

Steelton, Pennsylvania
March 9, 2015

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of March 19, 2015 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner and Mr. Robert Spizzirri were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, High School Principal; Ms. Rachel Montiel, Elementary Principal; Mr. Joseph Zimmerman, Director of Buildings and Grounds; and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:50 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting and apologized for the late start.

PUBLIC COMMENT (Action Items)

There was no public comment.

FOLLOW UP

Dr. Castagneto updated the Board on the Highspire Coalition petition costs to date at \$28494.54. Mr. Petrovich questioned if Middletown School District had to follow the same procedures as Steelton-Highspire and the expected cost for both districts could be over \$60000. He stated it is a shame both districts won't be reimbursed for time, expenses and resources spent on this process.

ACTION ITEMS

PERSONNEL REPORT

RESIGNATIONS

Mr. Salov made a motion to approve the resignation of Mr. David Spiroff, Full-time Facilities Worker II, effective February 27, 2015. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Salov made a motion to approve approve the resignation of Mr. John Hunsinger, Elementary Teacher, effective March 2, 2015. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

APPOINTMENT

Mr. Salov made a motion to approve Joseph Ulrich as full-time Facilities II Worker, effective March 2, 2015, pending receipt of all clearances, at a rate of \$10.50 an hour. Second by Ms. Slade. Mr. Petrovich asked what could be done to end this revolving door of employees leaving. He suggests a group to look at the problem and report back to the Board with possible solutions to facility workers leaving. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUBSTITUTES

Mr. Salov made a motion to approve the following certified substitutes assigned to specific positions. Once their assignment is over, they will continue as day-to-day substitutes for the 2014-2015 school year. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Certification</u>	<u>Salary</u>	<u>Effective Date</u>
Ashley Hayes	Instructional I Elementary K-6	\$100.00/day	March 2, 2015
Jordan Barrie	Instructional I English 7-12	\$100.00/day	March 3, 2015
Jessica Cree	Instructional I Grades PK-4	\$100.00/day	March 17, 2015

JOB DESCRIPTION

Mr. Salov made a motion to approve the Supervisor of Special Education job description. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SALARY RANGE

Mr. Salov made a motion to approve the salary range for the position of Supervisor of Special Education, \$68,000 - \$74,000. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPERVISOR OF SPECIAL EDUCATION

Mr. Salov made a motion to approve Keri Poston to the position of Supervisor of Special Education, effective March 10, 2015 at a salary of \$68,000, pro-rated. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

RESCIND UNCOMPENSATED LEAVE REQUEST

Mr. Salov made a motion to rescind the uncompensated leave request for two (2) days, May 29 and June 1, 2015 for Malari Kane, High School Special Education Teacher. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

CHILDREARING LEAVE OF ABSENCE CHANGE IN DATES

Mr. Salov made a motion to approve the change of date for Rachelle Peter to begin Childrearing Leave of Absence on February 23, 2015. (Mrs. Peter will use sick leave followed by FMLA). Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Salov made a motion to approve the change of date for Allison Moyer to begin Childbearing Leave of Absence on March 13, 2015 to May 4, 2015. (Mrs. Moyer will use sick leave followed by FMLA). Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Salov made a motion to approve made a motion to approve the change of date for Kristy Panebaker to begin Childbearing Leave of Absence on March 2, 2015. (Mrs. Panebaker will use sick leave followed by FMLA). Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

APPOINTMENT OF BOARD ASSISTANT SECRETARY

Mr. Salov made a motion to approve Ms. Elizabeth Aufer as the Assistant Secretary to the Board, effective March 10, 2015. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ATHLETIC RESIGNATION

Mr. Salov made a motion to approve the resignation of Mr. Robert Martin, Girls Volleyball Head Coach, effective January 19, 2015. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ATHLETIC APPOINTMENTS

