

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

March 11, 2024

AGENDA

1. **CALL TO ORDER:** The Board President will call the meeting to order.

2. **FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting, by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and limit their comments to a five-minute time period.

3. **ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

4. **BOARD TRUSTEE INTERVIEW**

5. **EXECUTIVE SESSION**

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **Board Trustee Position**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

6. SPECIAL PRESENTATION

7. STUDENT REPRESENTATIVE REPORTS

8. COMMITTEE & LIAISON REPORTS

9. SUPERINTENDENT'S REPORT

10. OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS

11. ACTION ITEMS FOR the Business Agenda for the March 11, 2024, BOARD OF EDUCATION MEETING:

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-11** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

B-1. Approval of current bills list (check register) from February 26, 2024, through March 8, 2024, per attachment.

B-2. Approval of Minutes from the February 26, 2024, Board of Education meeting, per attachment.

B-3. Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Erkan Gumustekin	"Purchasing," sponsored by NJASBO, Whippany, NJ	3/21/24	Registration	\$125
Kristen Schumacher	"Supporting Multilingual Educators & Students," sponsored by Heinemann and BCPSA, Paramus, NJ	3/26/24		No Cost to District

David Cord	“2024 Rutgers Spring Coaches Football Clinic,” sponsored by Rutgers Football Camp, Piscataway, NJ	4/12/24- 4/13/24	Registration Mileage Tolls	\$79 \$93.06 \$21.25
Kimberly Hayes	“NJCECA Working Meeting,” sponsored by NJCECA, Hackensack, NJ	5/16/24	Mileage	\$13.82
Thomas Walsh	“NJCECA Working Meeting,” sponsored by NJCECA, Hackensack, NJ	5/16/24	Mileage	\$13.82
Peter Koeniges	“75 th NATA Clinical Symposia & AT Expo,” sponsored by the National Athletic Trainers Association, New Orleans, LA	6/25/24- 6/28/24	Registration Airfare Hotel M & IE	\$345 \$550.07 \$613.05 \$259

B-4. Approve the following facilities use requests as indicated below:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
Red and Black Baseball	Camp; Varsity Baseball Field and Lower Turf Baseball Field; Gym (for inclement weather)	6/24-6/27/24; 7/1-7/3/24; 7/5/24	8:30 AM – 11:30 AM
Upper Saddle River, HoHoKus and Allendale Middle Schools	Track Meets; Track and Field Facility	4/19/24 and 5/10/24	3:00 PM – 6:00 PM
Americans Soccer	Soccer Clinic; Back Gym and Turf Stadium	3/3/24 and 3/10/24	9:00 AM – 1:00 PM
X-treme Lacrosse	Lacrosse Clinic; Stadium and/or Lower Full Turf Field	7/15-7/19/24	9:00 AM – 2:00 PM

B-5. Approval of the following student placement for the 2023-2024 school year, per attachment.

Item	Student ID	Provider	Type	Duration	Cost
a.	27592*	Ramapo-Indian Hills School District, Indian Hills High School, Oakland, NJ	Tuition 1:1 Aide Behaviorist	11/1/23- 6/30/24	\$45,725 \$44,509 \$20,312

**This is an amended placement, originally approved on 10/16/23.*

B-6. BE IT RESOLVED, that the TENTATIVE budget be approved for the SY2024-2025 using the SY2024-2024 state aid figures and the School Business Administrator/Board Secretary be authorized to submit the TENTATIVE budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline, as follows:

	General Fund	Special Revenue	Debt Service	TOTAL
2024-2025 Total Expenditures	\$37,303,131	\$1,216,437	\$1,192,388	\$39,711,956
Less: Anticipated Revenues	\$11,680,496	\$1,216,437	\$187,927	\$13,084,860
Taxes to be Raised	\$25,622,635	-0-	\$1,004,461	\$26,627,096

AND to advertise said TENTATIVE budget in The Record in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Northern Highlands Regional High School Board of Education located at 298 Hillside Avenue, Allendale, New Jersey on April 29, 2024, at 7:30 PM for the purpose of conducting a public hearing on the budget for the SY2024-2025.

STATEMENT OF PURPOSE

Included in budget line 620, Budgeted Withdrawal from Capital Reserve - Excess Costs & Other Capital Projects is \$1,765,275, for other capital costs related to data lines, equipment, audio visual, STEM rooms and offices (\$9,775), furniture for Media Center, TV studio rooms, art rooms, STEM and AI classrooms and adjacent offices (\$500,000), projectors, screens, TVs, cameras, etc., in TV studio, media center, STEM and AI classrooms (\$235,000), replace obsolete bathroom lockdown system with new and connect new to existing lockdown system (\$47,000), install two (2) DCFC dual port chargers for charging four (4) E-buses or vehicles (\$200,000); new blacktop added to turf entrance ramp near double gates and blacktop walk repairs – upper right/lower left/lower right near band trailer/out front (\$35,000), band storage room storage shelving for instruments (\$30,000), install 4 turf field dugouts (\$100,000), outfield fencing (assembled) – turf fields (\$95,000), electric service pole repair and panel replacement at snack stand roof – severely bent and potential for leaks (\$7,500), renovate varsity baseball and softball infields (\$40,000), demo existing and install new dumpster pad (\$40,000), replace 3 of 7 main building RBI boilers (15 years old and nearing replacement time), replace 4 next year (\$150,000), install new doors – auditorium doors, art office door, locker room doors (\$150,000), install mini-split A/C systems – art office and Testing Coordinator’s office (\$46,000), replace Nurse’s office HVAC system (MERV 14) and controls through Niagra DDC (\$80,000). The total cost of these projects is \$1,765,275 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey student learning standards.

