

Steelton, Pennsylvania
June 6, 2016

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of June 16, 2016 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. John Salov; and Ms. Natasha Woods. Mr. Samuel Petrovich and Ms. Rachel M. Slade were absent. Also present were Mr. Travis Waters, Interim Active Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, High School Principal; and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

MOMENT OF SILENCE

Ms. Carricato asked for a moment of silence in remembrance of the passing of Deb Kagarise's mother.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced Executive Sessions were held on June 1 and prior to tonight's meeting to discuss legality.

PUBLIC COMMENT (Action Items)

Ms. Bobbie Malinak, addressed the board on behalf of The Ryan Lee Mohn Memorial Foundation, for their request for property usage for the 13th Annual Ryan Lee Mohn Walk, Saturday, August 13, 2016. The request is for the use of Cottage Hill football field, High School gym, hallway, football practice field and baseball field. The Memorial Foundation has awarded \$100,250.00 in scholarships to Steelton-Highspire students, as well as donations to the football, baseball, basketball, softball, band, cheerleaders, the arts programs. Ms. Malinak reported their insurance is in place.

Ms. Maria Crawford, Capital Area Extreme, brought her request for property usage for HS Gym, Auxiliary Gym, Cafeteria area (not kitchen), lobby area, locker rooms, bathrooms, and facilities workers on Saturday, December 17 for set up and to hold a cheer competition on Sunday, December 18, 2016 from 6:00 A.M. to 6:00 P.M. Ms. Crawford reported their insurance is in place. Attorney Champion questioned coverage for potential accidents and insurance waivers for participants. Ms. Crawford explained EMT's will be on site and all applicants are required to complete detailed insurance waivers, a copy will be given to Mr. Champion.

PRESENTATION

Mr. Waters introduced Mr. Mark Kech and Mr. Toby Fritz with Laurel Life to present a trauma-informed care program for the district. Mr. Waters explained in researching possible changes in the Special Education program, he and Ms. Montiel visited Eastern York for the opportunity to see the Laurel Life program in their schools. Mr. Waters conveyed his interest with this program in our district is to contain our special education costs, service more students and change the climate of the district. Mr. Kech and Mr. Fritz explained Manato, a provider for 37 years and the parent organization to Laurel Life, in place for 15 years, with a staff over 200, servicing over 3000 individuals in 19 Pennsylvania counties. Their trauma-informed agency aids school districts as a regular education program, assisting students through various aspects such as early intervention, grief or parent with addictions. This program uses district curriculum in a class room from half to full day and therapists also have home visits. Mr. Waters stated the goal in using this program is to transition a good portion of our students back into our schools from outside sources, saving the district money. Mr. Iskrick conveyed administrators will have more time to focus on education to all students in other classrooms, they won't be needed as disciplinarians in one classroom. Students will have a teacher, two behavior coaches and two counselors in each of the programs. Mr. Kech reported students have been transitioned back into a regular classroom without being identified with an IEP. He said five programs are in place, Chambersburg and Central Dauphin have one program each, Eastern York has two and West York will be starting their second this year. Ms. Bowman questioned the percentage of students in population; Mr. Kech and Mr. Fritz reported with both full and part time students, the average is 70% transition in three programs and as high as 100% for middle and high school. Ms. Bowman questioned where the classrooms would be set up. Mr. Waters explained his goal is to focus on elementary. Mr. Waters announced a motion for a one year contract will be brought forward at the next meeting.

FOLLOW UP

Mr. Waters reported Mr. Petrovich's concerns with donating baseball equipment qualifying with teenager standards. Mr. Slade did not move forward with the donation; he had reached out to the teenager organization, but as yet, has not heard back from them.

ACTION ITEMS

F.M.L.A.

Mr. Spizzirri made a motion to approve the F.M.L.A. request from Ms. Drucie Lyons from February 26, 2016 to March 18, 2016. Second by Ms. Bowman. Mr. Lewis questioned the length of time that has passed. Mr. Waters stated issues with people not understanding the changes in procedure. Ms. Carricato stated Ms. Lyons should not have attended any negotiation meetings and questioned if she had attended while on FMLA. Mr. Waters will let her know. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

RESIGNATIONS

Ms. Woods made a motion to accept the resignation of Mr. Robert Butts, Sr. as Paraprofessional, effective June 7, 2016. Second by Mr. Spizzirri. Ms. Carricato abstained for family member. Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

Mr. Lewis made a motion to accept the resignation of Ms. Rachel Moyer as Paraprofessional, effective June 7, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

