

# **Invitation to Bid**

**March 14, 2024**

Regional School District #14 is soliciting bids for the following project:

**Paving at Woodbury Middle School  
67 Washington Ave. Woodbury CT 06798**

Specifications for this project are located on the District Website @ [www.ctreg14.org](http://www.ctreg14.org) under "Board of Education>Bids."

Bids will be received by Mike Molzon at RSD #14 Central Office, 5 Minortown Road, Woodbury, CT 06798-0469, until 9:15 a.m. on March 28th, 2024 at which time they will be publicly opened and read aloud. Any bid received after the scheduled closing time for the receipt of bids will be returned to the bidder unopened. A mandatory Pre-Bid walk through at the site will be held on March 22<sup>nd</sup> 2024 at 10 a.m. at the Front Entrance of Woodbury Middle School, 67 Washington Avenue, Woodbury CT 06798. Those not attending the pre-bid walkthrough will not be allowed to bid on the project.

Region #14, after review of all factors, including the terms and conditions, qualifications and price, reserves the right to accept or reject any and all bids, or any part thereof. Region 14 also may waive defects in the same, or accept any proposal, or combination of proposals, deemed to be in the best interest of the Region. All bids must completely filled out when submitted. Bids must be firm for a period of sixty (60) days following the opening. Bid withdrawal may be made only with the consent of Region 14. Bids faxed or electronically mailed are not acceptable.

Regional School District #14 is not responsible for the delays in the delivery of the mail by the United States Postal Service, private couriers, or the interschool mail system. It is the sole responsibility of the vendor to insure that its proposal reaches the appropriate destination prior to the required date and time.

Region 14 Schools

Request for Proposal

Woodbury Middle School - Paving

March 14, 2024

- I. **BID SPECIFICATIONS:** Regional School District #14 is requesting Bids for full depth reclamation, fine grade, and compaction of base material, paving of 2 (two) courses of hot mix asphalt class I, 2" of binder, 1.5" of wear/top course on all driveway, parking lots and walkways. Also included in the bid specifications; replacement of 4 catch basins lid to match existing, replacement of curbing as noted and line striping parking lot to meet existing conditions.
- II. **INSTRUCTIONS TO BIDDERS:** The following instructions and specifications shall be observed by all bidders.
  - A. **PROPOSAL COMPLIANCE:** Bids must be in writing and received by the Central Office no later than 9:15 a.m. on March 28, 2024 ("Bid Due Date") at which time the bids will be publicly opened and read aloud. Bids shall be hand delivered or mailed to the Central Office located at 5 Minortown Road , Woodbury, CT 06798. Bids must be signed by an authorized representative/officer/agent of the bidder. The Board or its designee shall be the sole judge as to whether any bid complies with these specifications, and such a decision shall be final and conclusive. Bidders shall state any exceptions taken to the bid specifications. All forms and documentation to be provided as part of the bid submission shall be complete and include all requested information. Incomplete submissions may be cause for disqualification of the bid.
  - B. **BID RETURN ENVELOPE:** All bids shall be submitted in sealed envelopes clearly labeled on the outside with the name of the bidder, bidder's address, the name of the project and the bid due date. Any bid received after the scheduled closing time for the receipt of bids will be returned to the bidder unopened. Regional School District #14 is not responsible for the delays in the delivery of the mail by the United Postal Service, private couriers, or the interschool mail system. It is the sole responsibility of the vendor to insure that its proposal reaches the appropriate destination prior to the required date and time. Bids faxed or electronically mailed are not acceptable.
  - C. **BID PROPOSAL:** Each bid must be submitted in writing using Company Letterhead.
  - D. **WITHDRAWAL OF BIDS:** Bids may be withdrawn by written notice prior to the Bid Due Date. Subsequent to the Bid Due Date, bids may not be withdrawn or modified and shall remain valid for ninety (90) days after the Bid Due Date.
  - E. **RIGHT OF REJECTION:** Region 14, after review of all factors, including the terms and conditions, qualifications and price, reserves the right to accept or reject any and all bids, or any part thereof. Region 14 may also waive defects in the same,

or accept any proposals, or combination of proposals, deemed to be in the best interest of the Region.

**F. METHOD OF AWARD – FACTORS:** In awarding the contract, the following factors shall be taken into consideration:

1. Bidders qualifications and experience with projects of the same type, size, and complexity as the project:
2. Bid price for the project:
3. The information provided by the bidder as part of its submission evidencing the bidder's ability to perform the work in a quality and timely manner for the proposed bid price.
4. Bidders must attend a mandatory Pre-bid walkthrough of the project at Woodbury Middle School, 67 Washington Ave, Woodbury CT on March 22, 2024 at 10 a.m. Anyone not attending the mandatory pre-bid walk through will not be allowed to bid on the project.
5. All questions must be submitted to Michael Molzon ([mimolzon@ctreg14.org](mailto:mimolzon@ctreg14.org)) by 2pm on March 26<sup>th</sup> 2024.

