

Mansfield Township Board of Education



March 12, 2024

7:00 p.m. - Executive Session

7:30 p.m. - Regular Meeting

Mansfield Township Board of Education

President Constance Quinn	Alison Lorentson	Jonathan Rood
Vice President Linda Watters	Judy Irwin	Jennifer Rosenblum
Jonathan Lemp	Diane Margolin	James J. Winand

Call to Order - Constance Quinn, President

Roll Call – Paul DeAngelo, Business Administrator/Board Secretary

Executive Session - 7:00 p.m. (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Mansfield Township Board of Education adjourns to closed session to discuss:

1. *Matters rendered confidential by Federal Law, State Law, or Court Rule*
2. *Pending Litigation*
3. *Personnel Matters*
4. *Matter of Attorney/Client Privilege*
5. *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Mansfield Township Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session (If Necessary)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				

Reconvene: _____

President’s Announcement

Statement of Advance Notice

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, The Mansfield Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Mansfield Township Municipal Building and sent to the following newspapers: *The Express Times and Star Ledger*.

Pledge of Allegiance - Constance Quinn

President’s Report - Constance Quinn

Interim Superintendent’s Report - Dr. Gary McCartney

Business Administrator’s Report - Paul DeAngelo

2024/2025 Tentative Budget Presentation for submission for County Approval

Communications and Petitions (If required) – The Superintendent and members of the Board may acknowledge any communications and/or petitions received.

Public Comment

Public comments are invited on matters pertaining only to the agenda action items at this time. All participants shall be given three (3) minutes to speak and shall state their name, place of residence, and group affiliation, if appropriate. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee. Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for

comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

Consent Agenda - Recommended Action(s)

Approval of Minutes and Reports

1. Motion to approve the open and closed session minutes of the February 15, 2024 regular meeting and the February 22, 2024 and February 29, 2024 Special Executive Session Meetings.
2. Motion to receive/approve the HIB Report Case from February 2024.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				

Approval Agenda

Chair: Diane Margolin

Education/Policy Committee - Recommended Action(s)

1. Motion to approve the 2024/2025 School Calendar.
2. Motion to rescind the Special Education Medicaid Initiative (Semi) Waiver for the 2024-25 school year. (Mansfield Township School District Medicaid-eligible student count per NJ Smart submission as of 10/13/2023 is (48) students for \$25,351.68 in reimbursement).

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				

Alison Lorentson					James J. Winand				
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Approval Agenda

Chair: Alison Lorentson

Personnel Committee - Recommended Action(s)

1. Motion to approve contractual education movement in the amount of \$2,000.00 for Deborah Marley effective April 1, 2024.
2. Motion to approve the professional workshops and travel, as recommended by the Superintendent.
3. Motion to approve the retirement of Kathleen Montgomery, with regret, as paraprofessional, effective June 30, 2024.
4. Motion to approve substitute custodian, Ligia Torrez, effective April 1, 2024, (Criminal History check and Chapter 5 pending), as recommended by the Superintendent.
5. Motion to approve paraprofessional, Michelle Profita, (Davidson) effective March 12, 2024, (Criminal History check and Chapter 5 pending), as recommended by the Superintendent.
6. Motion to approve the hiring of paraprofessional, Francesca Budd, (Hawkins) effective April 1, 2024, (Criminal History check and Chapter 5 pending), as recommended by the Superintendent.
7. Approve Theresa DeSimone as a substitute teacher (Criminal History check completed, pending Chapter 5), as recommended by the Superintendent.

Township Liaison Agenda

Township Chair: Linda Watters and Jennifer Rosenblum

Township Committee - Recommended Action(s):

1. No requested action/update as needed.

Approval Agenda

Chair: James Winand

Facilities/Finance Committee - Recommended Action(s)

1. Motion to approve the quote from Hubert Company for the procurement of Cafeteria capital equipment and supplies in the amount of \$19,964.94 paid from the Cafeteria account.
2. Motion to approve the Proposal #97499 from RFS Company for the procurement of (10) MTS1316-PWPECRGY, Rectangle table (no seats) at \$1,886.30 each in amount of \$18,863.00, (18) NPS, MTS1316-PWPECRGY06 Mobile Table (16 Stools and Benches) at \$3,372.85 each in the amount of \$60,711.30, Shipping and Handling \$1,351.00 for a total of \$80,925.30 paid from the Cafeteria account.

