

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD Legislative MEETING

February 21, 2018

AGENDA

VOTING MEMBERS PRESENT: Ms. Natalie Bowman; Ms. Danae House; Mr. Derek Lewis; Mr. Calvin Johnson; Ms. Rachel Slade; Ms. Joyce Culpepper; and Ms. Karen Harris.

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Ms. Kate Gallagher, Mr. Scott Smith, Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; and Ms. ShaQuita Burton, Board Secretary.

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:30 PM.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF EXECUTIVE SESSIONS

Ms. Slade announced an Executive Session was held prior to the meeting to discuss personnel and litigation.

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATION

The first presentation was Mr. John Bonawitz, he spoke about the 2017 audit. He expressed that he did receive the required communication letter from the administration and that there was not any difficulties or disagreements with management. He then stated that the audit was 99 pages long but he was just going to highlight a few items. The first item he went over was the \$25,000 net income. Second the school district has \$1.3 million deficit but it did decrease. The \$25 million in debt the school district has is mostly due to the retirement pension. However on a good note the process this year was more enjoyable and he believes the people Michael put in place and including himself will make the process easier in the future.

The second presentation was given by Mr. Nicolas Neidlinger who sat in for Mr. Douglas Brown. Mr. Nicolas Neidlinger is a Junior City Councilman. Mr. Neidlinger stated that instead of using the softball field they would like to use the football field. This year besides the Easter Egg Hunt they would also like to have additional activities and to sale hot food. The date for the hunt this year would be March 24, 2018 and a raindate of

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March 31, 2018 from 10am-2pm. They are expecting roughly 200 people and they already have insurance and the other requirements.

Mr. Lewis made a motion to allow the council to use the football, concession stand, and other areas of the field for the 2018 Easter Egg Hunt. Second by Mrs. House. Mr. Johnson, Ms. Culpepper, Ms. Slade, Ms. Bowman, Mrs. House, Mr. Lewis, and Mrs. Harris voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

The third presentation was given by Mr. Shannon Belleamy on behalf of the Harrisburg Sharks. He stated that they used the field for the last 3 seasons and that they do provide their own security and they have their insurance and the dates are already submitted.

Mr. Johnson made a motion to allow the Harrisburg Sharks to use the field. Second by Mr. Lewis. Mr. Johnson, Ms. Culpepper, Ms. Slade, Ms. Bowman, Mrs. House, Mr. Lewis, and Mrs. Harris voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

The fourth presentation was given by NRG. Mr. Chad, Mr. Steven, and Ms. Nicole spoke about the camera system, access controls, the main system, and the access points. Also Mr. Chad stated that Byron was key to our success and he worked great with us. Also there are some minor adjustments that are still being made one being to cover the dead zones. Also there was a brief discussion about some safety concerns regarding the high school entrance.

FOLLOW UP

Mr. Waters mentioned a few items;

1. Today a student brought an aerosol piston and a bb gun to school. There was a letter sent home today with the children for the parents. He stated that he did refuse to do an online interview because he has issues with ABC 27news because they alter interviews. We also put out a robo call in reference to a letter that was from Swatara Middle School in regards to false information on facebook. Also on January 26, 2018 there was an Active shooter drill with staff. Mr. Waters also stated that Officer Smith would like to cut down the 6 pine trees out back of the elementary cafeteria. Mr. Waters then stated that there was a letter sent home for dismissal for elementary and high school students. The letter stated that only students given prior permission to pick up elementary school students will be allowed on school property once the high school is dismissed. If the students do not have prior permission and they are caught on the school property the student will be given a warning from the school the first time, a warning from the police the second time, and a citation will be given the third time. The SHSD is also thinking of try to pay teachers and volunteers for a walking school bus or a community of

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walkers too. Finally the Elementary school was granted a Tier I accreditation for positive behavior support program which the program scored a 98% therefore we are also trying to implement PATHS for K-5th grade, 6th-9th grade, and in the high school.

CURRICULUM REPORT

No report

FINANCE REPORTS

I. GENERAL FUND

January 2018	
Balance 1/01/18	\$2,398,478.96
Receipts	2,265,710.45
Disbursements	3,238,426.03
Balance 1/31/18	\$1,425,763.38

Mr. Johnson made the motion to approve the January 2018 Finance, General Fund Report. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$2,680,533.74 which includes vendor checks #42604 - #42792 and wire payments #844W - #869W for \$1,321,841.21. Payroll amount is \$557,892.29. There was a wire transfer from the Cafeteria Fund to the General Fund.

