

URBANA HIGH SCHOOL SENIOR COURSE REQUEST FORM
This form is due to the HS Counseling Office by Friday, March 29, 2024

FULL STUDENT NAME _____ **ID#** _____ **HR** _____

Mark an X in the space next to the courses that you are requesting. You must schedule for at least six (6) courses per semester where a yearlong course will count in each semester. Seniors are required to be in attendance at the high school the entire school day, unless approved for and taking College Credit Plus (CCP) courses at a college campus, or in an approved work study program. Teacher recommendation is required for some courses; the recommending teacher should initial in the staff blank to the right of the credit. Students who do not meet prerequisites will have their course selections changed. *Indicates a course fee is required. As you are considering courses, use a pencil to make your selections, but please make your final selections including signatures in pen.

REQUIRED COURSES

ADDITIONAL CORE COURSES

English Department	Credit	Staff	Science Department	Credit	Staff
_____ 021CCP English 1111	1.00	_____	_____ 416 Environmental Science*	1.00	_____
_____ 031 English 12	1.00	_____	_____ 421 Chemistry*	1.00	_____
_____ 031CCP English 1112	1.00	_____	_____ 415 Human Physiology*	1.00	_____
			_____ 431 CCP Physics*	1.00	_____
Math Department	Credit	Staff	Social Studies Department	Credit	Staff
_____ 203 Geometry	1.00	_____	Must take a Govt course if not taken in a previous year.		
_____ 205 Algebra II	1.00	_____	_____ 112 CCP US History	1.00	_____
_____ 212 Honors Algebra II	1.00	_____	_____ 131 Am Govt & Econ	1.00	_____
_____ 213 Pre-Calculus	1.00	_____	_____ 133 CCP Political Science	1.00	_____
_____ 215 AP-Calculus	1.00	_____	_____ 135 Psychology	0.50	_____
_____ 216 Stats & Probability	1.00	_____	_____ 137 Universal Studies	0.50	_____

ELECTIVE COURSES

Agriculture, Food & Nat. Res. Dept.	Credit	Staff	Foreign Language Department	Credit	Staff
_____ 652 Animal & Plant Sci	1.25	_____	_____ 301 French I	1.00	_____
_____ 662 Mechanical Principles	1.25	_____	_____ 302 French II (CCP)	1.00	_____
_____ 656 Sci and Tech of Food	1.25	_____	_____ 303 French III (CCP)	1.00	_____
_____ 659 An Anatomy & Phys	1.25	_____	_____ 304 French IV (CCP)	1.00	_____
_____ 657 Bus Mgmt Ag/Env Sys	1.25	_____	_____ 311 Spanish I	1.00	_____
_____ 661 Ag Capstone: Hands-On & Inq-Based Learning	1.25	_____	_____ 312 Spanish II	1.00	_____
_____ 655 Ag/Env Sys Capstone	1.25	_____	_____ 313 Spanish III	1.00	_____
			_____ 314 Spanish IV	1.00	_____
English Department	Credit	Staff	Health/Physical Ed, Department	Credit	Staff
_____ 638 Yearbook	1.00	_____	_____ 763 Health	0.50	_____
			_____ 765 Nutrition & Wellness	0.50	_____
Fine Arts Department	Credit	Staff	_____ 770 Fitness for Life	0.25	_____
_____ 707 Concert Band A*	1.00	_____	_____ 773 Team & Ind Sports	0.25	_____
_____ 706 Band A w/ Marching*	1.25	_____	_____ 774 Core & Dyn Stgth Trng	0.25	_____
_____ 709 Concert Band B*	1.00	_____	Marketing/Business Department	Credit	Staff
_____ 708 Band B w/Marching*	1.25	_____	_____ 234 Computer Apps*	0.50	_____
_____ 711 Concert Choir*	1.00	_____	_____ 235 Computer Science Prin*	0.50	_____
_____ 717 Climber Singers*	1.00	_____	_____ 236 Multimedia*	0.50	_____
_____ 712 Music Appreciation	0.50	_____	_____ 240 Digital Photo/Video*	0.50	_____
_____ 713 Music Technology	0.50	_____	_____ 545 Pers Financial Mgmt*	0.50	_____
_____ 715 Music Theory (CCP)	1.00	_____	_____ 550 Accounting I*	1.00	_____
_____ 721 Art I*	1.00	_____	_____ 511 Business Foundations	0.50	_____
_____ 722 Art II*	1.00	_____	_____ 512 Finance Foundations	0.50	_____
_____ 723 Honors Art III*	1.00	_____	_____ 540 Marketing Principles	0.50	_____
_____ 724 Honors Art IV*	1.00	_____	_____ 631 Marketing Apps*	1.00	_____
_____ 725 Art History (CCP)	1.00	_____	_____ 632 Int Mktng Comm*	1.00	_____
_____ 727 Caricature I*	0.50	_____	_____ 635 P & T Selling Capstone	1.00	_____
_____ 728 Caricature II*	0.50	_____	Over ...		
_____ 730 Sculpture*	0.50	_____			