3. Motion to approve the procurement of audio receivers for the cafeteria not to exceed \$7,500.00 paid from the Cafeteria account.

4. Motion to approve the Monthly Payroll:

February 15, 2024 regular payroll in the amount of \$364,408.29

February 29, 2024 regular payroll in the amount of \$360,116.02

5. Motion to approve the February 15, 2024 to February 29, 2024 General Fund check in the amount of \$787,323.81. March 1, 2024 to March 12, 2024 in the amount of \$212,319.85. Cafeteria bill list from February 15, 2024 to February 29, 2024 in the amount of \$28,680.88 and March 1, 2024 to March 12, 2024 in the amount of \$3,818.72.

6. Motion to approve the January 2024 Budget Transfer Report:

Fund 10 - \$136,220.15

Fund 20 - \$ 54,395.06

Fund 60 - \$ 5,000.00

7. Motion to approve the January 2024 reclassifications to keep all accounts positively stated as listed:

Fund 10 - \$9,750.00

Fund 20 - (\$9,750.00)

8. Motion to approve the February 2024 Budget Transfer Report:

Fund 10 - \$67,639.55

Fund 20 - \$27,979.65

Fund 60 - \$ 15.00

9. Motion to approve the February 2024 reclassifications to keep all accounts positively stated as listed:

Fund 10 - (\$ 3,786.73)

Fund 20 - \$31,666.33

Fund 60 - (\$27,879.60)

10. Approve the January 2024 Treasurer's and Board Secretary Report in the amount of \$1,313,503.36.

11. Roll call vote to approve the Tentative Budget to be submitted to the County for School Year 2024/2025

BE IT RESOLVED, that the budget be approved for the 2024/2025 school year

	Fund 10	Fund 20	Fund 40	
	General	Special	Debt	
	Fund	Revenues	Service	Total
2024-25 Total Expenditures	\$11,490,937	\$357,000	\$463,162	\$12,311,099
Less: Anticipated Revenues	\$ 5,071,430	\$357,000	\$173,863	\$ 5,602,293
Taxes to be Raised	\$ 6,419,507	\$ 0	\$289,299	\$ 6,708,806

BE IT FURTHER RESOLVED, that the Board of Education with N.J.S.A. 18A:19-1, that for the 2024/2025 school year the annual maximum for regular business travel shall be \$1,500 per employee.

Further approve, that for the 2024/2025 school year the Mansfield Township Board of Education shall set \$12,500 as the maximum travel expenditure amount for the budget year.

Further approve, in accordance with N.J.A.C 6A:23A-5-2 and N.J.A.C. 6A-9.3 (c)14, the maximum dollar limit for professional services of \$25,000.00 for legal services, \$23,500.00 for auditing services.

12. Motion to approve the Monthly Certification of Funds Roll Call Motion to certify that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b) for the month of February 29, 2024 that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				

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resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you. The Board will hear all public comments and then close the public comment session and respond if appropriate.

New Business - Members of the Board may introduce any new item or topic of discussion for the Board to consider.

Old Business - Members of the Board may comment on any item or topic that was previously discussed by the Board.

Future Board Meeting Dates:

Thursday, April 18, 2024 - Regular Meeting

Tuesday, May 7, 2024 - Public Budget Hearing- Final Budget Approval

Thursday, May 16, 2024 - Regular Meeting

Second Executive Session (If Necessary)

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				
Judy Irwin					Jonathan Rood				
Jonathan Lemp					Jennifer Rosenblum				
Alison Lorentson					James J. Winand				

Reconvene: _____

Recommended Action - Motion to adjourn the meeting.

Adjournment _____ p.m.

MOTION:					SECOND:				
Name	Ayes	Nays	Abstain	Absent	Name	Ayes	Nays	Abstain	Absent
Constance Quinn President					Linda Watters Vice President				
Linda Watters Vice President					Diane Margolin				

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