

San Mateo-Foster City School District

MINUTES

REGULAR MEETING~BOARD OF TRUSTEES

June 09, 2022, 6:30 PM

Regular Meeting Begins at 6:30 pm

1. CALL TO ORDER: 6:30 P.M.

2. CONVENE REGULAR MEETING

The regular board meeting convened at 6:34 pm

2.1. Flag Salute

The flag salute was led by Trustee Proctor.

2.2. Roll Call

All Board Members were present:

Kenneth Chin
Noelia Corzo
Alison Proctor
Lisa Warren

Absent:
Shara Watkins

2.3. Approval of Agenda: June 9, 2022 (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

3. STATEMENTS

3.1. Public Statements Related to Non-agenda Topics:

Public Comments:

Elisa read a letter on behalf of the teachers and staff regarding the equity issue in our District.

3.2. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

Trustee Proctor announced that there are 38 participants online and the board room is full of people.

3.3. Foundation/Committee Reports

Trustee Corzo indicated that at the last Sanctuary Task Force they made a long list of all the work that was accomplished during the year.

Trustee Warren indicated that this coming Monday is the PTA Council Meeting.

3.4. SMETA/CSEA/SMEAA Updates

Alicia Aragon indicated that she is happy to report that the new positions have passed, thanked the negotiating team and congratulated all our retirees.

Julie MacArthur, thanked the Board, Superintendent Ochoa and all the Assistant Superintendents for the incredible work and partnership. It has been an honor to serve as the president. Also announced that Katherine Pratt will be the new SMETA President and acknowledged Alicia Aragon for being an incredible partner in CSEA. Publicity thanked Lisa Fahey who was honor with an award for her incredible work and leadership also acknowledged Halima who works very hard on behalf of CTA to keep us all

3.5. Recognition

3.5.1. Retiree Recognition

Sue Wieser thanked the 16 classified retirees who were present at this event.

John Cosmos introduced the presenters and each presenter individually introduced and acknowledged the many years of service and hard work to their school retirees.

3.6. Superintendent Report

Superintendent Ochoa expressed warm wishes to all the retirees who were not present tonight.

4. PROPOSED CONSENT AGENDA (v)

Trustee Chin asked to pull item #4.2.3

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Warren.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

4.1. SUPERINTENDENT SERVICES/BOARD

4.1.1. Adoption of Resolution for the Election of Two Governing Board Members

4.2. STUDENT SERVICES

4.2.1. Ratification of 2021-2022 Non Public School (NPS) Contracts

4.2.2. Special Education Settlement Agreement

4.2.3. Approval of UPK Self-Certification Plan

Trustee Chin indicated that it would be great to come back and discuss the implementation and how it's all going to work and advertise it and also would like to know the relationship between the current Preschool in our District and Transitional kindergarten.

Dennis Hills indicated that Universal Pre Kindergarten is a 5 year plan which also includes TK. The state is giving our District \$200,000.00 to educate preschool students to have them ready for kindergarten.

Public Comments:

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

4.3. BUSINESS/FINANCE

4.3.1. Meadow Heights Increment #1 Playfield Project (Bid #22-198)

4.3.2. Adoption of Resolution 35/21-22 Determining that the Highlands Elementary School Multi-purpose Building is Exempt from the California Environmental Quality Act

4.3.3. Purchase of 450 Chromebook Classroom Charging Stations

4.3.4. Adoption of Resolution No. 36/21-22 - Delegating authority pursuant to Education Code section 17604 to the Superintendent or Designee, including construction contracts and change orders

4.3.5. District Wide HVAC Project Phase I- Crown Worldwide Moving & Storage LLC- Change Order No.1

4.3.6. Synthetic Turf Phase I for Multiple Sites Project - Cleary Consultants, Inc. Geotechnical Engineers

4.3.7. Agreement for Legal Services with Fagen Friedman & Fulfrost LLP

4.3.8. Resolution No. 38/21-22 - Budgetary Increases and Transfers at Year End

4.3.9. Approval of Resolution No. 39/21-22 - Disposal of Equipment

4.3.10. Contracts & Consultants \$45,000 and Under

4.3.11. Listing of Payments to Meet District Expenditures

4.3.12. Gifts Presented to the Schools and Sites

4.4. HUMAN RESOURCES

4.4.1. Personnel Report: New Hires and Assignment Changes

Superintendent Ochoa introduced and recognized the new administrators hired for the next school year.