TERMINATION

Mr. Lewis made a motion to approve the termination of Mr. Damon Cowan, Full Time Facilities I Worker, effective May 31, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

EXTENDED SCHOOL YEAR APPOINTMENTS

Ms. Woods made a motion to approve the following appointments for 2016 Extended School Year, beginning June 27, 2016. Second by Mr. Lewis. Ms. Bowman abstained for family member. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

Teachers

Ms. Samara Tursunovic

Ms. Jody Yarnevich

Ms. Jacqueline Cross

Paraprofessionals

Ms. Malonda Bowman

Ms. Ruth Boyer

Ms. Debra Roller

APPOINTMENTS

Mr. Spizzirri made a motion to approve the appointment of Mr. Ryan Lehigh, as Summer Technology Office Assistant, at the rate of \$11 per hour and will work no longer than 30 hours per week, effective June 7, 2015. Second by Ms. Elliott. Ms. Bowman questioned if this position was advertised, it was confirmed. Ms. Carricato, Mr. Spizzirri, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

REVIEW OF BOARD REPORTS**Curriculum Report**

School Improvement Plan-School Level Plan will be brought forward for approval at the June 16, 2016 Legislative Meeting.

Financial Report

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund for the month of May, 2016 and school district insurance coverage for 2016-2017 will be brought forward for approval at the June 16, 2016 Legislative Meeting. Mr. Lewis questioned the chance in getting disability insurance; Ms. Craig said it's not feasible for the budget at this time.

Personnel Report

Athletic resignations, Summer School appointments and FMLA request will be brought forward for approval at the Legislative Meeting on June 16, 2016. Ms. Carricato questioned the qualification of a Summer School Director, Mr. Waters clarified what the job responsibilities would involve.

Property and Supplies Report

Facilities usage report for June, 2016 and usage requests will be brought forward for approval at the Legislative Meeting on June 16, 2016.

Pupil Services Report

Shared Growth Mentoring Program will be brought forward for approval at the Legislative Meeting on June 16, 2016.

Superintendent's Report

Donations and student expulsion will be brought forward for approval at the Legislative Meeting on June 16, 2016.

Mr. Waters announced recently held graduations of kindergarten and sixth grades; senior graduation will be tomorrow night. Mr. Lewis questioned the procedures for the Board at graduation tomorrow night.

Mr. Salov acknowledged the district's thanks to the Middletown Area School District for donating lightly used desks, chairs, science tables and various other items; their new High School space could not accommodate these items. Federal Title I 2015-2016 audit was completed with positive results, as was the food services review. The district was awarded a grant for \$19,000 for a high school kitchen steamer to be installed later this month. The auditors have begun the 2015 district review.

Mr. Waters added regarding the items that were donated, he thanked Ms. Craig for having the foresight to investigate this opportunity provided by Middletown Area School District. He stated our teachers were on site gathering additional items when the contractors limited their time, unfortunately, some salvageable items were not saved. He mentioned other items donated, lockers and kitchen equipment, which are in better shape than ours and will allow us to be compliant, saving us the cost of replacing with new equipment.

Ms. Craig wanted to also thank the facilities workers and teachers who worked long hours in this huge task to load the items, using one elevator, alongside staff from other districts at the same time. She will be going with a group of teachers and facilities workers again tomorrow to get more items that will be used in the elementary school.

SPECIAL REPORTS

Athletic Association

Mr. Lewis apologized for missing the meeting on June 2. Mr. Salov said coaches attended and were very enthusiastic and having a good time.

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported.

Capital Area IU

Mr. Salov reported the minutes of the last meeting are at your seats.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

Mr. Spizzirri questioned sufficient number of staff to handle summer cleaning and stripping floors, Ms. Craig announced special projects are also in progress, but everything is under control and in good shape. Mr. Lewis questioned the status of a date for the camera company checking sewer lines, Ms. Craig said an email was sent to confirm a date, now that school has ended.

Discipline Committee

There was nothing to be reported.

Budget Committee

There was nothing to be reported.

PUBLIC COMMENT

Mr. Iskric announced celebrations were held to recognize the service of Mr. Butts and Officer Reinhart, who are retiring; Ms. Moyer is relocating to Philadelphia. Officer Chris Smith, new SRO, will be introduced to the board members at the next board meeting.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Mr. Spizzirri. Second by Mr. Salov. All members voted aye.

Debra Kagarise

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Debora Kagarise, Board Secretary