B-7. Resolution for the Adjustment for Increase in Healthcare Costs

BE IT RESOLVED that the Northern Highlands Regional High School Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of \$162,464. The additional funds will be used to pay for the additional increases in health benefit premiums.

B-8. Approve the Augmentative and Alternative Communication Assessment Services for Student #26139, not to exceed \$10,000, for the remainder of the 2023-2024 school year, per attachment.

B-9. Approve the Reading and Speech Evaluations for Student #27795, not to exceed \$2,200, total, per the Stipulation of Settlement Agreement approved on January 22, 2024, per attachment.

B-10. Approve Change Order #5, in the amount of \$44,354.16, for the Field House project awarded to Daskal, LLC, per attachment.

B-11. Resolution Authorizing Disposal of Surplus Property

WHEREAS, the Northern Highlands Regional High School Board of Education (“Board”) is the owner of certain surplus books and textbooks which are no longer needed for public use in the educational program; and

WHEREAS, the Board is desirous of disposing of said surplus property by one or more of the following:

- Posting on the NJDOE textbook sharing site
- Selling or donating books in an “as is” condition without express or implied warranties.
- Disposal of books which are outdated or beyond their useful life

NOW THEREFORE, BE IT RESOLVED by the Northern Highlands Board of Education in Allendale NJ, County of Bergen, that the “Board” sells, donates or discards as applicable the textbooks listed on the attachment.

Roll Call:

12. ACTION ITEMS FOR the Education Agenda for the March 11, 2024, BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-11**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Approve the appointment of KATHRYN GOODMAN, Teacher of Physics, for the 2024-2025 school year, effective September 1, 2024 to June 30, 2025, at a salary of \$82,886 (MA, Step 12), per attachment.

- E-4.** Approve the list of staff presenters for Professional Development on March 18, 2024 and April 29, 2024, compensated at the amount listed, per attachment.
- E-5.** Approve Summer Wellness assignments, for the 2024-2025 school year, as listed below. (To be paid through ARP ESSER III funds)
- August Summer Bridge Counseling - 2 SAC/Counselors, 20 hours each, at a rate of \$45 per hour, not to exceed a total of \$1,800
 - Wellness Counseling/9th-grade orientation - 1- SAC/Counselors, 10 hours each, at a rate of \$45 per hour, not to exceed a total of \$450
 - Program Development School Violence Awareness Week/Red Ribbon Week - 2 SAC/Counselor/Teacher, 10 hours each, at a rate of \$45 per hour, not to exceed a total of \$900.
 - NHPASS Planning and Preparation - 1 SAC/Counselor, 10 hours, at a rate of \$45 per hour, not to exceed a total of \$450.
 - NHPASS Coordinator - 1 SAC/Counselor, 10 hours, at a rate of \$45 per hour, not to exceed a total of \$450.
 - Wellness Website Development/Refresher - 1 SAC/Counselor or Teacher, 10 hours, at a rate of \$45 per hour, not to exceed a total of \$450.
- E-6.** Approve the appointment of the following Summer Academy teacher for the Northern Highlands Summer Academy, for the 2024-2025 school year, from June 24, 2024 to July 24, 2024, as follows:
- TOMAS VILLA, Teacher of Chemistry for Honors Chemistry/Lab course (Course for advancement, not to exceed 120 hours, compensated at \$6,000). Pending completion of required documentation.
- E-7.** Approve the following field trip(s) for the 2023-2024 school year.
1. Spring Track Team: Competition for Penn Relays: 4/25/24-4/27/24 (Overnight trip)
 - University of Pennsylvania, PA
 2. Teen Arts Festival: Art Exhibit and Study: 5/17/24
 - Bergen Community College, Paramus NJ
- E-8.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
TOM VISCARDI	Spring Track Team	4/25/24-4/27/24	Substitute cost M&IE not to exceed \$198.50
DAN MONCHEK SR.	Spring Track Team	4/25/24-4/27/24	No Substitute cost M&IE not to exceed \$198.50
JONATHAN SCHMITT	Spring Track Team	4/25/24-4/27/24	Substitute cost M&IE not to exceed \$198.50
KRISTA CARPINO	Teen Arts Festival	5/17/24	Substitute cost

MEREDITH SKLAR	Teen Arts Festival	5/17/24	Substitute cost
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E-9. RESCIND the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. DAN MONCHEK JR. as Assistant Spring Track Coach (Group 2a, \$7,204)
2. JUSTIN TRALONGO as Assistant Spring Track Coach (1/2 Group 2a, compensated at \$3,602)

E-10. Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. REYA CORTEZ as Spanish Club Advisor (40% of Group 5, compensated at \$669.20) Effective as of March 1, 2024
2. JUSTIN TRALONGO as Assistant Spring Track Coach (Group 2a, \$7,204)
3. NICOLE MARTINO as Assistant Spring Track Coach (Group 2a, \$7,204)
4. JACK CASTIGLIA as Assistant Spring Track Coach (1/2 Group 2a, compensated at \$3,602)
5. THOMAS WALSH as Volunteer Assistant Spring Track Coach
6. JOHN SCHMEDING as Volunteer Assistant Spring Track Coach
7. BARNETT GOLDMAN as Assistant Girls Lacrosse Coach (Group 3a, \$6,259)

E-11. Approve PETER STERLING AUTY and DENISE REGAN as Substitute Teachers, for the 2023-2024 school year, per attachment.

Roll Call:

13. BOARD PRESIDENT’S REPORT

14. OLD BUSINESS

15. NEW BUSINESS

16. OPEN TO THE PUBLIC

17. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

18. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____