

Steelton, Pennsylvania
October 6, 2014

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of October 16, 2014 with the following members present: President, Ms. Mary Carricato; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mrs. Rosemary Tonkin. Absent were Vice President, Ms. Rachel Slade; Mr. Robert Spizzirri; and Mr. Barry L. Baumgardner. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Esq., School Solicitor; Mr. Michael Iskric, High School Principal; Ms. Rachel Montiel, Elementary Assistant Principal; Ms. Cynthia Craig-Booher, Business Manager and Mrs. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

BOARD PRESENTATION

Mr. Travis Waters gave a Power Point presentation reporting on the 2013-2014 Achievement Data. Steelton-Highspire School District falls under the "Focus" in Performance Designation. Student performance, School Performance Profile (SPP) and areas to be addressed were discussed. The below-basic students have been given additional attention for exam preparation and the numbers show our student's grades are growing. Dialogue about college preparation included the possibility of inviting alumni for round table discussions with high school students to explain the expectations of college and first-hand experiences of their first year of college. Students will be more informed and encouraged to take advantage of the dual-enrollment courses that are available.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced that an Executive Session was held last week to discuss personnel.

PUBLIC COMMENT (Action Items)

There was no public comment.

APPROVAL OF MINUTES

Mr. Salov made a motion to approve the September 8, 2014 Planning Meeting minutes. Second by Mr. Petrovich. All members present voted aye.

Mr. Salov made a motion to approve the September 18, 2014, Legislative Meeting minutes. Second by Mr. Lewis. All members present voted aye.

FOLLOW UP

Dr. Castagneto welcomed Ms. Cynthia Craig-Booher, the new Business Manager. Dr. Castagneto reported the first round of diagnostic assessment has been completed in both high school and elementary school and teachers are reviewing the assessments with their grade level coordinators. Dr. Castagneto reminded everyone the PAC K-12 Southwestern Barbeque is scheduled for Thursday night; primary items to be discussed will be student achievement and the new curriculum for parents to review the technology and homework assistance. Dr. Castagneto also reported the SAT preparation course has begun and the Roller Cyber has been growing, including cyber charter students.

ACTION ITEMS

CURRICULUM

Food to Table Agricultural Technology Program

Mr. Petrovich made a motion to approve moving forward with the establishment of the Food to Table and Agricultural Technology Program as presented to the board on 9/21/14. The administration and solicitor are authorized to proceed with any and all actions necessary to establish the aforementioned program. Furthermore, this approval is subject to there being no cost to the district and obtaining all other legally required approvals. The administration will obtain any and all further required board approvals that this motion does not address. Second by Mr. Lewis. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

PERSONNEL REPORT

Appointments

Mr. Salov made a motion to approve the athletic appointments of the following. Second by Mr. Lewis. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent) Ms. Metallo asked if there wasn't anyone else, possibly a student volunteer, to keep score for the volleyball team. Mr. Petrovich stated it's tough to get students to commit to attend every game.

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Mr. Larry Rock	Volleyball Scorebook Keeper	\$27.00/ day	October 7, 2014
Ms. Ryan House	Volunteer Cheerleading Program	\$0.00	(pending receipt of clearances)

Uncompensated Leave

Mr. Lewis made a motion to approve one (1) day, October 10, as uncompensated leave for Sonja Simmons-Settles. Second by Mr. Petrovich. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Resignation Of Department Chair

Mr. Petrovich made a motion to approve the resignation of Michelle Stewart as Grade-Level Coordinator for First Grade for the 2014-2015 school year. Second by Mr. Salov. Mr. Lewis questioned if she has been compensated for the supplemental position. Dr. Castagneto stated this is a pro-rated position. Ms. Carricato questioned whether there is a replacement, which Dr. Castagneto said there isn't at this time. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Substitute Teachers

Mr. Lewis made a motion to approve the following as substitute teachers for the district. Mr. Petrovich asked if all were certified and have clearances. Ms. Carricato questioned if Ms. Willard had recently resigned from a teaching position. Second by Mr. Petrovich. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Czar	George	450 S 3rd St., Apt 5, Lemoyne	English 7-12
Grimes	Jason	4707 Marblehead St., Harrisburg	Elementary K-6
Williard	Patricia	6142 Blue Ridge Ave., Harrisburg	Special Ed K-6

Paraprofessional Position

Mr. Salov made a motion to approve the creation of a special education paraprofessional position to assist our elementary autism students (grant funded). Second by Mr. Petrovich. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Assistant Board Treasurer

Mr. Lewis made a motion to approve Cynthia Craig-Booher as the assistant Board Treasurer. Second by Mr. Petrovich. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

STUDENT ACTIVITIES REPORT

Fundraisers

- I. Mr. Lewis made a motion to approve of the following fundraiser. Second by Mr. Salov. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
3rd grade	10/16/14; 1/20/15; 2/12/15	sub sale (for fieldtrips)

- II. Mr. Petrovich made a motion to approve of the following fundraiser. Second by Mr. Salov. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent) Mrs. Tonkin questioned whether teachers will be recognizable in dress down attire. Mr. Iskrick stated teachers will be within dress policy and wearing their ID badges as always.