The contract for the project may be awarded to the lowest responsible qualified bidder which is the bidder that is determined to (i) have complied with all of the requirements of the Bid Documents in the preparation and delivery of its bid submission, (ii) be qualified to perform the work, (iii) have submitted the lowest bid price and (iv) and to have submitted a bid that is acceptable to the Region.

**G. FAMILIARITY WITH LAWS, SITE CONDITIONS, AND DOCUMENTS:** Each bidder is required to be familiar and comply with the terms and conditions of the Bid Documents and with all federal, state, and local laws, ordinances, or regulations which in any manner relate to the furnishing of the equipment, material or services for the Work. The submission of a bid shall be construed as an assurance that the bidder has examined all the conditions of the Bid Documents and the failure of the bidder to do so shall in no way relieve such bidder from its obligations in respect to its bid. Contractor must, "Call before you dig" before starting the project.

**H. QUALIFICATIONS OF BIDDER:** The Region may, but shall have no obligation to, make such investigation as it deems necessary to determine the ability of the bidder to perform the Work. The bidder shall furnish all such information for this purpose as requested. Region 14 reserves the right to reject any bid if the evidence submitted by or discovered by investigation of a bidder fails to satisfy the District that such bidder is qualified to carry out the obligations set forth in

the Bid Documents and to perform the work. The bidder needs to be 100% Small Business equivalent certified for the project.

**I. ERRORS, INTERPRETATIONS, AND ADDENDA:** Should the bidder find any omissions, discrepancies, or errors in the Bid Documents or should the bidder be in doubt as to the meaning of the specifications or other documents included in the Bid Documents, the bidder should immediately notify the Superintendent of Schools, who may correct, amend or clarify such documents by issuing an addendum. Each bidder shall provide a valid email address in order to receive a copy of the Bid Documents and Addendum. No oral interpretation shall be made to any bidder and no oral statement of the Region or any agent or representative of the Region shall be effective to modify any of the provisions of the Bid Documents. The Region shall have the right to request clarifications of any bid submitted.

**J. SUBSTITUTION FOR NAME BRANDS OR SUBCONTRACTING:** Should brand name items appear in the specifications included in the Bid Documents, such brand name items shall be included in the bid price unless a substitution is approved in writing by the Region by addendum.

**K. TIMELINE/IMPORTANT DATES:**

- Mandatory Pre-bid Walkthrough on March 22nd at 10 am at Woodbury Middle School Front Entrance, 67 Washington Ave, Woodbury CT 06798. Those not attending the Pre-Bid Walkthrough will not be allowed to bid on the project.
- All questions must be submitted to Michael Molzon ([mimolzon@ctreg14.org](mailto:mimolzon@ctreg14.org)) by 2pm March 26<sup>th</sup> 2024.
- Bid Due Date is March 28, 2024 at 9:15 a.m. at Region 14 Central Office, 5 Minortown Road, Woodbury CT 06798.
- Project start date is after June 19<sup>th</sup> 2024.
- Project must be finished by August 2, 2024

**L. INSURANCE REQUIREMENTS:** The contractor selected for the Project shall agree to maintain in force at all times during the contract the following minimum coverages and shall name Regional School District #14 as an Additional Insured.

- |    |                               |                     |
|----|-------------------------------|---------------------|
| 1. | General Liability             |                     |
|    | Each Occurrence               | \$1,000,000 minimum |
|    | General Aggregate             | \$2,000,000 minimum |
|    | Products/Comp, Oper Aggregate | \$2,000,000 minimum |
| 2. | Auto Liability                |                     |
|    | Combined Single Limit         | \$1,000,000 minimum |

Each Accident

- |    |                               |                          |                     |
|----|-------------------------------|--------------------------|---------------------|
| 3. | Professional Liability        |                          |                     |
|    | Each Claim or Each Occurrence |                          | \$1,000.000 minimum |
|    | Aggregate                     |                          |                     |
| 4. | Umbrella (Excess Liability)   |                          |                     |
|    | Each Occurrence               |                          | \$1,000,000 minimum |
|    | Aggregate                     |                          | \$1,000,000 minimum |
| 5. | Workers Compensation          | Work Comp                | Statutory Limits    |
|    | Employer's Liability          | EL Each Accident         | \$100,000           |
|    |                               | EL Disease Each Employee | \$100,000           |
|    |                               | EL Disease Policy Limit  | \$500,000           |

