



Central Middle School Building Committee

Meeting Minutes

MEETING DETAILS

Meeting Number	24-002		
Purpose	Special Meeting		
Meeting Date	01/05/2024		
Meeting Time	8:03:00 A.M.		
Location	Virtual via Zoom		

Attendee	Committee Members		Attendance
Chairman	Tony Turner	DRC – Member, Sub-Committee Communications Member	Present
Vice Chairman	Clare Kilgallen	DRC – Member, Sub-Committee Communications Member	Present
Secretary	Christina Poccia	DRC – Member	Present
	Todd Klair		Absent
	Joe Rossetti	DRC – Member	Present
	Josh Caspi	DRC – Member	Absent
	Jan Rogers Kniffen		Present
BET Rep	Nisha Arora		Present
BOE Rep	Laura Kostin	DRC – Member, Sub-Committee Communications Member	Present

Attendee	Ex-Officio Members		Attendance
BoS Rep, <i>ex-officio</i>	Lauren Rabin	Sub-Committee Communications Interim Chair; joined 8:30	Present
RTM Rep, <i>ex-officio</i>	– Vacant –		–
DPW rep, <i>ex-officio</i>	Michael Kiselak		Absent
Dr. Toni Jones rep, <i>ex-officio</i>	Daniel Watson	DRC – Member	Present
P&Z rep, <i>ex-officio</i>	Dennis Yeskey		Present
FSAC for People w/ Disabilities	Steph Cowie	DRC – Member, Sub-Committee Communications Member	Present
Neighborhood Liaison	Rachel Stockman Koven		Absent
Neighborhood Liaison	Warren Silver		Absent
Neighborhood Liaison	Susan Rudolph		Present

Attendee	Meeting Attendees		Attendance
CSG, Owner Rep	Jim Giuliano	Owner's Representative	Present
CSG	Samantha D'Agostino		Present
S/L/A/M	Kemp Morhardt – PIC		Absent
S/L/A/M	Jim Hoagland		Present
S/L/A/M	Henry Withers		Absent
Turner, CM	Tim Klepps	Construction Manager	Absent
CMS Principal	Tom Healy	DRC – Member	Present

Agenda Item	Topic	Description
1.00	Call to Order	Mr. Tony Turner called meeting to order at 8:04 am
2.00	Chairman's Remarks	Mr. Turner emphasized the importance of reviewing the draft Final Site Plan Application (FSPA) documents for the P&Z Commission. After conversations with Dennis Yeskey and the Town Planner LaRow regarding the January 3 Architectural Review Committee (ARC) meeting, Mr. Turner's view is that the project is not set back but there is work to be done to respond to the ARC's motion on the application. The Chair and Vice Chair had a productive meeting with the project professionals on January 4 and emphasized that the project plan cannot slip; need to maintain the new school's occupancy date and the construction schedule.
3.00	Discussion from the professional team on the Architectural Review Committee application	Mr. Jim Hoagland gave an overview to the Committee of the work effort needed over the next 2.5 or so weeks. The design team is focusing on the January 3 ARC notes and SLAM will directly address them. The items the ARC liked will not be revisited and will focus on the open ones.

- 3.01 Jan 9 – CMSBC discussion of FSPA for big issues, if any;
 Jan. 10 – 1P.M. – SDR meeting with the State OGA (OSCG&R);
 Jan 10 – 4-6 P.M. Design Review Committee meeting for all exterior and site items including signage and exterior elevations;
 Jan. 12 – ARC response package due to the CMSBC;
 Jan. 16 – CMSBC meeting with vote on the ARC package;
 Jan. 17 – Design Review Committee an in-person meeting with SLAM team which will cover the school interiors; Jan. 17 – 7 P.M. Community Engagement Forum at CMS.
 Jan. 22 – anticipated return of project to ARC meeting
 Mr. Turner noted that it is not out of the ordinary to ask the ARC and P&Z to call special meetings if needed. Mr. Dennis Yeskey suggested that there be a "think session" style meeting with the ARC the week of January 9 to give ARC the background to the project and Mr. Turner agreed. Mr. Giuliano liked the idea and remarked on the interplay of the site's constraints, the budget, regulations, the Education Specifications, etc. which restrict what can be done and noted the importance of giving the ARC the background to the project design. There was discussion about having the next ARC meeting be one of clarification. Mr. Yeskey wants ARC comments raised now and the goal is to get a positive letter from it for P&Z staff review of the FSPA. Mr. Hoagland comreacted that a design conversation makes sense and noted that SALM assumed that the ARC was following the CMS project. He thought it was important to share the back history of the design work over the past year. Ms. Laura Kostin noted the number of other schools in the CMS area and thinks signage is needed at the front of the building. Ms. Clare Kilgallen agreed. CSG to note upcoming dates for the next 2 weeks in the scorecard and Mr. Turner would like them e-mailed.
- 3.02
- 4.00 Discussion & possible vote on timeline for filing the application to return to the ARC No motion was made.
- 5.00 Discussion & possible vote on timeline for filing the final site plan application to the P&Z No motion was made.
- 6.00 Adjourn The meeting adjourned without objection at 8:43 A.M.



Prepared by:

Christina Poccia, Secretary
 Central Middle School Building Committee

Drafted by: Clare Kilgallen