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Senior Class	10/14 to 10/16, 2014	Dress Down for Spirit Week (teachers pay \$6.00 to dress down)

Approved Field Trips

Informational Items

- I. Below is a list of approved field trips for your information. These trips do not require board approval as they are within a 50 mile radius of the district.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperone</u>	<u>Paid By</u>
9/25/2014	Autistic Support Students	Paulus Orchards, Dillsburg	Tracy Hipple	Van Use
10/1/2014	Emotional Support Students	Corn Maze, Hershey	Pat Johnson	Van Use
10/8/2014	Emotional Support Students	Corn Maze, Hershey	Cindee Trapp	Van Use
10/14/2014	Science Club	Wildwood Park (after school hours)	Bernadette Rhodes	Van Use

10/15/2014	Emotional Support Students	Corn Maze, Hershey	Jody Yarnevich	Van Use
10/16/2014	St. Jude Fundraisers	Chili's Restaurant	Bernadette Rhodes	Van Use

- II. Mr. Salov made a motion to approve the following field trip. Second by Mr. Petrovich. Ms. Carricato questioned the purpose of this trip. Mr. Salov stated all other teams are provided meals. Students will pay for their meals. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperone</u>	<u>Paid By</u>
10/9/14	Jr. High Football Team	Fire Mountain, Carlisle Pike	Coach B. Slade	Bus only to be paid by athletic fund

SUPERINTENDENT'S REPORT

Acceptance of Donation

- I. Mrs. Tonkin made a motion to acknowledge the correction in designation of the following donations. Second by Mr. Salov. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)
- \$1,150.00 from EJB Motors, Inc. T/A Brenner Nissan for the Football Program funds;
 - \$350.00 from Leighton Zema, for the Football Program funds;
 - \$250.00 from Audrey Ross-Utley, for the Football Program funds
- II. Mr. Salov made a motion to accept a donation of \$3161.00 from West Side Hose Company, for Boys Varsity Basketball uniforms for the upcoming season. Second by Mrs. Tonkin. Mr. Petrovich stated the board approved a motion years ago that donations of uniforms would be accepted, only if the uniforms are the school colors. The school is owner of the uniforms. New uniforms can be replaced individually, alleviating a need for large quantities to be ordered. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

- III. Mr. Lewis made a motion to accept the following donations. Second by Mr. Petrovich. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

St. Mary's Catholic Club Inc.	Football Program	\$100.00
Steelton Mennonite Church	Football Program	\$50.00
Mr. & Mrs. John Clea, Jr.	Football Program	\$50.00

Conference Requests

Mr. Salov made a motion to approve the following conference requests as part of our school improvement plan. Second by Mrs. Tonkin. All members present voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

<u>Name</u>	<u>Date</u>	<u>Conference</u>
Benjamin Hassinger	9/29/14	Tier 1 Supplemental: Overview of Tier 1 for new PBIS Members at CAIU (grant funded)
Amanda Walk	9/29/14	
Scott Harvey	10/3/14	
Robyn St. Hilaire	10/3/14	

REVIEW OF BOARD REPORTS

Finance Report

The financial reports for the month of August for the General Fund, Cafeteria Fund, Athletic Fund, Student Activities Fund, and Real Estate and Personal Taxes will be brought forward for approval at the October 16, 2014 Legislative Meeting.

Personnel Report

Appointment of the Play Director and Supplemental Contracts will be brought forward for approval at the October 16, 2014 Legislative Meeting. Dr. Castagneto stated the Supplemental Contracts will follow the prior Collective Bargaining Agreement. Mr. Protovich stated the amounts for the contracts, not the positions, are under the Bargaining Agreement. Mrs. Tonkin questioned a supplemental contract position.

EXECUTIVE SESSION

The Board went into an Executive Session at 7:40 p.m. and reconvened at 7:59 p.m.

Property And Supplies Report

Facilities Usage will be brought forward for approval at the October 16, 2014 Legislative Meeting. There will be an additional item regarding the adjusted schedule with Midget basketball at that time; discussion ensued about the use of the facility and the length of time that is required.

Student Activities Report

Several fundraisers will be brought forward for approval at the October 16, 2014 Legislative Meeting.

Approved field trips will be reviewed at the October 16, 2014 Legislative Meeting

Superintendent's Report

Conference Requests; Memorandum of Understanding for Special Education Consortium; Letters of Agreement for Student Assistance Program; and Special Education Tuition Agreement for tuition agreements at New Story will be brought forward for approval at the October 16, 2014 Legislative Meeting.

SPECIAL REPORTS

Athletic Association

Mr. Iskric reported, for Mr. Slade, that Brenner Nissan has donated funds to replace the utility shed at the baseball field and also donated to basketball and football teams. Mr. Petrovich suggested that only the district teams should be allowed access to the utility shed. Dr. Castagneto reported Mr. Zimmerman will be getting an estimated cost for electricity to be run to the shed.

Mr. Iskric reported Mr. Pilsitz will be selling discount cards for local businesses for a fundraiser. Mr. Petrovich suggested another type of discount using coupons for a fundraising. Dr. Castagneto said Mr. Pilsitz will bring fundraising information to the board for approval.

Ms. Carricato suggested the money from the sale of old basketball uniforms go back into the Athletic Funds, not General Fund. Mr. Petrovich suggested any future purchase donations for the school district should be bought through the district to avoid paying sales tax.

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

Mr. Lewis reported a problem with the electrical system in the scoreboard and old locker room. Mr. Petrovich suggested the company be contacted that installed the system, because it may be under warranty.

Mr. Lewis reported Darren Burton asked for the banner to be moved on the fence outside the field on 6th Street hill. Also the West Side Hose Company banner needs to be on the fence.

Discipline Committee

Ms. Tonkin said a committee meeting is scheduled for tomorrow night (October 7, 2014).

Budget Committee

Mr. Salov reported the committee is planning to meet with the new Business Manager. Mr. Salov questioned the Financial section in the agenda for the October 16, 2014 meeting.

Round Table

There was nothing further to be reported.

Public Comment

There was no public comment.

Adjournment

The meeting adjourned at 8:25 p.m. on a motion by Mr. Salov. Second by Mr. Petrovich. All members present voted aye.

Debora Kagarise

Debora Kagarise
Board Secretary