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## Meeting of the Board of Trustees

### Agenda

Tuesday, March 12, 2024 at 2:30pm

- 1.0 Call to Order/Roll Call
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda Action  
Recommended Action:  
That the Board approve the agenda for the Regular Board Meeting of March 12, 2024, as presented.
- 4.0 Public Comment  
Members of the public will be given the opportunity to address the Board during the meeting. Individual comments will be limited to three (3) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be for six (6) minutes. The Board may limit the total time for public comment to a reasonable time. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board Meeting.
- 5.0 Introductions
- 6.0 [Executive Director's Report](#) Information
- 7.0 Consent Calendar Action  
These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.  
[7.1 Meeting Minutes from February 20, 2024](#)
- 8.0 Action/Discussion Items  
Business and Financial
  - 8.1 [2023-2024 Second Interim Financial Report](#) Action  
Information Summary  
Education Code Section 47604.33 requires charter schools to submit their Board Approved Second Interim Reports to their sponsoring school districts annually by March 15.  
Responsible Party  
Stephanie Whitehouse will discuss the Second Interim Report  
Recommended Action:  
That the Board approve the Second Interim Report and related budget revisions as presented
  - 8.2 [Board Warrant Listing February 1-29, 2024](#) Action  
Information Summary  
Warrants and Automated Clearing House (ACH) payments are issued in accordance with approved budget and/or contracts.  
Responsible Party  
Fiscal and Operations Coordinator Chang will discuss the Board Warrant Listing  
Recommended Action:

That the Board approve the warrants and Automated Clearing House (ACH) payments issued in February 2024.

## Personnel

- 8.3 [Educational Assistance Program Policy](#) Action  
Information Summary  
Policy detailing eligible professional development reimbursements from Educator Effectiveness Funds.  
Responsible Party  
Executive Director Gorence will discuss the policy  
Recommended Action:  
That the Board approve Personnel Policy #9
- 8.4 [School Counseling Coordinator](#) Action  
Information/Summary  
The School Counseling Coordinator is a new position that will be responsible for developing and implementing a comprehensive counseling program at PVC.  
Responsible Party  
Executive Director Gorence will discuss this job description.  
Recommended Action:  
That the Board approve the job description as presented
- 8.5 [College Liaison Job Description](#) Action  
Information/Summary  
Job description for a previously retired position that will be funded through A-G Completion Improvement Grant Funds  
Responsible Party  
Executive Director Gorence will discuss this job description.  
Recommended Action:  
That the Board approve the job description as presented
- 8.6 [Salary Schedules](#) Action  
Information Summary  
2024-2025 Salary Schedules reflecting a four day calendar reduction.  
Responsible Party  
Human Resources and Business Services Coordinator Bentley will discuss the salary schedules  
Recommended Action:  
That the Board approves the 24-25 Salary Schedules as presented.

## Curriculum

- 8.7 [New Course: Functional Life Skills 1A](#) Action  
Information/Summary  
New Functional Life Skills 1A elective course available to High School Students  
Responsible Party  
Director of Curriculum and Instruction Diane Gibson will discuss the new course.  
Recommended Action:  
That the Board approves the Functional Life Skills 1A course as presented.

9.0 Board/Staff Discussion  
Board Member resignation

10.0 Adjournment/Next Meeting  
The next regularly scheduled board meeting will be held on Tuesday, April 16 at 3:00 PM.

Access to Board Materials: A copy of the written materials which will be submitted to the Board may be reviewed by any interested persons on The Pacific View Charter School's website along with this agenda following the posting of the agenda at least 72 hours in advance of this meeting.

Disability Access: Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (760) 757-0161x105. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.