**III. AREAS TO BE PAVED:**

1.	Upper Driveway	22' x 170'		~ 3,740 sf
2.	Back Parking Lot	133' x 190'		~ 25,270 sf
3.	Visitors Parking Area	19' x 90'		~ 3,610 sf
4.	Dumpster Area	38' x 40'		~ 1,520 sf
5.	Side Parking Area	45' x 121'		~ 5,445 sf
6.	Main Parking Area	70' x 86'	~ 6,020 sf	
		80' x 86'	~ 6,880 sf	
		47' x 90'	~ 4,230 sf	
		57' x 80'	~ 4,560 sf	
		76' x 60'	~ 4,560 sf	
		Subtotal		~ 26,250 sf
7.	School Street Driveway	36' x 205'		~ 7,380 sf
8.	Parent/Student Drop Off Circle	34' x 90'	~ 3,060 sf	
		24' x 120'	~ 2,880 sf	
		Subtotal		~ 5,940 sf
9.	West Wing Driveway	18' x 180'		~ 3,240 sf
10.	West Wing Parking Lot	70' x 230'	~ 16,100 sf	
		13' x 40'	~ 520 sf	
		Subtotal		~ 16,620 sf
11.	Front Circle	25' x 418'		~ 10,450 sf
12.	Fire Road	11' x 460'		~ 5,060 sf
	Approximate total of paving			<u>~114,525 sf</u>

**IV. AREAS TO BE CURBED: (4" High DOT Style with Flat Top)**

1.	Upper Driveway	360'
2.	LMC/Rear Parking Lot	71'
3.	Front Parking Hemlocks	304'

4.	Visitors Parking to Catch Basin	200'	
5.	Front Circle	200'	
6.	Parent Student Drop Off Circle	262'	
7.	Front Entrance to 6 <sup>th</sup> Grade Wing	400'	
8.	Front Entrance to dumpster	250'	
9.	New Sidewalk to MES	130'	
	<b>Approximate total length of 4" Curbing</b>		<b><u>~2,177 lf</u></b>

#### VI. SIDEWALK REPLACEMENT

1.	Art Room	6' x 35'		~ 210 sf
2.	LMC/Rear parking Lot	6' x 108'		~ 648 sf
3.	Back LMC from Parking to Porch	6' x 41'		~ 246 sf
4.	LMC/Gym Breezeway	6' x 140'	~ 840 sf	
		10' x 14'	~ 140 sf	
		8' x 100'	~ 800 sf	
		Subtotal		~ 1,780 sf
5.	Front Sidewalk Near Shop	6' x 250'	~ 1,500 sf	
		9' x 17'	~ 153 sf	
		Subtotal		~1,653 sf
6.	6 <sup>th</sup> Grade to Portables	6' x 134'		~ 804 sf
7.	N.W. Gym	31' x 50'		~ 1,550 sf
8.	6 <sup>th</sup> Grade Entrance	9' x 12'	~ 180 sf	
		19' x 67'	~1,273 sf	
		Subtotal		~1,381 sf
9.	Front Entrance to 6 <sup>th</sup> Grade	8' x 400'		~3,200 sf
10.	New Sidewalk to MES	6' x 100'		~ 600 sf
11.	MES Sidewalk Extension (We need crosswalk striping)	6' x 35'		~ 210 sf
	<b>Approximate total sidewalk area</b>			<b><u>~12,282 sf</u></b>

## **VII. OUTDOOR BASKETBALL COURT REMOVAL**

47' X 70' ~ 3,290 sf

Remove and dispose of existing four (4) basketball hoops, poles, backboards and bases. Dig out any remaining concrete and dispose of it. Remove existing asphalt and install 5" of topsoil and seed it.

## **VIII. CURBING AND DRIVEWAY BACKFILLING**

Provide loam and seed at all edges of the new asphalt parking areas, driveways, and curbing.

**\*\*All quantities are to be verified by the bidders.**



Woodbury, CT, 06798

Elevation: 243 ft (74 m)

Country: United States

County: Litchfield

Woodbury Middle School  
67 Washington Ave  
Woodbury CT, 06798

2024 Paving project



- 1 - upper driveway
- 2 - Back parking lot
- 3 - Visitor parking
- 4 - Dumpster Area
- 5 - Side Parking Area
- 6 - Main Parking
- 7 - School St. Driveway
- 8 - Parent/Student drop off Circle
- 9 - West Wing Driveway
- 10 - West wing parking lot
- 11 - Front Circle
- 12 - Fire Road
- 13 - Add New Side Walk