12:00 pm to 7:00 pm, for their New Oxford Boys Youth Lacrosse Playoff Game, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford High School Mini-THON with Elizabeth Kreider as representative, to use the New Oxford High School Gymnasium and Auxiliary Gymnasium on Saturday, March 16, 2024 from 12:00 pm to 5:00 pm, for their Mini-THON Dodgeball Tournament, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
7. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for YWCA Hanover, YWCA Gettysburg with Abigail Reichart as representative, to use the Conewago Valley Intermediate School Gymnasium and Cafeteria on Saturday, April 20, 2024 from 7:00 am to 4:00 pm, for their Lessons in Leadership Upper Elementary Summit, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

Roll call vote: Mr. Meckley-aye; Mrs. Sauter-aye; Ms. Krug-aye; Mr. Flickinger-aye; Mrs. Swope-aye; Mr. Buckley-aye; Mrs. Miller-aye; Mr. Getz-aye and Mr. Kindschuh-aye. Motion was carried.

By common consent and action, Mr. Kindschuh adjourned the meeting at 8:37 p.m.

Respectfully submitted,



Lori Duncan
Secretary