



# Meeting Minutes

## Autrey Mill Middle School Governance Council

Date July 31, 2020

Time: 2:00PM

Location: Teams

### SGC Members

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Trey Martin (Principal) | Erika Smith (Chair) | Jennifer Yammout (Vice Chair) | Kim Brill (Parliamentarian)  
 Kate Arthur | Michelle Graves | Courtney Hagans | Bruce Landeck | Adam Lipman | Kamal Nuri

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Time	Item	Owner
2:06	<ul style="list-style-type: none"> <li>• Call to order</li> </ul> Trey Martin calls meeting to order	Trey Martin
2:07	<ul style="list-style-type: none"> <li>• Action Item: Approve Agenda               <ul style="list-style-type: none"> <li>o Kim Brill motions to approve</li> <li>o Bruce Landeck seconds</li> <li>o All approve</li> </ul> </li> </ul>	Trey Martin
2:08	<ul style="list-style-type: none"> <li>• Action Item: Approve April Minutes               <ul style="list-style-type: none"> <li>o Bruce Landeck motions to approve</li> <li>o Jennifer Yammout seconds</li> <li>o All approve</li> </ul> </li> </ul>	Trey Martin
2:08	<ul style="list-style-type: none"> <li>• Members Present: Trey Martin, Kim Brill, Kate Arthur, Bruce Landeck, Jennifer Yammout, Adam Lipman, Courtney Hagans, Erin King, Erika Smith</li> <li>• Members Absent: Michelle Graves, Kamal Nuri</li> </ul>	
2:09	<ul style="list-style-type: none"> <li>• Action Item: Appoint Staff Member -- Courtney Hagans               <ul style="list-style-type: none"> <li>▪ Kate Arthur motions to approve</li> <li>▪ Kim Brill seconds</li> <li>▪ All approve</li> </ul> </li> </ul>	Trey Martin
2:10	<ul style="list-style-type: none"> <li>• Action Item: Nominate Community Member -- Adam Lipman               <ul style="list-style-type: none"> <li>▪ Bruce Landeck motions to approve</li> <li>▪ Jennifer Yammout seconds</li> <li>▪ All approve</li> </ul> </li> </ul>	Trey Martin
2:11	<ul style="list-style-type: none"> <li>• Action Item: Elect New Officers</li> </ul> Erika Smith -- Chair     Jennifer Yammout -- Vice Chair     Kim Brill -- Parliamentarian <ul style="list-style-type: none"> <li>▪ Bruce Landeck motions to approve</li> <li>▪ Courtney Hagans seconds</li> <li>▪ All approve</li> </ul>	Trey Martin
2:16	<ul style="list-style-type: none"> <li>• Action Item: Select Committee Members</li> </ul> Budget & Finance: <b>Erika Smith</b> , Jennifer Yammout, Bruce Landeck, Adam Lipman Outreach & Communication: <b>Kate Arthur</b> , Kim Brill, Courtney Hagans, Michelle Graves Principal Selection: Erika Smith, Kim Brill, Bruce Landeck, Jennifer Yammout <ul style="list-style-type: none"> <li>▪ Courtney Hagans motions to approve</li> <li>▪ Erika Smith seconds</li> <li>▪ All approve</li> </ul>	Trey Martin

- 2:21 Informational Item: Set Calendar Dates for the Year Trey Martin
- Meetings will occur on Mondays at 7:45 using the dates on the bottom of agenda
- 2:29 Trey Martin
- Informational Items: Principal's Update
    - Universal Remote Learning (URL) will take place until further notice then through phases by school or cluster vs. the whole district. There will be some notice between phases.
    - Sneak Peek will occur virtually on August 7 -- virtual tour, join PTA, schedules, teacher introductions through Flipgrid; Curriculum Night will be more in-depth
    - Preplanning will be two weeks in order to prepare for URL; Teachers will receive training the first week
    - Microsoft365 will be one platform used across the county; devices will be deployed to 6th graders and new students 10 students at a time; 8th kept iPads and will take them to high school
    - Instruction will be similar to a school day; synchronous and asynchronous instruction daily; live and independent work; teachers will work from the school; freeze on part time employees at this time
- 2:48 Trey Martin
- Discussion Item: Set Next Agenda  
Meeting will be held on TEAMS on August 24, 2020 at 7:45 a.m.  
An activity will be completed. Discuss the affect on community support.
- 2:50 Meeting Adjournment Trey Martin  
Jennifer Yammout motions to approve  
Kate Arthur seconds  
All approve

Future Meeting Dates:

- \*August 24
- \*September 21
- \*October 26
- \*December 7
- \*January 25
- \*February 22
- \*March 29
- \*April 26
- \*May 17

All meetings will start at 7:45 unless otherwise noted.

