

Steelton, Pennsylvania  
February 9, 2015

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of February 19, 2015 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner and Mr. Samuel Petrovich were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, High School Principal; Ms. Rachel Montiel, Elementary Principal; and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

#### **PUBLIC COMMENT (Action Items)**

There was no public comment.

#### **FOLLOW UP**

Dr. Castagneto reported she communicated to the district staff the gratitude of the Slade family after the passing of Mr. Brian Slade. She also commended the maintenance staff for their diligence for snow removal in order for the weekend events to be held. The Jazz Band dinner is scheduled for April 17, but ticket prices have not yet been determined by the band boosters. The approved Radiological Plan will be posted on the school website Tuesday, February 10; emergency management team will begin training with the administration team on February 18. Dr. Castagneto informed the Board as of January 15, the updated costs for the Steelton Highspire petition are \$8,310.32.

#### **ACTION ITEMS**

#### **PERSONNEL REPORT**

#### **APPOINTMENTS**

Ms. Slade made a motion to approve Charlotte Caddick as Chemistry Long Term Substitute, at the salary of \$38,670, Step B1 pro-rated, effective February 4 until April 13, 2015. Ms. Caddick will be covering for a FMLA absence, which may extend beyond April 13, 2015. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Slade made a motion to approve the appointment of Mr. Daijon Smith as Full-time Facilities Worker I, at a rate of \$8.00 an hour, effective February 17, 2015. Mr. Smith will be on a 90 day probationary period. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **ATHLETIC SALARY CHANGES**

Ms. Slade made a motion to approve a correction to the salary for the girls' softball Co-Head Coaches to \$3521.00 to be split evenly between the coaches. (This would combine the Step 1, \$2071.00 Head Coach and the Step 1, \$1450.00 Assistant Coach rates). Co-Head Coaches: Keri Poston, Brook Conjar, Kara Schwenk. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **CREATION OF POSITION**

Ms. Slade made a motion to approve the creation of a first grade teacher long term substitute position, at the daily rate, through the end of the 2014-2015 school year, due to increased-enrollment. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **ADMINISTRATIVE SALARY RANGES**

Ms. Slade made a motion to approve the below listed salary ranges for any new administrative hires. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Elementary Principal	\$72,000-\$78,000
Assistant Elementary Principal	\$55,000-\$61,000
High School Principal	\$79,000- \$85,000
Assistant High School Principal	\$60,000-\$66,000
Business Manager	\$74,000-\$80,000
Financial Services Administrator	\$35,000-\$41,000
Assistant to the Superintendent	\$89,000-\$95,000
Director of Information Technology	\$68,000-\$74,000
Assistant Network Administrator	\$38,000-\$44,000
Director of Student Services	\$70,000-\$76,000
Director of Building and Grounds	\$50,000-\$56,000
Confidential Secretaries	\$25,480-\$38,220

**TRANSPORTATION REPORT****FIELD TRIPS**

Ms. Slade presented the following approved Field Trips.

<b><u>Date Of Trip</u></b>	<b><u>Group</u></b>	<b><u>Destination</u></b>	<b><u>Advisor/Chaperones</u></b>
1/29/15	200 Club (PBIS)	Hbg Mall	R. St.Hilaire; P. Bircher
2/20/15	Select Band Members	Central Dauphin East MS County Band Festival	J. Roach

**STUDENT ACTIVITIES REPORT****FUNDRAISERS**

Ms. Slade made a motion to approve the following fundraisers. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b><u>Club/Group</u></b>	<b><u>Date</u></b>	<b><u>Type of Funding</u></b>
Middle School	2/10/15 – end of school year	School Store (pens, pencils, erasers, notebooks, etc.)
Steelton-Highspire Softball	2/10/15	Candy/Nuts Sale
Steelton-Highspire Softball	2/10/15	Roller Softball Clothing (sweatshirts, shirts, etc.)
Steelton-Highspire Softball	2/10/15	Joe Corbi's (pizza kits and cookie dough)
Senior Class	2/10/15	Popcorn Palace popcorn
Middle School	2/17/15-5/1/15	Pay to vote (school color)
Middle School	2/17/15-5/1/15	Lanyards' sale
Middle School 8 <sup>th</sup> Grade	2/17/15-5/1/15	R&K Sub Sale
Middle School 8 <sup>th</sup> Grade	2/17/15-5/1/15	Auntie Anne Pretzel Kit Sale
Middle School 8 <sup>th</sup> Grade	2/17/15-5/1/15	Candy Sale

**SUPERINTENDENT'S REPORT****CONFERENCE REQUESTS**

Ms. Slade made a motion to approve the following conference requests. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b><u>Conference</u></b>	<b><u>Name</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
PDE/Penn State and Messiah College Project Excellence Co-Teacher Training, Hershey HS	Mick Iskric	Feb 4, 2015	Substitutes (covered by Messiah College and PSU)
	Chandler Tang Sing	Feb 4 & 5, 2015	
	Elayne Thomas	Feb 4 & 5, 2015	
	Tara Russo	Feb 4 & 5, 2015	
	Tanya Sepela	Feb 4 & 5, 2015	
Dept of Ed Making a Difference Conference, Hershey	Sheila Jefferson	Feb 4-6, 2015	\$75.00 (Title II) substitute
2015 National Assn of School Psychologists	Patricia Phillips	Feb 15–21, 2015	\$1040 (Title II) per application for federal grants

**REVIEW OF BOARD REPORTS****Financial Report**

Settlement Agreement Account; 2014-15 Capital Area Intermediate Unit General Operating Budget; and the financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, and Athletic Fund for the month of January 2015 will be brought forward for approval at the February 19, 2015 Legislative Meeting.

**Personnel Report**

Requests for uncompensated and child bearing leave will be brought forward at the Legislative Meeting on February 19, 2015.

**Property and Supplies Report**

Facilities Usage items will be brought forward at the Legislative Meeting on February 19, 2015.

**Transportation Report**

Field trip requests will be brought forward at the Legislative Meeting on February 19, 2015.

**Student Activities Report**

Fundraiser requests will be brought forward at the Legislative Meeting on February 19, 2015.

## **Superintendent's Report**

Conference Requests will be brought forward at the Legislative Meeting on February 19, 2015.

### **SPECIAL REPORTS**

#### **ATHLETIC ASSOCIATION**

Mr. Salov reported the boys basketball game will be tomorrow night at Milton Hershey.  
Ms. Slade reported the first playoff game will be held here next week.

#### **PSBA REPRESENTATIVE**

There was nothing to be reported.

#### **HACC**

There was nothing to be reported

#### **STRATEGIC PLANNING**

There was nothing to be reported.

#### **BUILDINGS AND GROUNDS**

Mr. Spizzirri reported he spoke with Mr. Zimmerman regarding the windows being left open overnight. Mr. Zimmerman has instructed his staff to make certain all windows are closed overnight.

#### **DISCIPLINE COMMITTEE**

Ms. Slade reported a meeting will be scheduled before the end of the month and requested Dr. Castagneto to send the committee an email with date and time for the meeting.

#### **BUDGET COMMITTEE**

There was nothing to be reported.

### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

The meeting adjourned at 6:39 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members voted aye.

*Debra Kagarise*  
Debra Kagarise, Board Secretary