

Steelton, Pennsylvania
January 12, 2015

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of January 22, 2015 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner and Mr. Robert Spizzirri were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mr. Vincent Champion, Esq., School Solicitor; Mr. Mick Iskric, High School Principal; Ms. Rachel Montiel, Elementary Principal; Mr. Scott Smith, Elementary Assistant Principal; Mr. Willie Slade, Athletic Director; and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:40P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced there was an Executive Session held on January 5, 2015 to discuss personnel.

PUBLIC COMMENT (Action Items)

There was no public comment.

FOLLOW UP

Dr. Castagneto reported the costs for legal services and information collection by staff for the Highspire petition costs were \$16,000 in the 2013-2014 school year; \$15,720 of that was in the last quarter of that school year.

ACTION ITEMS

PERSONNEL REPORT

Appointments

Ms. Slade made a motion to approve George Czar as Eighth Grade Social Studies teacher, effective January 5, 2015 at a pro-rated salary of \$38,670, Step 1B. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve Colleen Ingersoll as the Financial Services Administrator, effective December 5, 2014 at a salary of \$37,500.00, prorated. Second by Mr. Petrovich. All members present voted on roll call. (6 ayes, 1 nay, 0 abstentions, 2 absent) Mrs. Rosemary Tonkin voted no.

Ms. Slade made a motion to approve Elizabeth Auker as Confidential Secretary, at a salary of \$30,030, pro-rated, effective December 15, 2014. Second by Mr. Petrovich. All members present voted on roll call. (6 ayes, 1 nay, 0 abstentions, 2 absent) Mrs. Rosemary Tonkin voted no.

Mentor

Ms. Slade made a motion to approve Mr. Mike Pilsitz as mentor to Mr. Czar for the 2014-2015 school year. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FMLA Request

Ms. Slade made a motion to approve the request for FMLA leave of Ms. Nicole Koller, effective January 7, 2015 to a tentative date of April 13, 2015. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Athletic Appointments

Ms. Slade made a motion to approve Mr. Lloyd Hill as Junior High Assistant Coach for the Boys Basketball team, effective November 17, 2014 at a salary of \$1,550.00, Step 1. Ms. Carricato questioned the salary as pro-rated. Ms. Slade stated Mr. Hill is an employee of the district who has been coaching, it's just his name was not on a previous agenda for approval. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Substitute Teachers

Ms. Slade made a motion to approve the following substitute day-to-day teachers, effective January 13, 2015. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Charles Spiroff	Emergency Permit K-12
William Rozman	Emergency Permit K-12
Patricia Robinson	Guest Teacher (CAIU)

Resignation

Ms. Slade made a motion to approve the resignation of Malonda Bowman as a part-time Facilities I Worker, effective December 22, 2014. Ms. Bowman will continue in her position as an Elementary Paraprofessional. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PROPERTY AND SUPPLIES REPORT

Facility Usage Rates

Ms. Slade made a motion to approve the facility usage rate for both of the district building cafeterias at \$75.00 per hour up to six (6) hours, anything after 6 hours would be charged a \$500.00 daily rate. This rate is subject to change with board approval. Second by Mr. Salov. After discussion, Ms. Slade made a motion to amend the wording of the following motion. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the facility usage rate for both of the district building cafeterias at \$75.00 per hour up to six (6) hours. Anything after 6 hours would be charged a daily rate of \$500.00. This rate is subject to change with board approval. Second by Mr. Salov. All members present voted on roll call. (7 ayes, 1 nay, 0 abstentions, 2 absent) Mr. Petrovich voted no because he didn't agree the wording was specific enough.

STUDENT ACTIVITIES REPORT

Fundraisers

Ms. Slade made a motion to approve the following fundraisers. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Date</u>	<u>Club/Group</u>	<u>Type of Fund Raising</u>
January 13-23, 2015	Kindergarten	Subs/sandwiches fundraiser (for field trips)
January 14-16, 2015	Autism Support	Bake Sale (for Community Based Instruction trips/activities)

Field Trips

The following approved field trips were presented.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/ Chaperones</u>	<u>Transport Paid</u>	<u>Substitute For Classroom Coverage</u>
1/13/15	Autism Support (Grades 6-8)	PA Farm Show	Ms. Hipple	Special Ed IDEA	No
1/14/15	Band (Select Members)	Bishop McDevitt HS (county band auditions)	Mr. Roach	Van	No

BOARD PRESIDENT'S REPORT

Board Assignments

Ms. Carricato has made the following appointments and assignments.
(* indicates committee chairperson)

Board Committee Chairs

Curriculum	*Sarah Metallo and Rachel Slade
Finance	*John Salov and Sam Petrovich
Personnel	*Samuel Petrovich and Rose Tonkin
Property & Supplies	*Derek Lewis and Bob Spizzirri
Transportation	*Rachel Slade and John Salov
Student Activities	*Robert Spizzirri and Sarah Metallo
Pupil Services	*Sarah Metallo and Bob Spizzirri
Special Projects	*Rose Tonkin and Derek Lewis

