

Steelton, Pennsylvania
September 8, 2014

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of September 18, 2014 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner was absent. Also present were Dr. Ellen Castagneto, Superintendent; Secretary; Mr. Vincent Champion, Esq., School Solicitor; Mr. Travis Waters, Assistant to the Superintendent; Mr. Michael Iskric, High School Principal; Ms. Sheri Woodall, High School Assistant Principal; Ms. Rachel Montiel, Elementary Assistant Principal; and Mrs. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:58 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced that there was an Executive Session held prior to tonight's Board Meeting to discuss personnel.

PUBLIC COMMENT (Action Items)

There was no public comment.

ACTION ITEMS

PERSONNEL REPORT

Resignations

Ms. Slade made a motion to accept the following resignations. Second by Mr. Petrovich. All members voted aye on voice vote. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Mr. Thomas Clea	Facilities I Worker	August 22, 2014

Ms. Lisa Crum	Elementary Principal	No later than October 19, 2014 or until the position is filled
Mr. Jason Sload	High School Art Teacher	No later than October 19, 2014 or until the position is filled
Ms. Carrie Stine	Secondary Special Education Teacher	No later than November 3, 2014 or until the position is filled.

Mr. Spizzirri made a motion to accept the resignation of Benjamin Parker, who has declined the position of Long Term Substitute. Second by Ms. Slade. All members voted aye on voice vote. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Ms. Slade made a motion to adjust the resignation date for Hafsa Hamid as September 3, 2014. Second by Mr. Lewis. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Appointments

Mr. Spizzirri made a motion to approve the following appointments. Second by Ms. Slade. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Paul Williams	Full time Facilities I Worker	August 25, 2014, (with a 90 day probation period)	\$8.00 an hour
Andrew Heckler	Full time Facilities I Worker	August 25, 2014, (with a 90 day probation period)	\$8.00 an hour
Rachel Montiel	Elementary Principal	Immediately upon the release of the current Elementary Principal	salary of \$72,000, pro-rated
Carla Bender	Financial Services Administrator	September 2, 2014	salary of \$35,000 pro-rated
Patricia Johnson	LTS move to HS Special Ed Teacher	September 2, 2014, will move from LTS to HS Special Education teacher upon release of teacher.	Step 14,M+15 \$66,911, prorated

Mr. Spizzirri made a motion to approve the appointment of the following. Second by Mr. Petrovich. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Salary</u>
Sarah Steinhauer	Secondary Art Teacher	9/11/14	Step B1, \$38,670, prorated
Larry Bragg	Alternative Education	upon release of the present AEDY teacher	Step M10, \$56,599 prorated

Athletic Appointments

Mr. Spizzirri made a motion to approve the appointment of the following coaches and assistants, and salaries for the 2014-2015 season. Second by Mr. Petrovich. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

- Tristan Crawford, Varsity Assistant Basketball Coach, Step 2, \$1,157.50
- Brian Slade, Junior High Head Football Coach, Step 1, \$1,550
- Darren Jones, Volunteer Football Assistant

Substitute Teacher Lists

Ms. Slade made a motion to approve substitute teacher lists for the district (see attached). Second by. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Pasbo Agreement

Ms. Slade made a motion to accept the PASBO agreement for an interim business manager at a rate of \$66.00 per hour, effective September 9, 2014. Second by Mr. Petrovich. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mentors

Mr. Spizzirri made a motion to approve the following mentors for the 2014-2015 school year. Second by Ms. Slade. All members voted aye on voice call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>New Teacher</u>	<u>Mentor</u>
Allison Moyer (Mitchell)	Ariane Ackley
Samantha Neidlinger	Kristy Panebaker
Ashley Griffie	Tara Russo
Sarah Pruzinsky	Jen Feldser
Jennifer Witter	Gail Romanofsky
Scott Harvey	Bernadette Rhodes
Amanda Walk	Lisa Carricato
Ben Hassinger	Pete Boyajian

Kate Parker

Michelle Harmon

Job Descriptions

Mr. Spizzirri made a motion to approve the attached job descriptions for Director of Information Technology, Financial Services Administrator, Director of Buildings and Grounds, Coordinator Pupil Services (title change: Director of Student Services), Business Manager and Assistant to the Superintendent. Second by Ms. Slade. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Termination

Mr. Spizzirri made a motion to approve the termination of Michael Zabriskie, Facilities I Worker, effective August 25, 2014. Second by Ms. Slade. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