Ohio Hi-Point Programs (CBI and Satellites)

OHP Career Based Intervention	Credit	Staff
_____ HP CBI II CBI 11-12	1.00	_____
_____ HP CBI JP CBI Job Plcmt	1.00	_____

Advanced Manufacturing Program	Credit	Staff
_____ HP U340 Intro to Design & Dev	1.00	_____
_____ HP U344 Welding Tech	1.00	_____
_____ HP U341 Autom & Robotics	1.00	_____
_____ HP G343 Robotics	1.00	_____
_____ HP U345 Mntctng Capstone	1.00	_____

Aviation Occupations Program	Credit	Staff
_____ HP G360 Maintenance General	1.00	_____
_____ HP G362 Pilot Training	1.00	_____
_____ HP G364 Capstone	1.00	_____

Health Sciences Program	Credit	Staff
_____ HP G350 Health Sci & Tech	1.00	_____
_____ HP G353 Medical Terminology	1.00	_____
_____ HP G355 HS Capstone	1.00	_____

ALTERNATE ELECTIVES (REQUIRED)	
COURSE #	COURSE NAME
1 st Alternate _____	_____
2 nd Alternate _____	_____
3 rd Alternate _____	_____

My preference for a study hall is: (place an X on the line by your preference)

- _____ I NEED a study hall in my schedule.
 If only need/desire one semester indicate which semester: 1st semester or 2nd semester
- _____ If I have room in schedule, I would like a study hall.
- _____ I do NOT want a study hall in my schedule.

SCHEDULE CHANGE CRITERIA

Due to commitments for staff assignments, balancing of class sizes, ordering of books, workbooks and supplies, schedule change requests after May 29th must meet one of the following criteria:

1. Mechanical error (example: course number mistyped from the course request sheet);
2. Course needed to meet graduation requirements;
3. Rescheduling of a course failure or not meeting a pre-requisite;
4. Necessity of student's physical health (doctor's recommendation);
5. Successful completion of a summer school course or summer credit flex course;
6. To select a different elective if, due to a master schedule conflict, the student was unable to get into a requested elective;
7. Addition in lieu of study hall the same period, class size permitting; or
8. Inappropriate academic placement with a teacher's recommendation and counselor and administrator approval.

Procedure for changing a schedule that meets one of the above criteria:

1. The student must consult with the counselor to determine the validity and possibility of the requested change.
2. The student must secure written permission from his/her parent/legal guardian prior to any schedule change.

COURSE WITHDRAWAL

Course withdrawals are not permitted if the student is only taking the required 6 credits. If a student is taking more than the 6 required credits and desires to drop a class to take a study hall (room permitting), the following course withdrawal requirements are in place: If a student withdraws from a yearlong class after the 15th day, it will be recorded as a withdrawal/failing (WF). Withdraw from a yearlong class before the end of the 15th day will be recorded as a withdrawal (W). If a student withdraws from a semester class after the 8th day, it will be recorded as a withdrawal/failing (WF). Withdraw from a semester class before the end of the 8th day will be recorded as a withdrawal (W). Parent approval is needed to withdraw from a class.

CCP course withdrawal must meet the deadlines of the college/university. The number of courses/hours must still meet the minimal high school requirements

I have selected the courses marked above for the upcoming school year. Any changes that I decide to make will need to be made by May 29th. I understand that after that date no changes will be made to my schedule unless it meets the criteria above.

Date _____

Date _____

Student Printed Name _____

Parent Printed Name _____

Student Signature _____

Parent Signature _____