



## **WBMS School Governance Council Minutes**

**Date:** November 9, 2018

**Time: 7:30**

**Members Present:** Rebecca Williams Perkins, Michelle Garner, Julianne Hunter, Jana Bernhardt, Yvette Clemmons (Hampton), Kimberly Wolf, Michelle Hinton, Baileigh Allen, Whitney Cresci, Angela Lyons, Carmen Hurst- notetaker

**Guests Present:** Scott Heatherington

### **Council Meeting Norms:**

- Operate with a focus on Clarity (focus on Strategic Plan), Culture (participants are trained and prepared) and Communication (communicate to stakeholders what the SGC is doing on behalf of students and school)
- Be Prompt and Present
- Make student-driven decisions
- Be respectful to others
- Actively and professionally engage in the Council work.

### Call to Order

Chair Cresci called the meeting to order at 7:32am

### Amend & Approve Agenda

Agenda amendment to include: webpage audit after Norms.

A motion was made by Chair Cresci to approve the amended meeting agenda. The motion was seconded by Angela Lyons and approved unanimously. No voters abstained.

### Approve Minutes

Chair Cresci motioned to approve the previous month's meeting minutes. The motion was seconded by Angela Lyons and approved unanimously. No voters abstained.

### Discussion Item: Public Comments

Ms. Bernhardt shared public comments from online source and each was reviewed by the Council.

### Review Norms

Chair Cresci reviewed the decided upon norms

### Discussion Item: Webpage Audit

The council discussed that the webpage is just lacking the "summary of actions." Principal Perkins sent the RFF renewal application to WBMS webpage editor.

Information Item: 100 6<sup>th</sup> Graders Update- 9- week grades/attendance

Garner walked the SGC through the 9-week grade reports for our anonymous 6th grade students.

#### Discussion Item: Closing the Gap data on Sub Groups – CCRPI

Principal Perkins shared information with the Council regarding CCRPI: the changes, WBMS scores, Content Mastery breakdown, and Subgroup breakdown

#### Discussion Item: Grants Update

Ms. Allen discussed with the Council the process for how the Grants work. The goal is to apply for and receive 3 grants this year.

#### Information Item: Principal's Update

**Seed Fund Check-in:** Perkins gave the Council a copy of the FY18 Seed Fund budget-information about what has been spent and what is expected to be spent this year. Perkins recommends holding onto the unspent money until seeing what exactly our needs will be.

**RFF Update:** Perkins gave the Council the RFF Renewal Application for reference, and confirmed that it has been approved to move on in the process. Furthermore, it was explained that this RFF process is to be on the safe side regarding seat time

#### Action Item: Vote on the RFF waiver for Instructional Minutes

Ms. Cresci made a motion to vote in favor of the RFF waiver for instructional minutes. The vote was seconded by Ms. Lyons and passed unanimously. No voters abstained.

#### Discussion Item: Strategic Plan Tracking Tool Work Session

Ms. Cresci will send out the tool to everyone via email. This is a tracking tool for the Strategic Plan- recommended that each council member take a pillar to work on the tracking process.

#### Discussion Item: Set agenda for next meeting

Ms. Cresci recorded the agenda items for the next meeting which will be on December 14, 2018.

Next agenda will include:

- Tracking Tool
- Grants Update
- Newest 9th grade data from AHS
- Project Lead the Way
- 10 minutes Public Comments for RFF
- Possible report from Superintendent's Council meeting

#### Action Item: Meeting Adjournment

Chair Cresci Motioned to adjourn the meeting at 9:16am. The motion was seconded by Ms. Hinton and approved unanimously. No voters abstained.