

Steelton, Pennsylvania  
May 12, 2014

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of May 22, 2014 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner and Mr. Robert Spizzirri were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mrs. Susan Helms, Director of Accounting/ Assistant School Board Secretary; Mr. Vincent Champion, Esq., School Solicitor; Mr. Travis Waters, High School Principal; Ms. Lisa Crum, Elementary Principal; Mr. Willie Slade, Director of Pupil Services and Mrs. Annie M. Long, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:34 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

Ms. Carricato announced that there was an Executive Session held prior to tonight's Board Meeting to discuss personnel.

#### **PUBLIC COMMENT (Action Items)**

There was no public comment.

Dr. Castagneto publicly expressed her appreciation for all the Board Members and the amount of time that they donate so willingly and voluntarily. Each member was presented with a staff appreciation gift in honor of Teacher Appreciation Week.

#### **PRESENTATION**

**Susan Helms, Director of Accounting**

Mrs. Helms gave a brief 2014-15 Budget Presentation.

#### **ACTION ITEMS**

#### **CURRICULUM REPORT**

Ms. Slade made a motion to approve the attached high School's 2014-2015 Curriculum Planning Guide for Students and Parents. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**FINANCIAL REPORT**

**Cafeteria Fund**

Ms. Slade made a motion to approve the Food Services Renewal Agreement between Compass Group USA, Inc. by and through its Chartwells Division for the 2014-2015 school year. Second by Mrs. Tonkin. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mrs. Tonkin made a motion to approve the breakfast, lunch and milk prices for 2014-2015 school year, and the attached projected budget from Chartwells. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ELEMENTARY

\$1.60

\$2.05

.40

\$3.40

\$ .55

BREAKFAST

Universal Breakfast  
Adult

LUNCH

Paid Student  
Reduced Price Student  
Adult

MILK

Student and Adult

SECONDARY

\$1.60

\$2.20

.40

\$3.40

\$ .55

**Agent of Record**

Mrs. Tonkin made a motion to appoint Gunn-Mowery LLC, of Camp Hill, as agent of record for all of our insurance effective May 12, 2014. Second by Ms. Slade. Six members present voted aye on roll call. Mr. Petrovich voted no. (6 ayes, 1 nay, 0 abstentions, 2 absent)

## **PERSONNEL REPORT**

### **Appointment**

Ms. Slade made a motion to appoint Mr. Travis Waters as the Assistant to the Superintendent effective June 16, 2014. Mr. Waters's salary will be \$91,000.00 Pro-rated. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **Mentor**

Mr. Petrovich made a motion to approve the change in Mentor for new hire Luke Gawron from Beth Lehman, who left the district effective 11/15/13, to Mr. Stave Talian effective 11/16/13. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **Board Resolution – Furlough/Non-Renewal of Professional Teaching Staff**

Ms. Slade made a motion to approve the attached resolution approving the Curtailment and Alteration of Educational programs and the Suspension of positions held by the individuals listed, effective June 30, 2014. Second by Mrs. Tonkin. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **Retirement**

Ms. Slade made a motion to approve the retirement of Richard A. Cutshall as a Facilities I worker effective May 27, 2014. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the retirement of Thomas Cleckner, as a Facilities II worker effective July 25, 2014. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the retirement of Awilda LeGrand as an Elementary School secretary effective June 30, 2014. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**Appointment**

Ms. Slade made a motion to appoint Mr. Thomas N. Clea as a part time custodian, effective May 19, 2014. Mr. Clea will work 19.5 hours a week at \$8.00 an hour. Mr. Clea will be on a 90 day probation period pending results of his clearances. Second by Mrs. Tonkin. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**Athletic Appointments**

Ms. Slade made a motion to approve the following football coaches and their salaries for the 2014-2015 season. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Shawn Evans	Varsity Assistant Coach	Step 3, \$2,560.00
Willie Slade	Varsity Assistant Coach	Step 10, \$3,995.00
Tony Filmore	Varsity Assistant Coach	Step 10, \$3,995.00
David Mohn	Varsity Assistant Coach	Step 5, \$2,970.00
Jermaine Chisholm	Volunteer	
Lance Chisholm	Volunteer	
Andrew English	Volunteer	
Tom Porr	Volunteer	
Jordan Smith	Volunteer	
David Cobb	Volunteer (Pending receipt of his clearances)	

**STUDENT ACTIVITIES REPORT**

**Approved Field Trips**

The following approved field trips were presented. (No Action Required)

<b>Trip Date</b>	<b>Building</b>	<b>Group</b>	<b>Destination</b>	<b>Advisor</b>
May 5/2/14	High School	Honor Science	Hershey Park	Barb Nicholas
5/7/14	High School	Learning Support Students	Senators Game City Island, Hbg	Keri Poston

Student Activities Report Cont.

