



MEETING MINUTES

Randolph Elementary School Governance Council

Date | time 08/22/2023 | 4:00pm | *Location* Randolph Media Center

SGC Members

Mrs. Marissa Wilson, Principal | Ms. Penney Smith, Teacher | Ms. Laniya Owens, Teacher | Ms. Joslin Gumbs, Appointed Staff | Ms. Shena Small, Appointed Staff | Dr. Sonya McCoy-Wilson, Parent | Ms. Brittany Lee, Parent | Mrs. Brecca Carter, Parent | Mr. Ryan Woodson, Community Member | Ms. Fredricka Jones, Community Member

Time	Item	Owner
4:00pm	Call to Order 4:02 PM	Mrs. Wilson
4:02pm	Action Item: Approve Agenda 4:04 PM Motion to Approve – Ms. Penney Smith Second – Ms. Brittany Lee	Mrs. Wilson
4:05pm	Action Item: Approve May Meeting Minutes 4:05 PM Motion to Approve – Ms. Penney Smith Second Ms. Gumbs	Mrs. Wilson
4:10pm	Discussion Item: Member Introductions & Confirm Council Roster <i>Mrs. Wilson introduced new council members to the council and announced their roles. Ms. Lee – newly elected parent introduced herself; Ms. Carter – newly elected parent introduced herself; Ms. Owens – newly elected teacher introduced herself; Other members include – Mr. Woodson – Community member; Dr. Sonya McCoy-Wilson (previously elected parent) Ms. Fredrika Jones – Community member; Ms. Penney Smith (previously elected teacher); Ms. Joslin Gumbs (previously appointed staff); Ms. Shena Small (newly appointed staff)</i>	All Members
4:15pm	Action Items: Elect New Officers (Chair, Vice Chair, Parliamentarian) <i>The floor was opened for nominations for Chair – Dr. McCoy-Wilson was nominated by Ms. Gumbs and accepted the nomination. Ms. Smith nominated herself. The vote was in favor of Dr. McCoy- Wilson, who will serve as chair for the 24SY.</i> <i>The floor was opened for nominations for Vice-Chair – Ms. Smith nominated herself. Ms. Small nominated Ms. Carter, who accepted the nomination. The vote was in favor of Ms. Carter, who will serve as the vice-chair for the 24SY.</i>	Mrs. Wilson

Time	Item	Owner
4:25pm	<p><i>The floor was opened for nominations for parliamentarian. Ms. Carter nominated Ms. Lee for council parliamentarian. There were no other nominations. Ms. Lee will serve as parliamentarian for the 24SY.</i></p> <p>Action Items: Staff Standing Committees (Budget and Finance, Outreach and Communication, Principal Selection*)</p> <p><i>Outreach Committee Members: Ms. Jones, Ms. Smith, Ms. Carter and Ms. Owens</i></p> <p><i>Budget Committee Members: Dr. McCoy- Wilson, Ms. Gumbs, Ms. Small, Ms. Lee, and Ms. Smith</i></p> <p><i>Principal Selection Committee Members: Dr. McCoy- Wilson, Mr. Woodson, Ms. Small, and Ms. Smith</i></p> <p><i>Committees will schedule meetings before the next meeting</i></p>	Mrs. Wilson
4:40pm	<p>Discussion Item: Determine Meeting Schedule for SY23-24</p> <p><i>The council agreed to the previous standing meeting day of the 4th Tuesday of each month at 4:00 PM</i></p> <p><i>Meeting Dates for 2023-2024 School Year:</i></p> <p>August 22, 2023</p> <p>September 26, 2023</p> <p>October 24, 2023</p> <p>January 23, 2024</p> <p>February 27, 2024</p> <p>March 26, 2024</p>	All Members
4:50pm	<p><i>Informational Item: Principal's Update</i></p> <p><i>A. Potential School Staffing Changes</i></p> <p><i>B. Shifts in District Policy or School Practices</i></p> <p><i>C. Calendar of Upcoming School Events</i></p> <p><i>Principal Wilson shared current enrollment numbers, potential staff changes due to surplus and district/school enrollment. Information about district LEAP school for suspensions exceeding 10 days. New happenings at Randolph: Digital Marquee update CTAE Courses, One Book One School initiative.</i></p> <p><i>Upcoming dates for the remainder of August and September 2023.</i></p> <p><i>Title I Annual Meeting and Curriculum Night 8/29</i></p> <p><i>No School 9/4-9/6</i></p> <p><i>Skate Night 9/15</i></p> <p><i>Community Meeting 9/18</i></p>	Mrs. Wilson

Time	Item	Owner
	<i>PTA and Literacy Night 9/26</i>	
4:55pm	Discussion Item: Draft Next Meeting Agenda <i>The council will use the suggested agenda from Governance and Flexibility for the next meeting. Committees will contact Dr. McCoy- Wilson if they need time to report during the next meeting.</i>	Mrs. Wilson
5:00pm	Action Item: Meeting Adjournment <i>4:48 PM Mr. Woodson made a motion to adjourn the meeting Second – Dr. McCoy Wilson</i>	Mrs. Wilson

Meeting Norms

Silences Phones | Be Respectful of Others' Opinions | Work for the Good of All Students

* All councils are required to have a Principal Selection Committee. The committee should be comprised by the SGC Chair and three additional voting council members. While the committee will not convene independently, members of the committee will participate in the principal selection process lead by the Zone Superintendent in the case of a principal vacancy.