Mr. Johnson made the motion to approve the January 2018 Accounts Payable/Estimated Expenditures Reports. Second by Ms. Culpepper. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

II. CAFETERIA FUND

January 2018	
Balance 1/01/18	\$210,105.91
Receipts	183,638.05
Disbursements	233,225.15
Balance 1/31/18	\$160,518.81

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Mr. Johnson made the motion to approve the January 2018 Cafeteria Report. Second by Ms. House. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

A. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$83,225.15 which includes vendor checks #2017-2021. No wire payments for Cafeteria Fund this month. There was \$150,000.00 transfer from the Cafeteria Fund to the General Fund.

Mr. Johnson made the motion to approve the January 2018 Accounts Payable/Estimated Expenditures Reports. Second by Ms. Culpepper. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

III. ATHLETIC FUND

January 2018	
Balance 1/01/18	\$15,135.93
Receipts	3,694.00
Disbursements	9,683.84
Balance 1/31/18	\$9,146.09

Mr. Johnson made the motion to approve the January 2018 Athletic Report. Second by Ms. Bowman. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

B. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$9,683.84 which includes vendor checks #6631 - #6673. No wire payments for Athletic Fund this month. No transfers this month for Athletic Fund.

Mr. Johnson made the motion to approve the January 2018 Accounts Payable/Estimated Expenditures Reports. Second by Ms. Harris. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

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IV. STUDENT ACTIVITIES ACCOUNT

January 2018	
Balance 1/01/18	\$40,565.41
Receipts	3,578.50
Disbursements	3,570.03
Balance 1/31/18	\$40,573.88

Mr. Johnson made the motion to approve the January 2018 Student Activities Account Report. Second by Ms. Harris. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

C. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$3,570.03 which includes vendor checks #2850 - #2863. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund..

Mr. Johnson made the motion to approve the January 2018 Accounts Payable/Estimated Expenditures Reports. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PERSONNEL REPORT

Athletic Appointments

Ms. Culpepper made a motion to approve the following appointments for the 2017-2018 Baseball Season. Second by Mr. Johnson. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Phil Gerhart	Varsity Baseball Assistant Coach	\$1595.00, Step 1
Larry Rock	Varsity Baseball Volunteer Coach	
Eddie Albert	Varsity Baseball Volunteer Coach	

Supplemental Contracts

Ms. Culpepper made a motion to approve the change from “Girls Who Code” to “Student Council” supplemental contracts for student activities for the 2017-18 school year, at a rate commensurate with the Collective Bargaining Agreement. Second by Mr.

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Johnson, Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Resignation

Ms. Culpepper made a motion to approve the resignation of Ms. Hilary Espenshade, Spanish teacher, effective February 2, 2018. Second by Ms. Harris Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Appointments

Ms. Culpepper made a motion to approve the appointment of Ms. Carly Brinser to the position of Long Term Substitute 2nd Grade Teacher at a salary of \$40,272 (prorated), effective March 5, 2018.. Second by Mr. Lewis. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Ms. Culpepper made a motion to approve the appointment of Mr. Tyler Johnson as Varsity Baseball Assistant Coach as a volunteer. Second by Mr. Lewis. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Ms. Culpepper made a motion to approve the appointment of Mr. Sean Norberg as Jr. High Head Track & Field coach at a salary of \$1205.00 Step 1. Second by Mr. Lewis. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

PROPERTY AND SUPPLIES REPORT

Mr. Lewis made a motion to approve the removal of the following technology inventory items from the inventory to be recycled through the proper facilities. This equipment is either broken or has outlived its useful life span to the district. It has no value to anyone and needs to be recycled through the proper channels. The Technology Department will contact the proper organization to come pick up the equipment and recycle it in accordance with state and federal e-waste guidelines. List of items: 128 old desktops and peripherals/cables, 147 old laptops and peripherals/cables, and 131 old monitors and peripherals/cables. Second by Ms. House. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

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TRANSPORTATION REPORT

FIELD TRIPS

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students and Teachers	Location
1/19/2018	Students Achieving Success Team Scott	Central Penn Community College
2/22/2018	HS PBIS Reward Recipients	Doc's Roller Rink
2/22/2018	Honors Math	HACC
2/23/2018	JH PBIS Reward Recipients	Doc's Roller Rink
2/27/2018	10 th & 11 th PBIS Student Leadership Team	McDevitt HS
04/13/2018	11 th & 12 th Grade Girls/ Young Women's Futures Symposium	The Clarion Hotel, New Cumberland

STUDENT ACTIVITIES REPORT

I. FUNDRAISERS

Ms. Harris made a motion to approve the following fundraisers. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Class of 2019	Ongoing	Candy/Snack Sale
Art Club	January –May 2018	Candy/Drink Sales
Softball	February 2018	Selling Subs/Sandwiches and candy
Class of 2020	February – June	Selling school supplies and food for class account
Class of 2020	February – June	Selling subs
Class of 2020	February – June	Bake Sell
2 nd Grade	February 5 th -14 th	Selling Candy-Grams for Valentine's Day
3 rd Grade	February 9, 2017	Valentine's Day Shop

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PUPIL SERVICES REPORT

SPECIAL PROJECTS REPORT

No items at this time.