STUDENT ACTIVITIES REPORT

Fundraisers

Mr. Salov made a motion to approve of the following fundraiser. Second by Mr. Lewis. All members voted aye on voice vote. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Date</u>	<u>Club/Group</u>	<u>Type of Fund Raising</u>
9/16/2014	4th Grade	Chili's Dine out 10% of guest check

Mr. Lewis made a motion to approve of the following fundraisers. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Date</u>	<u>Club/Group</u>	<u>Type of Fund Raising</u>
monthly – 2014-15 season beginning 9/14	Cheerleaders	R&K Sub sale \$5/\$8 each
weekly/monthly – 2014-15 season	Cheerleaders	Zumba Classes \$5/per person
2014 Home football games	Cheerleaders	Taste of Heaven concessions Popcorn & Shakes 10% profit
2014 Home football games	Cheerleaders	One Love Cafe Food Truck soups, pizza, hot chocolate, pork barbecue, chips & drinks 10-15% profit (pending football and band booster agreement with comparable prices and no undercut)

Approved Field Trips

The following field trip was approved.

<u>DATE OF TRIP</u>	<u>BUILDING</u>	<u>GROUP</u>	<u>DESTINATION</u>	<u>ADVISOR/ CHAPERONE</u>
9/4 & 9/5/2014	High School	Learning Support Students	Scavenger Hunt & Chocolate World	Carrie Miller-Stine

SUPERINTENDENT'S REPORT

Conference Requests

Ms. Slade made a motion to approve the following conference requests. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Wendy Reisinger	Monthly School Counselor Networking at CAIU	9/9; 10/7; 11/4; 1/6; 2/3; 3/3; 4/7 & 5/5	\$0.00

REVIEW OF BOARD REPORTS

Finance Report

The financial reports for the month of August for the General Fund, Cafeteria Fund, Athletic Fund and Student Activities Fund will be brought forward for approval at the September 18, 2014 Legislative Meeting.

Personnel Report

The appointment of an Assistant Board Secretary and uncompensated leave for a teacher will be brought forward for approval at the September 18, 2014 Legislative Meeting.

Property & Supplies Report

Ms. Slade questioned who to contact for use of the facilities. Dr. Castagneto instructed for everyone to go through Ms. Carla Bender. The Facilities Usage Report will be brought forward at the September 18, 2014 Legislative Meeting.

Student Activities Report

Approved fundraisers will be reviewed at the September 18, 2014 Legislative Meeting.

Pupil Services Report

A tuition agreement with New Story for student placement will be brought forward for approval at the September 18, 2014 Legislative Meeting.

SPECIAL REPORTS

Athletic Association

Mr. Salov reported the first home football game Friday night. Mr. Petrovich reported interviews will be held tomorrow for the Athletic Director. When the position is filled the current Athletic Director will be released since one of the two appointments was approved tonight.

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

There was nothing to be reported.

Discipline Committee

Ms. Slade said a committee meeting will be set up before the Thanksgiving break.

Budget Committee

There was nothing to be reported.

Round Table

Mr. Lewis questioned the person responsible for the district website and said it needs cleaned up. Jobs are being posted that are already filled.

Mr. Petrovich reported he has suggested before, the website should be turned over to students to be involved in the set up. Our kids can be creative and can design the website pages.

Ms. Carricato suggested for job listings an end date should be made on the posting.

Mr. Lewis is concerned about students not being placed in outside resources when acts of violence occur against teachers. Evaluations need to be made for these students.

Public Comment

Mr. Marcus Millberry, 349 Spruce Street, had a formal request to bring awareness to the September 28th Candlelight Vigil, for school alumni. He has names from 1961 of those who have passed. He has shirts that can be customized for an individual name at \$20.00 each. and Rep. Patty Kim is working with him for the insurance. Local businesses are also working with him for this event. Mr. Petrovich said the school began in 1959 and will pass along for people to contact Mr. Millberry. Ms. Slade said names on the list have been collected through Facebook by family and friends. Mr. Millberry has given a few names to Ms. Kagarise to find a graduation dates. Ms. Slade suggested an announcement be made at the games for this event. Fliers will be passed out at the game. Mr. Millberry asked for the event to be advertised on the school marquee.

Adjournment

The meeting adjourned at 7:32 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members present voted aye.

Debora Kagarise

Debora Kagarise
Board Secretary