Mr. Salov made a motion to approve the following appointments to the Boys Varsity Baseball Team for the 2014-2015 season. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Joe Pilsitz	Head Coach	Step 1	\$2071.00
John McFall	Assistant Coaches	Step 1	\$725.00 each (Split \$1450)
Darren Jones			
Larry Rock	Volunteer Asst. Coach		

APPOINTMENTS

Mr. Salov made a motion to approve the appointment of Kenneth Zendt, as a Fifth Grade Teacher, effective March 10, 2015 at Step 1, \$38,670, pro-rated. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Salov made a motion to approve the appointment of Antonio (Tony) Librandi, as a volunteer for the Boys Basketball Team for the 2014-2015 season. Second by Ms. Slade. Mr. Lewis questioned the position so late in the season. Ms. Slade explained Mr. Binder allows him to sit with the team and he will ride the bus with team. Mr. Librandi has his clearances. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PUPIL SERVICES REPORT**MEMORANDUM OF UNDERSTANDING /AGREEMENT**

Mr. Salov made a motion to approve the Memorandum of Understanding/Agreement with Jump Street for the construction of an Aquaponics Facility on District property. If Jump Street offers any proposed changes to the MOU/Agreement, the Administration, working with the District's Solicitor, is permitted to authorize minor changes so long as the MOU/Agreement does not change conceptually. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PROPERTY AND SUPPLIES REPORT**VERIZON TOWER CERTIFICATE OF OWNERSHIP PLANS**

Mr. Salov made a motion to approve the certificate of ownership, acknowledgement of plans to be recorded at the Dauphin County Courthouse for the Verizon Tower and authorizes the Superintendent to sign the document. Second by Ms. Slade. Mr. Salov questioned if the district would be paid monthly. Dr. Castagneto confirmed. Mr. Petrovich questioned the amount and it was explained the initial payment is \$5000 with \$2000 monthly payments. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

OPERATION AND MANAGEMENT AGREEMENT

Mr. Salov made a motion to approve the “Storm Water Management Best Management Practices” agreement between the Steelton-Highspire School District and Verizon Wireless, respective to the Verizon cell tower. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPERINTENDENT’S REPORT

BOARD POLICIES

The board reviewed the attached Board Policies as first reading:

Policy 008	Organization Chart
Policy 810	Transportation

Dr. Castagneto reminded everyone the Parents and Pasta Night will be on March 12 from 5:30 to 7:30 at the Junior/Senior High cafeteria. The jazz band will perform. The keynote speakers are the Ag Tech WheelHouse program and various presenters at workshops after the dinner. Fliers about this event were distributed over the area, which advertised the Roller Academy on the back.

Ms. Slade reported possible confusion with similar policies of FMLA and Childrearing Leave, both need to be reviewed. Mr. Petrovich and Dr. Castagneto agreed.

REVIEW OF BOARD REPORTS

Financial Report

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, and Athletic Fund for the month of February 2015 will be brought forward for approval at the March 19, 2015 Legislative Meeting.

Personnel Report

Job descriptions will be brought forward at the Legislative Meeting on March 19, 2015.

Property and Supplies Report

Facilities Usage items will be brought forward at the Legislative Meeting on March 19, 2015.

Transportation Report

Field trip requests will be brought forward at the Legislative Meeting on March 19, 2015.

Superintendent’s Report

Conference Requests, policies and donations will be brought forward at the Legislative Meeting on March 19, 2015.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Petrovich congratulated the boys basketball team for winning the district title. He thanked Ms. Slade for organizing the fan bus. He wished luck to the baseball team as they begin their season. Mr. Petrovich and Mr. Salov were proud of the conduct of the fans.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

Ms. Slade reported a meeting was held with building administrators and another meeting will be held before the end of the school year.

Ms. Slade saw the track team practicing, but questioned the safety of students after school sports running around the parking lots. She suggested blocking off a section when students need to run in the parking lots.

BUDGET COMMITTEE

There was nothing to be reported.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 7:20 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members voted aye.

Debra Kagarise
Debra Kagarise, Board Secretary