Laura Rossi - Assistant Principal at Bayside Academy.

Cesar Gaytan - Assistant Principal at Fiesta Gardens next year.

Julie MacArthur - Assistant Principal at Abbott Middle School

Nicole Sandoval - Principal at Abbott Middle School

Jane John - Assistant Principal at Bowditch Middle School

Lea Pason - Assistant Principal at Foster City Elementary School

Natalie Delahunt - Assistant Principal at Laurel

Angienette Estonina - Principal at College park

4.4.2. Personnel Report: Resignations, Releases, and/or Retirements

5. EDUCATION SERVICES

5.1. Notice of Public Hearing - Local Control Accountability Plan (LCAP) 2022-2023

The Public Hearing Opened at 7:56 pm

David Chambliss stated that the purpose of the hearing is to provide an opportunity for the public to comment on the proposed San Mateo-Foster City School District 2022-2023 Local Control Accountability Plan (LCAP). This item will be presented later in the meeting as an information item and the Board will take action to approve the 2022-2023 LCAP on June 23, 2022 at the regular Board Meeting.

Public Comments:

None

The Public Hearing Closed at 8:00 pm.

5.2. Middle School History/Social Studies Instructional Materials Adoption (v)

David Chamblis indicated that a committee of middle school teachers and district leads have led the piloting of several different history/social studies curricula this 2021-22 school year. The committee came to a consensus on adopting the Teacher's Curriculum Institute (TCI) "*History Alive!*" and "*Geography Alive!*" programs (copyright 2019). The curriculum materials will be on display at the District Office for teacher, parent, and community viewing in the IMC. Staff provided information to the Board at the May 12th, 2022 and May 26th, 2022 meetings and proposed adoption of the curriculum by the Board.

TCI printed and digital curriculum materials are proposed for purchase at a cost of \$850,000. Professional development from TCI to support implementation for the curriculum is included in the cost.

Public Comments:

None

Board Comments

Trustee Warren thanked Dr. Chambliss for including different modalities of instructions in our district.

Trustee Proctor thanked David Chambliss and the teachers who participated in choosing this program and is excited to move forward.

Trustee Chin also thanked everyone involved in the program.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

6. BUSINESS/FINANCE

6.1. Public Hearing 2022-2023 Fund Balance in Excess of the Minimum Reserve Level

Public Hearing opened at 8:04 pm

Patrick Gaffney indicated that this is an opportunity for the public to comment on the 2022-2023 Fund Balance in Excess of the Minimum Reserve Level.

This item will be presented later in the meeting for information.

Public Comments:

None

Public hearing closed at 8:07 pm

6.2. 2022-2023 Fund Balance in Excess of the Minimum Reserve Level

Patrick Gaffney indicated that according to Education Code 42127 (a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum 3% reserve standard for economic uncertainties for each fiscal year identified in the budget.

Some of the highlights are the proposal of ADA, cost of living adjustment (COLA), early childhood education, special education and universal school meals.

Clarifying Questions from the Board

None

Public Comments:

None

Board Comments:

None

6.3. Public Hearing - 2022-2023 Budget Adoption

Public hearing opened at 8:08 pm

Patrick Gaffney indicated that this is an opportunity for the public to comment on the proposed San Mateo-Foster City School District budget for the 2022-2023 school year. This item will be presented later in the meeting as an informational item and will be brought back for approval at the June 23, 2022 Regular Board meeting.

Public Comments:

None

Board Comments:

None

6.4. 2022-2023 Budget Adoption - Draft

Clarifying Questions from the Board

Trustee Chin thanked Patrick Gaffney for the presentation and indicated that he is glad to see that the projections are going down in terms of the deficit and also would like to have a sense of what the cost is for the extra curricular funding for music, arts or athletics.

