



# Meeting Minutes

## Autrey Mill Middle School Governance Council

Date September 16, 2019

Time: 7:45AM

Location: A150

### SGC Members

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Trey Martin, Principal | Bruce Landeck | Natalie Cowart (Chair) | Curtis Smith | Kim Brill (Parliamentarian)  
Tina Alinskas | Kate Arthur | Ashley McCall | Kamal Nuri (Vice Chair) | Adam Lipman

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Time	Item	Owner
8:00	<ul style="list-style-type: none"><li>• Call to order<ul style="list-style-type: none"><li>○ Trey Martin calls meeting to order</li><li>○ Natalie Cowart seconds</li><li>○ All approve</li></ul></li></ul>	Trey Martin
<b>Members Present:</b> Bruce Landeck, Curtis Smith, Kim Brill, Tina Alinskas, Natalie Cowart, Kate Arthur, Ashley McCall, Kamal Nuri, Adam Lipman and Trey Martin <b>Absent Members:</b> None		
8:01	<ul style="list-style-type: none"><li>• Action Item: Approve Agenda<ul style="list-style-type: none"><li>○ Bruce Landeck motions to approve</li><li>○ Natalie Cowart seconds</li><li>○ All approve</li></ul></li></ul>	Trey Martin
8:02	<ul style="list-style-type: none"><li>• Action Item: Approve April Minutes<ul style="list-style-type: none"><li>○ Bruce Landeck motions to approve</li><li>○ Curtis Smith seconds</li><li>○ All approve</li></ul></li></ul>	Trey Martin
8:05	<ul style="list-style-type: none"><li>• Action Item: Appoint Staff Position &amp; update council on current vacancies<ul style="list-style-type: none"><li>○ Potential Appointed Staff positions discussed:<ul style="list-style-type: none"><li>▪ Elected Teacher Replacement Appointee Request: Ashley McCall (1-year term)</li><li>▪ Staff Member Appointee Request: Kate Arthur (2-year term)</li><li>▪ Community Member Appointee Request: Kamal Nuri (2-year term)</li><li>▪ Community Member Appointee Request: Adam Lipman (1-year term)</li></ul></li><li>○ Kim Brill motioned to confirm all appointees</li><li>○ Bruce Landeck seconds</li><li>○ All approve</li></ul></li></ul>	Trey Martin
8:07	<ul style="list-style-type: none"><li>• Action Item: Elect New Officer (Chair, Vice Chair, Parliamentarian)<ul style="list-style-type: none"><li>○ Natalie Cowart is nominated by Kim Brill for Chair<ul style="list-style-type: none"><li>▪ All in favor</li></ul></li><li>○ Kamal Nuri is nominated by Bruce Landeck for Vice Chair<ul style="list-style-type: none"><li>▪ All in favor</li></ul></li><li>○ Kate Arthur nominated Kim Brill for Parliamentarian<ul style="list-style-type: none"><li>▪ All in favor</li></ul></li></ul></li></ul>	Trey Martin
8:10	<ul style="list-style-type: none"><li>• Action Items: Staff Standing Committees<ul style="list-style-type: none"><li>○ Budget and Finance: Trey Martin, Adam Lipman, Curtis Smith, Tina Alinskas, Ashley McCall</li><li>○ Outreach and Communication: Kim Brill, Kamal Nuri, Bruce Landeck, Kate Arthur, Natalie Cowart</li></ul></li></ul>	New Chair

- Discussion Item: Review Council Score Card and Self- Assessment Natalie Cowart
    - Strengths: keeping an open mind regarding discussions and decisions. Members look at the council as supporting the whole school, not just their specific needs
  
- 8:13 ● Informational Item: Principal's Update Trey Martin
  - BB Gun Incident: our students did what they were supposed to do by knowing information and sharing it with appropriate staff
  - Dr. Looney had an unannounced visit in which he was impressed by our instructions
  - Curriculum Night went very well.
  - CCRPI Scores will be available by the next meeting
  - 10 day count: Mr. Martin had to shift a SEC teacher to a reading positions
  - September 11<sup>th</sup> presentation was a success
  
- 8:30 ● Discussion Item: Set next meeting agenda New Chair
  - Strategic Plan Monitoring Tool Review
  
- 8:35 ● Meeting Adjournment New Chair
  - Future Meeting Dates:
    - October 28
    - November 18
    - December 16
    - January 27
    - February 24
    - March 30
    - April 27

All meetings will start at 7:45 unless otherwise noted.

\* **Staffing your committees**: Remember that all SGC members should be a part of at least one committee. The Budget and Finance Committee and the Communications and Outreach Committee require a Chair (any voting SGC member), the principal, three voting SGC members and can have up to three additional SGC or external members. Also, every school needs a Principal Selection Committee regardless of whether or not they believe that their principal position might become vacant. This committee is comprised of the SGC Chair and three additional voting SGC members.

\* **Reviewing your Council Self-Assessment**: The first meeting of the new school year is a great time to discuss the results of your Council Self-Assessment and make any changes or flush-out any concerns that the team might have before diving into the upcoming year's work.

\* **Reviewing the Exceptional Council Score Card**: Council Score Cards will be available to SGC members in mid-July. This is the first year that councils have received efficacy scores so take a few minutes at your first meeting to celebrate any successes and address areas of growth for the coming year of governance.