5/07/14	Elementary	6 <sup>th</sup> Grade	Education Days City Island, Hbg.	Megan Byrnes
5/14/14	Elementary	Band	Food Court Perform Harrisburg East Mall	Romanofsky
5/15/14	High School	Select SE Students	Buskey luncheon – CART Student Achievement	Shell Johnson
5/21/14	Elementary	K-3 ES Students	Pinchot State Park	Cindee Trapp
5/23/14	Elementary	3 <sup>rd</sup> Grade Students	Indian Echo Cavern/ Chocolate World	Elayne Davis
5/28/14	Elementary	4-6 ES Students	Pinchot State Park	J. Deppen
<b>June</b>				
6/5/14	Elementary	6 <sup>th</sup> Grade Students	Whitaker Center Harrisburg	Megan Byrnes

**Washington D.C.**

Mr. Petrovich made a motion to approve a request from Jason Sload, High School Art Teacher to take the 9-12<sup>th</sup> Grade Art Club on a Washington D.C. day trip to experience all forms of art to help create their final project in class. A sub will be needed, and the bus will be paid out of the Student Activities Account. Approximate cost will be \$670.11. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**SUPERINTENDENT'S REPORT**

**Conference Request**

Mrs. Tonkin made a motion to approve the following conference request. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Superintendent's Report Cont.

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Clarence Watson	HIV/Sexual Health Conference PA Dept. of Health, Gateway Complex in Harrisburg	5/28/14	Sub Grant Funded
Theresa M. Vaupel	Promoting Adolescent Health	5/28/14	Sub Grant Funded

**Student Expulsions**

Ms. Slade made a motion to approve the Waiver of Expulsion Hearing dated April 25, 2014, for student number #13140092. A copy is on file in the Administration Office. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the Waiver of Expulsion Hearing dated May 2, 2014, for student number #13140074. A copy is on file in the Administration Office. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the Waiver of Expulsion Hearing dated May 6, 2014, for student number #13140082. A copy is on file in the Administration Office. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**Board Resolution**

Ms. Slade made a motion to approve the attached Resolution regarding the electronic signature for reports and applications with the Pennsylvania Department to Education. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Superintendent's Report Cont.

**MOU/Business Associate Agreement**

Mr. Petrovich made a motion to approve the attached Memorandum of Understanding/Business Associate Agreement between Pennsylvania Counseling Services, Inc., a provider for Dauphin County, and the Steelton-Highspire School District to serve as a conduit for additional social services for Steelton-Highspire School District students and families at no cost to the district. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**Therabilities Occupational and Physical Therapy Service Contract**

Ms. Slade made a motion to approve a speech, occupational and physical therapy service contract for the 2014-2015 school year with THERABILITIES, Inc. of Camp Hill, PA at the contracted amount of \$271,404.00. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**Special Education Contract with the Capital Area Intermediate Unit (CAIU)**

Ms. Slade made a motion to approve a Special Education Services Contract with CAIU 15 for the 2014-2015 school year for a total of \$471,417.27. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**REVIEW OF BOARD REPORTS**

**Financial Report**

The financial reports for the month of April for the General Fund, Cafeteria Fund, Athletic Fund, Student Activities Fund, and Real Estate and Personal Taxes will be brought forward for approval at the May 22, 2014 Legislative Meeting, along with the 2014-2015 Athletic Budget and Designation of Depositories and Election of Treasurer.

### **Personnel Report**

The appointment of the 2014-2015 Volleyball Coach will be brought forward at the Legislative Meeting.

### **Student Activities Report**

Approved Field Trips will be presented at the Legislative Meeting.

## **SPECIAL REPORTS**

### **Athletic Association**

Mr. Petrovich stated that we will begin interviewing for Boys Head Basketball Coach tomorrow and will conclude on Thursday. The boy's baseball season ended today with a forfeit from Harrisburg. Harrisburg showed up, but did not have enough players. Softball finished last Friday.

### **PSBA Representative**

There was nothing to be reported.

### **HACC**

There was nothing to be reported.

### **Joint Local Government Association**

Ms. Slade stated that there is a possibility that the Joint Local Government Association will be disbanded due to lack of participation from both Boroughs and the School District.

### **Strategic Planning**

Ms. Metallo stated that the committee met last week, and Mr. Waters put a lot of work an effort into the Curriculum Guide. We will be meeting next Monday to review the Social Studies and Math materials.

**Buildings and Grounds**

There was nothing to be reported.

**Discipline Committee**

There was nothing to be reported.

**Budget Committee**

The committee will be meeting next Monday.

**Public Comment**

There was no public comment

**Adjournment**

The meeting adjourned at 7:16 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members present voted aye.

*Annie M. Long*

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Annie M. Long  
Board Secretary - Retired

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Debora Kagarise  
Board Secretary