



EIC Agenda and Minutes for 3/6/24



Action Items for IC members: Budget Priority List/Budget Approval, Senior Finals Schedule

Topics: Budget Priorities, Duty/Monitoring Time

Attendees: EIC Members

Chair: Patrick McElwee

CoChair: Reid Figiel

Acting Secretary: Rachel Godwin

Schedule 60 minutes

Meeting to Order

Time:	Minutes	Activity
7:30-7:35	5	<ul style="list-style-type: none"> ● Call to order - <ul style="list-style-type: none"> ○ Budget Season ○ Reminder about Parent Teacher Conferences <ul style="list-style-type: none"> ■ Reach out to Parents by 3/13 ■ Juan sent an email yesterday to remind staff. No feedback from last conferences so we'll continue with the same format from fall. ■ Next year we will have an additional 2 days for conferences ○ Remaining IC: 3/20, 4/10, 4/24, 5/8, Last Meeting TBD <ul style="list-style-type: none"> ■ May 8 is department chair meeting, will adjust IC meetings as necessary

Decision Items

Time	Minutes	Item
7:35-7:40	5	<ul style="list-style-type: none"> ● Adjusting Senior Finals Week of May 13th - 17th <ul style="list-style-type: none"> ○ ABCBA: A 13th, B 14th, 15th C-Day, 15th grades due by the end of the day. ○ No objections to schedule change. ○ Please make sure to communicate the change in schedule for SAT week (Friday will be B-day schedule)
7:40 - 8:10	30	<ul style="list-style-type: none"> ● Budget Priority List: IC Department Budget Priorities/Budget Approval <ul style="list-style-type: none"> ○ Science- placed AP as 5th <ul style="list-style-type: none"> ■ Tutoring, PD, Library, Open Play ■ Possible Other things to prioritize lowering FTE and added security (security won't come out of At-Risk per Juan)

- Dean didn't use to be funded, Testing Coordinator didn't use to have .4 attached, concerned that IC voices aren't being heard since when we don't reach consensus the at-risk funds were still spent to fund the .4
- Social Studies- placed AP as 5th
 - PD, Library, Tutoring
 - Concerns about long term use of at-risk funds for admin positions- what happens if numbers change again? Do we keep adding into the admin pool with at-risk funds? At what point do we lose a 4th admin?
- English- placed AP as 4th
 - Library, Open Play, PD
 - Same concerns as Social Studies
- Admin- the work doesn't go away because we have lost students, will still be committed to paying for PD and keeping class sizes lower.
 - This school needs 4 administrators to run efficiently. If we drop to 3, things will go to the wayside.
 - If we do get funded by district again, the 0.5 would open back up (need to double check on that)
- Open Play in Gym cannot be covered by At-Risk Funds
- Admin- Money is available for PD and supplies
 - Less strings attached when PD is funded out of operational funds
 - At-Risk money is very specific to Yazzie-Martinez students
 - We still haven't used stipend money (\$16,000) from last year which will go back to the district in June (end of Fiscal
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 - Year)
- Proposal was brought by PE to have lunch time tutoring available in the upstairs library.
 - See if there is interest in one or two people volunteering
 - Science- proposal to allow teachers to tutor in their rooms rather than in a centralized location
 - Take back to departments interest in tutoring; who is interested, what time, what subject, location
- Budget Approved by IC

Discussion Items

8:10-8:20	10	<ul style="list-style-type: none"> ● 15 Minute Duty Starting in 24/25 School Year <ul style="list-style-type: none"> ○ Preliminary Info/Steps <ul style="list-style-type: none"> ■ Duty day will still run 8:40-3:40, what will change is the time students are in the classrooms ○ Exact number of duty stations <ul style="list-style-type: none"> ■ First step is to figure out exactly when and where we need duty coverage ○ Equitably distributed among ALL staff
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8:20 - 8:25	5	<ul style="list-style-type: none"> ● Summer At Risk Funds Protocol (Future Item)
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		<ul style="list-style-type: none"> ● Developing Instructional Goals - Communication/Flow, Timeline <div data-bbox="776 846 1286 1205" data-label="Diagram"> </div> <ul style="list-style-type: none"> ■ Revisit Eagle Code and EHS Vision & Mission (Review Department Feedback from Meeting) ■ Report out on Department Chair ○ “Graduate” Profile ○ Retreat
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Adjournment

Time	Minutes	Item
8:25-8:30	5	<p>Brief Recap, Review Minutes Reminder and Thank yous.</p> <p>Graduate Requirements are changing for the Freshman class of 25/26</p>

Next meeting: 3/20 @ 7:30am-8:30am

Attendance:

Administration: Juan Dominguez-Torres, Angela Adcox, Paul Burrows, Cory Donley

ATF Rep: Patrick Mcelwee (Chair)

Social Studies: Tim Lutz

CTE: Aaron Orosco

Math: Rachel Godwin

Language Arts: Adrienne Royce

Science: Eric Holmes

MCL: Israel Ibarra

Fine Arts: Emery Edwards

PE/Health: Reid Figiel

Special Ed/Gifted: Cherie Harris

Counseling: Lori Montoya

Parent Rep: TBD

Student Rep: Haley King-Mead/Helena Dambmann

Highlight in Yellow = ABSENT