Special Reports

Athletic Association	Samuel Petrovich, John Salov and Bob Spizzirri
PSBA Liaison	Samuel Petrovich
HACC	Robert Spizzirri
Strategic Planning	Sarah Metallo and Rose Tonkin
Buildings and Grounds	Derek Lewis and Robert Spizzirri
Discipline	Rachel Slade and Rose Tonkin
Capital Area Intermediate Unit	John Salov
Policy	Derek Lewis, Sarah Metallo and John Salov
Budget	Sam Petrovich, John Salov and Rachel Slade

Additional Committees

Litigation – Mary Carricato, Rachel Slade and John Salov
Evaluation – Barry Baumgardner, Derek Lewis and Sarah Metallo
Negotiations – Samuel Petrovich, Robert Spizzirri and Rose Tonkin
Dauphin County Tax Collections – John Salov and Rose Tonkin

SUPERINTENDENT’S REPORT

Student Expulsions

Ms. Slade made a motion to approve the Admission of Fact and Waiver of Expulsion Hearing dated December 12, 2014, for student #141500111. A copy is on file in the Administration Office. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nay, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the Admission of Fact and Waiver of Expulsion Hearing dated December 30, 2014, for student #14150071. A copy is on file in the Administration Office. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nay, 0 abstentions, 2 absent)

Dr. Castagneto reported Presley Ridge is now operating a full time school based mental health clinic at the elementary building that will assist any high school students that are referred to them. Dr. Castagneto thanked the elementary staff for giving up building space in order for this to happen to better benefit our students, and our parents can be served in the evening.

Dr. Castagneto congratulated Harrisburg Rotary recipients, Pete Boyajian as Teacher of Quarter and Aria Hodge as Student of Quarter.

Dr. Castagneto was proud to announce that the Agricultural Program, Food to Table Program, has received approval from Swatara Township. Build is expected in March and she will let the Board know when the ribbon cutting will take place. Harrisburg University and WheelHouse are partnering with us so our students can begin this semester with joint high school and college credit.

Dr. Castagneto gave a follow-up that Girls on The Run will be taking place at the elementary building. Administrators as well as teachers and staff have volunteered to mentor the young ladies and go through the training with them for a 5 K on May 16, 2015.

Dr. Castagneto announced a Senior Financial Night will be held January 15, 2015 from 7-8 p.m. for information on scholarships and financial aid. On February 14, 10:00 a.m. until 2:00 p.m. an expert will be on site to offer assistance with federal applications to students and parents.

REVIEW OF BOARD REPORTS

Financial Report

The financial reports for the month of December, 2014 for the General Fund, Cafeteria Fund, and Student Activities Fund, and the reports for November and December, 2014 for the Athletic Fund will be brought forward for approval at the January 22, 2015 Legislative Meeting.

Personnel Report

Requests for uncompensated and child bearing leave, tenure, and athletic appointments will be brought forward at the Legislative Meeting on January 22, 2015.

Property and Supplies Report

Facilities Usage Items will be brought forward at the Legislative Meeting on January 22, 2015.

Transportation Report

Field trip requests will be brought forward at the Legislative Meeting on January 22, 2015.

Student Activities Report

Fundraiser requests will be brought forward at the Legislative Meeting on January 22, 2015.

Pupil Services Report

Wellness Center Grant and Collaboration Agreement will be brought forward at the Legislative Meeting on January 22, 2015.

Superintendent's Report

Conference Requests will be brought forward at the Legislative Meeting on January 22, 2015.

SPECIAL REPORTS

Athletic Association

Mr. Salov announced the sale of discount tickets being sold by the baseball team as a fundraiser.

Ms. Slade expressed her concern with having double-header basketball games at Middletown. There are only two locker rooms to accommodate both JV and Varsity.

Mr. Willie Slade, Athletic Director, blames the low attendance to games on NFL games and bad weather. Season tickets are available and a t-shirt will be provided with the purchase of a ticket. Plans are to promote season tickets earlier next year and to allow students to sell tickets for fundraisers for their own team. Students are encouraged to attend games and sit in student sections. Students are given free tickets if named "Student of the Week".

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

There was nothing to be reported.

Discipline Committee

There was nothing to be reported.

Budget Committee

There was nothing to be reported.

Mr. Lewis requested the protocol for buses traveling along Lincoln Street. Mr. Petrovich will check this, but believes the buses are only in route to be parked.

Dr. Castagneto publically acknowledged the Board Members in honor of School Board Appreciation Month. She thanked them for their service and presented them each with a certificate of appreciation.

PUBLIC COMMENT

Mr. Iskric introduced and welcomed Mr. George Czar as the new Eighth Grade Social Studies teacher; he also introduced Mr. Czar's wife, Sarah.

Mr. Slade announced Steelton Highspire Roller attire will be on sale through "My Locker" on the school's website. Discounts of \$10.00 are offered on purchases and profits go to school district.

Mr. Marcus Millberry, 349 Spruce Street, Steelton requested the district to consider a track team for the district. He also requested the district to review their current volunteer policy, as it is

preventing him from being a volunteer. Mr. Millberry stated he has a voting drive for students age 18 and older. Mr. Iskric reported this is already in place and Mr. Chyr is responsible for taking students to vote.

ADJOURNMENT

The meeting adjourned at 7:25 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members voted aye.

Debora Kagarise

Debora Kagarise

Board Secretary