Public Comments:

None

Board Comments:

None

7. HUMAN RESOURCES

7.1. Approval of Crossing Guard Contract with the City of Foster City for 2022-2023 (v)

Patrick Gaffney indicated that In an effort to assist children to safely cross heavily trafficked streets to and from school, the Foster City Council and the San Mateo-Foster City School District propose entering into an agreement that provides funding to hire crossing guards who will be assigned to specific locations near schools in Foster City. The City of Foster City will reimburse the District up to a maximum of \$21,600 for wages, benefits and administrative costs for crossing guards.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

Trustee Corzo thanked Patrick Gaffney for the presentation and thanked the crossing guards for the hard work and appreciates being able to partner with our cities to keep our kids safe.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

7.2. Approval of Crossing Guard Contract with the City of San Mateo for 2022-2023 (v)

Patrick Gaffney indicated that In an effort to assist children to safely cross heavily trafficked streets to and from school, the San Mateo City Council and the San Mateo-Foster City School District propose entering into an agreement that provides funding to hire crossing guards who will be assigned to specific locations near schools in San Mateo. The City of San Mateo will reimburse the District up to a maximum of \$78,000 for wages, benefits and administrative costs for crossing guards.

Clarifying Questions from Board:

Trustee Corzo inquired about how many crossing guards we have in San Mateo.

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Proctor.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

7.3. AB 1200 Public Disclosure of Collective Bargaining Unit Agreement California School Employees Association (CSEA).

Patrick Gaffney indicated that Assembly Bill (AB) 1200 requires local education agencies to identify funding sources and publicly disclose substantial costs including employee raises. Attached for information are the disclosure forms which summarize the financial implications of the salary increase. The agreement has a financial impact on SMFCSD as there is an ongoing cost beginning with the 2022-2023 year. The financial impact and cost for 2022-2023 is \$ 983,130 and 2023-2024 is \$1,008,219.

Public Comments:

None

Board Comments:

None

7.4. Approval of SMFCSD and CSEA Tentative Agreement and Salary Schedules (v)

Patrick Gaffney thanked the teams from both sides for this two year agreement and indicated that on May 16, 2022 the California School Employees Association (CSEA) Chapter 411 and the San Mateo-Foster City School District (SMFCSD) reached a tentative agreement and completed reopener negotiations for 2022-2023 and 2023-2024. The modifications are summarized as follows and include:

Article 21- Pay and Allowances

- 3% salary increase over the 2021-2022 salary schedule effective July 1, 2022
- 3% salary increase over the 2022-2023 salary schedule effective July 1, 2023
- Longevity bonus of \$2000 for 25 years or more years of service and each additional 3 year period thereafter

Article 23 – Health and Welfare

Increase to employer contribution which is equal to the amount for single medical at the CalPERS-Health Kaiser Active rate, vision and dental coverage effective January 1, 2023.

Increase to employer contribution which is equal to the amount for single medical at the CalPERS-Health Kaiser Active rate, vision and dental coverage effective January 1, 2024.

Clarifying Questions from Board:

None

Public Comments:

None

Board Comments:

Trustee Corzo indicated that she is grateful that we are able to pay our classified staff a higher salary and expressed that she is thankful and values our staff.

Trustee Proctor thanked the team for working this out and glad it is a two year salary increase.

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Corzo.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

8. SUPERINTENDENT SERVICES/BOARD

8.1. APPROVAL OF SAN MATEO-FOSTER CITY SCHOOL DISTRICT 2022-2027 STRATEGIC PLAN (v)

Superintendent Ochoa indicated that he is very excited about this item and made a presentation about the Strategic Plan and focused on that the plan is built to address our goals of creating learning opportunities for ALL Pre-K through 8th students resulting in closing the achievement gap and culminating in personal and academic success in high school and beyond; Reducing inequitable outcomes for ALL students and staff by prioritizing equity, access, & inclusion; providing a safe, caring, nurturing, and culturally responsive environment for ALL students to meet the needs of the whole child.

In August 2021, the San Mateo-Foster City School District began working to establish a strategic plan that will result in the establishment of a five (5) year road map. This strategic plan will define the focus and work of the district. The strategic plan is being developed by a broad-based committee tasked with evaluating the district's vision/mission, greatest strengths, and greatest areas of need. This committee is composed of a diverse group of stakeholders including students, parents, teachers, classified staff, administrators, community members, and partner organizations.

