

8/28/2023 Westlake High School SGC Meeting Minutes

[Meeting Link](#)



Attendees

Jarvis Adams, Principal | Ms. Tara Surratt, Community Member (Chair) | Mrs. LaDawn Blackett, Parent (Vice-Chair) | Mrs. Ericka Jones Thompson, Community Member (Parliamentarian) | Monica Manning, Parent | SGM Yolanda Johnson, Appointed Staff | Mrs. Veronica Johnson, Parent | Xehara Pledger - Student Member
Xehara Pledger – Sr. Class President

Meeting Minutes

TIME	ITEM	OWNER
5:02p.m.	Call to Order	Mrs. Foster
5:02p.m.	Action Item: Approve Agenda <ul style="list-style-type: none">Motion to Approve the Agenda LaDawn Blackett – 1ST; Veronica Johnson – 2ND. Unanimous approval.	Mrs. Foster
5:03p.m.	Action Item: Approve June Meeting Minutes <ul style="list-style-type: none">Motion to Approve the June Meeting Minutes Veronica Johnson – 1ST; LaDawn Blackett – 2ND	Mrs. Foster
5:04p.m.	Discussion Item: Member Introductions & Confirm Council Roster <ul style="list-style-type: none">Introductions	All Members
5:06p.m.	Action Items: Confirm Election of New Officers (Chair, Vice Chair, Parliamentarian) <ul style="list-style-type: none">Description of the three offices presented. Officer training will be made available later in the year from FCS. Sample agendas will be provided from FCS. Agendas must be reviewed with and approved by Principal Adams.Nominations for Chair – Tara Surratt<ul style="list-style-type: none">Unanimous approval.Nominations for Vice Chair – LaDawn Blackett<ul style="list-style-type: none">Unanimous approval.Nominations for Parliamentarian – Ericka Thompson<ul style="list-style-type: none">Unanimous approval.	Mrs. Foster

5:11p.m. Action Items: Staff Standing Committees (Budget *Ms. Surratt And Finance, Outreach and Communication, Principal Selection)

- **Outreach and Communications:** LaDawn Blackett & Veronica Johnson
- **Budget & Finance:** Ericka Thompson & Tara Surratt
 - Typically meets once per month after the 5th of the month. The monthly BAR report is reviewed at these meetings. The new budget will come out in February 2024. Prior to submission to the district, it must be reviewed and signed off by the SGC.
- **Principal Selection Committee:** Ericka Thompson, LaDawn Blackett, Sgt Major Johnson
 - This committee does not formally meet but will be called upon as needed.

5:17p.m. Discussion Item: Nominate Representative for Superintendent’s Parent / Community Advisory Council Ms. Surratt

- Superintendent’s Parent / Community Advisory Council: Tara Surratt, LaDawn Blackett
- This Council meets once per month with Dr. Looney.

5:18p.m. Discussion Item: Meeting Schedule for SY23-24 All Members

- 2nd Mondays @ 5p.m.

5:23p.m. Informational Item: Principal’s Update Mr. Adams
A. Potential School Staffing Changes
B. Shifts in District Policy or School Practices
C. Calendar of Upcoming School Events

- Highest priority issue at present is device distribution and addressing challenges of the new system.
- MAP Assessments for 9th – 11th. These tests tell us where students currently are, and they are assessed in Fall, Winter and Spring. To date, 1000 students have been tested in math and 800 in ELA.
- We will be receiving four additional teachers due to over-enrollment including an Art teacher. There are high demands for art and photography. WHS will provide “extended day”; some teachers will give up a planning period to teach a math class. We are searching for an art teacher; looking at flexible scheduling for these positions. Looking for someone who can assist in Set Design. Only current vacancy in staff is in Engineering; interviews are in process. Engineering teachers are required to have TSA Certification. Will be partnering with Sandtown for some options (Hines & Greene).
- Athletics Next week is the Jamar K. Robinson Classic game and is also a Cluster Night – Sept. 8, 2023. A Pep Rally is planned for the Elementary school students and bring Middle Schoolers in as well.
- Homecoming is fast approaching. Tickets anticipated to sell out.
- Field trip upcoming for Juniors and Seniors. It is important to connect students with opportunities that come next. This may come over to the SGC if funds are needed for transportation. Target audience is our young men.
 - Local Tradeshow – Apprenticeship opportunities
 - Atlanta Area Tech
- Free & Reduced Lunch Survey Completions / Title 1
 - Continuing push to get parents to complete these surveys.
 - Discussion around Title 1 and funding related to these survey completions.
 - Westlake could likely qualify for Title 1 funds.

5:48p.m.

Discussion Item: Draft Next Meeting Agenda

Ms. Surratt

- Charter Dollars - \$46,390
 - Need to begin spending this money as soon as possible as unused funds are returned to the FCS.
 - Spending should align with the goals of Westlake's Vision and mission.
 - Tap into the FCS Grant Department for additional funding and opportunities.
- Academic Update – SAT/ACT, Milestones, AP Exams
- Creating/ Developing practical study resources for AP Exams
- Next meeting will be September 11, 2023

6:00p.m.

Action Item: Meeting Adjournment

Ms. Surratt

Motion to Adjourn

Ericka Thompson – 1st; Veronica Johnson – 2nd. Unanimous approval.