SCHOOL BOARD PRESIDENT'S REPORT

SUPERINTENDENT'S REPORT

Conference Request

Ms. Harris made a motion to approve the following conference request. Second by Ms. House. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Brooke Conjar	CART Meeting	1/23/2018	\$75
Denise Galinac	PBIS coaches day	1/25/2018	\$132
Nicolle Esposito	PBIS Coaches Day	1/25/2018	\$132
Hilary Snyder	CAIU Literacy Summit	2/1/2018	\$0
Sean Norberg	Mindfulness Training	2/9/2018	\$132
Jessica Cree	Pete and C	2/12-14/2017	\$653
Chrisan Greenwalt	CRPCD	2/13/2018	\$0
Brooke Conjar	CRPCD	2/13/2018	\$75
Brooke Conjar	CART Meeting	2/13/2018	\$75
Hilary Snyder	Dr. David Kilpatrick	3/2/2018	\$50
Chrisan Greenwalt	CRPCD	3/8/2018	\$0
Brooke Conjar	CRPCD	3/8/2018	\$75
Scott Smith	PIL Training	3/12-13/2018	\$0
Brooke Conjar	CART Meeting	3/13/2018	\$75
Hilary Snyder	PA LETRS Module 1	3/14/2018	\$132
Elizabeth Skolnick	ESL Networking	3/15/2018	\$0
Scott Smith	PIL Training	3/19-20/2018	\$0
Jennifer Morrison	National Network Partnership Schools	3/22-23/2018	\$264
Brian Woodfill	National Network Partnership Schools	3/22-23/2018	\$264
Sam Neidlinger	National Network Partnership Schools	3/22-23/2018	\$264
George Czar	National Network Partnership Schools	3/22-23/2018	\$264
Megan Byrnes	National Network Partnership Schools	3/22-23/2018	\$264
Leann Cox	PDE Data Summit	3/27/2018	\$12
Chrisan Greenwalt	CRPCD	4/12/2018	\$0
Brooke Conjar	CRPCD	4/12/2018	\$75
Brooke Conjar	CRPCD	4/17/2018	\$75
Wendy Reisinger	2018 Social a External Learning Conference	5/9-10/2018	\$349

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Donations

Ms. Culpepper made a motion to accept the following donations. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Name	Fund	Amount
Ferris G. Atty	Roller Boys' Basketball	\$50.00
Margaret Keller, Sheri Davis, Karen Ann Spracklen	Roller Boys' Basketball	\$50.00
Hershey Horticulture Society	Jan. 8 Program	\$50.00

SPECIAL REPORTS

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

BOARD ROUND TABLE

Mr. Lewis stated that with everything going on in the world today we need to be more proactive versus reactive. Also we need be more mindful of bullying and for Mr. Waters and Mr. Isrick keep up the good work. Ms. Culpepper stated that we need concerned about our kids day to day observation, and also kids are copycats they see other children do something so they do it. We just need to stay proactive with the parents to talk more with their children. Ms. Culpepper also stated that we should thank Mr. Smith for his work, but we need to control the parking lot in front of the Elementary School. Ms. Harris stated she worries about the safety of the school and we need to address the availability of High School and the Elementary School. Ms. Bowman stated she is concerned about the safety of the kids and we as a school need to volunteer our time more and find groups that need community service time. Ms. House spoke about her interaction with about 14 kids before she came and they were in 6th grade and they voiced their concerns with shooting, suicide, and threats. Also she spoke about the walk-out. And reminded our students if they are going to do it there is a way to do it correctly and also she will help organize the walk out in Steelton if the students want to do it. Also make sure we educate our kids on the walk out.

PUBLIC COMMENT (ANY TOPIC)

Megan Culpepper 237 N Hbg St. Steelton PA 17113. Voiced her concerns about the walk out, she wants the kids to be mindful when they walk out because there may be consequences. Also

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she questioned the Active Shooters drill, will the parents be notified before the drill, and also she wanted to know what is being done about the bullying going on in the schools.

ADJOURNMENT

The meeting adjourned at 8:05 PM on a motion by Mr. Lewis. Second by Ms. Harris. All members present voted yes and the motion carried.

ShaQuita Burton

ShaQuita Burton, Acting Board Secretary