The strategic plan process involved five meetings that took place between September 2021 and December 2021. The result of the series of committee meetings was the production of a report for the December Board of Trustees meeting that identified recommended future goals; as well as the identification of greatest strengths and greatest areas of need. The Board of Trustees adopted the following three strategic planning goals during the regular board meeting on Thursday, February 10, 2022. These goals are listed below:

- Goal 1: Create learning opportunities for ALL Pre-K through 8th students resulting in closing the achievement gap and culminating in personal and academic success in high school and beyond.
- Goal 2: Reduce inequitable outcomes for ALL students and staff by prioritizing equity, access, & inclusion.
- Goal 3: Provide a safe, caring, nurturing, and culturally responsive environment for ALL students to meet the needs of the whole child.

Superintendent Diego Ochoa met with strategic planning sub-groups to develop a 5-year plan for the San Mateo-Foster City School District. The strategic planning sub-group committees included: Addressing unequal discipline; Achievement monitoring & data; Culturally responsive curriculum & practices; Creating district-wide Multi-tiered Systems of Supports (MTSS); English Language Arts; English Language Development; Equity analysis & accountability for outcomes; Inclusion for children with special needs; LGBTQ+ inclusion, safety, & empowerment; Math; Student & Staff mental health; Staffing equity; SEL & Safe School Climate.

Clarifying Questions from Board:

None

Public Comments:

None

Board Comments:

Trustee Corzo expressed that she is very happy about the strategic plan and added that this is a very accurate reflection of our diverse student population.

Trustee Chin congratulated everyone that has worked on it and indicated that this is a great document and loves the building blocks and the pictures. He is thankful, hopeful and is optimistic for the future. Also inquired about how those directors positions that were added will help support the strategic plan.

Superintendent Ochoa indicated that the organizational charts will be posted on the website by next week and gave an explanation of the difference between coordinators

and directors positions in our district and focused on increasing decision making authority.

Trustee Warren expressed that they had so much engagement in the plan and that it has really good data. Also added that It is a well put together plan and she looks forward to it.

Trustee Proctor thanked everyone that was involved and indicated that It is a comprehensive document and appreciates the collaboration and congratulated Superintendent Ochoa for the hard work.

Motion Passed: Passed with a motion by Trustee Proctor a second by Trustee Corzo

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

8.2. APPROVAL OF RESOLUTION 40/21-22 SCHOOL SAFETY RESOLUTION (v)

Each Board member took turns to read the School Safety Resolution.

Clarifying Questions from the Board:

None

Public Comments

None

Board Comments:

Trustee Corzo thanked president Proctor and Superintendent Ochoa for the work on this resolution and recognizing the board for doing it parts for educating, informing and preventing violence. No child should go through what the Uvalde community is going through and it is important that we create awareness by acting and by changing to make sure it doesn't happen again.

Trustee Proctor indicated that the information will be sent home with information about gun safety and gun violence.

Superintendent Ochoa listen

Motion Passed: Passed with a motion by Trustee Corzo a second by Trustee Chin.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Warren had the opportunity to go to the International Bacalurate presentation at Borel at Thursday. It was amazing to see the 5th grader present this heavy topics about Ukrane, gun violance, ending racism. The presenter are amazing publi speakers.

Trustee Chin congratulating all the 8th graders, the promoting 5th graders to the next grade and every student in our district for their hard work during this difficult school year. It was a different year for everyone also thanked the teachers for everything that they have done all year and is looking forward to attend the graduations.

Trustee Proctor acknowledged the 8th graders going up to high school and wished them all the best. Congratulated all the 5th graders moving into a new school, and wished them to make lots of friends and hope they enjoy moving from class to class. Also congratulated all the employees who are retirees and wished them the best.

Trustee Corzo congratulated the graduating class of 2022. Thanked them for their resilience and hard work. Also thanked the administration for being supportive during this difficult time.

10. FUTURE MEETING DATES

11. ADJOURNMENT

Regular Board meeting adjourned at 9:30 pm.

11.1. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Chin a second by Trustee Warren.

Yes Kenneth Chin
Yes Noelia Corzo
Yes Alison Proctor
Yes Lisa Warren
Absent Shara Watkins

Board Secretary

Date